

**Minutes of the Meeting  
of the Board of Commissioners  
of the Fishers Island Ferry District**

A meeting of the Board of Commissioners of the Fishers Island Ferry District was called to order on **Tuesday, August 16, 2011** at 5:00 pm by Chairman Brooks at the Fishers Island Community Center.

Present were Commissioners: Brooks, Burnham, Edwards, Herrick and Rafferty.  
Seven members of the community were present.

Chairman opened the meeting and declared a quorum present.

Minutes of the meetings held on August 2, 2011 and August 8, 2011 were reviewed, amended and accepted.

Moved by Commissioner Edwards

Seconded by Commissioner Rafferty

Ayes: Brooks, Burnham, Edwards, Herrick and Rafferty

Nays: none

A list of outstanding obligations of the District were reviewed and discussed. A resolution was made to pay the outstanding obligation of: **\$86,759.11** as represented in vouchers **#1697 through #1725** dated August 16, 2011 by:

Moved by Commissioner Rafferty

Seconded by Commissioner Herrick

Ayes: Brooks, Burnham, Edwards, Herrick and Rafferty

Nays: none

In the future, the Commissioners request that all bills be broken down by specifics. The Commissioners would also like an explanation of the bill for July extra hours from KardasLarson LLC and the opinion of the Safety Officer as to whether or not he thinks that all ferry employees should take the CPR/AED class.

**Correspondence**

1. Laurie Finan sent correspondence expressing her interest in the large room in the Annex that is currently used for reservation sales during the summer season. Mrs. Finan is interested in renting this space along with the office that she already occupies. Tony Tremaine has also shown interest in the past but would like to move into this space and vacate the space that he currently rents.
2. Nina Schmid gave a report of the recent Commissioner election. Ms. Schmid gave several suggestions to improve the election in the future: creating a new ballot which would be more user friendly, is there really a need use numbered absentee ballots or is this a privacy violation, simplify the entity proof process, and change the assessors list so that tellers can tell who has already voted on joint properties. Commissioner Herrick expressed some concern as to the onerous nature of the absentee ballot and would like to make improvements in the future – either by educating the public of the proper use or by simplifying the ballot itself.

3. Ms. Schmid also gave an update about the health insurance by informing the Commissioners that fourteen employees had chosen to remain with the old policy while two employees had enlisted in the HSA option.

### **Old Business**

1. The Board reviewed and approved the Off-Peak Ferry Schedule.  
Moved by Commissioner Edwards  
Seconded by Commissioner Rafferty  
Ayes: Brooks, Burnham, Edwards, Herrick and Rafferty  
Nays: none
2. The Commissioners reviewed the proposed 2012 Budget. There is great concern about the uncertain cost of fuel and ridership. After much discussion, the Commissioner agreed to present the public with a budget of \$750,000.00 which is a 15% increase over last year's budget.
3. Tom Doherty reported that the July numbers were as expected and that the District budget reflected a \$536,000.00 operating profit through July.
4. The Commissioners addressed the Crew Passage policy and reviewed the policy provided by Mr. Doherty. There was some discussion and this issue was tabled for further discussion.
5. There was a discussion about the North Ramp Project and questions concerning the request for additional funds from the engineering firm. Mr. Doherty will call the engineer to inquire as to the price difference and report back to the Commissioners.
6. Tom Doherty and Chris Rafferty met with Southold Town officials on Town Fathers Day to determine responsibility for the movie theater, police barracks and South Beach parking area properties. The Town decided to take responsibility for the extensive repairs needed at the police barracks and suggested that fair market rent be collected for all rental properties. The Town requested that the Ferry District supply Southold with an annual budget showing rent income and expenses for all properties.
7. The Commissioners discussed the new signage located at Tony Tremaine's rental property. Mr. Doherty will contact Mr. Tremaine informing him that he is only allowed to have one sign which advertises his own business.
8. The following is a list of topics that the Commissioners will re-visit in the future:  
Ron Swaney – CCG rental property, no driver fee as proposed by Mark Easter, claim by Richard Foyle for property stolen while on the ferry, warranty on airport repairs, bid for paving the parking lot, employee nametags, off-season workforce plan and status of new freight cars.
9. Mr. Doherty informed the Board that CCG will vacate their rental property by August 17<sup>th</sup> as requested by the Board and that the notebooks have been placed in both terminals to record internet problems.

### **New Business**

1. The new freight policy pertaining to freight that is left for more than 10 days has been posted in both terminals and the procedure by which this will be implemented is in the process of being created.
2. The Board was informed that Greg Cypherd is looking for a rental space and is interested in Ferry District property.

3. The Mission Statement provided by the HR firm was reviewed, discussed and tabled. Commissioner Rafferty will redraft the provided mission statement and re-circulate it to all Commissioners for review.

### **Public Comment**

Marilyn Yakatis expressed her feelings that maybe the Ferry District should reduce its property on Fishers Island and that she agrees with the policy of posting public meeting 48 hours in advance.

Catherine Edwards requested that the Board address the issue of posting which dock will be used upon staging boats. She was on the ferry this past Saturday morning when the ferry docked at the far dock causing all 17 cars in line to turn causing much confusion.

The Board entered into Executive Session to discuss personnel at 7:41 pm.

The Board returned from Executive Session at 7:55 pm.

The next meeting is scheduled for Friday, August 19, 2011 at 6 pm at the Fishers Island Community Center for the purpose of conducting the Annual Budget meeting.

The meeting adjourned at 8:00 pm.

Respectfully submitted by Catherine H. Edwards