

**Minutes of the Meeting
of the Board of Commissioners
of the Fishers Island Ferry District**

A meeting of the Board of Commissioners of the Fishers Island Ferry District was called to order on **Tuesday, July 19, 2011** at 5:05 pm by Chairman Brooks at the Fishers Island Community Center.

Present were Commissioners: Brooks, Burnham, duPont, Edwards and Rafferty.
Nine members of the community were present.

There was a resolution to hire Catherine Edwards to take the minutes for meetings beginning July 19, 2011 at the rate of \$20 per hour with a review in three (3) months and a raise to \$25 per hour. Commissioner Rafferty asked that in the future all hires should follow the suggestions of the HR study.

Moved by Commissioner Brooks

Seconded by Commissioner Burnham

Vote of the Commissioners:

Ayes: Commissioners Brooks, Burnham, duPont, Edwards and Rafferty

Nays: None

Minutes of the meetings held on June 30, 2011, July 1, 2011, July 5, 2011, July 7, 2011 and July 12, 2011 were tabled until the meeting scheduled for Thursday, August 21, 2011. Tom Doherty will provide minutes for the June 30, 2011 and July 1, 2011 meetings.

A list of outstanding obligations of the District were reviewed and discussed. There was a discussion of the work done at the airport and about placing a barrier along the runway to prohibit driving on the runway – Tom Doherty will investigate some possible solutions. Mr. Doherty will also check on the warrantee for the markings on the runway as to whether or not they are guaranteed for any period of time. All invoices were declared to abide by the Procurement Policy. At the conclusion of the discussion, a resolution was made to pay the outstanding obligation of: **\$231,517.49** as represented in vouchers **#1637 through #1673** dated July 19, 2011 by:

Moved by Commissioner Edwards

Seconded by Commissioner duPont

Ayes: Brooks, Burnham, duPont, Edwards, and Rafferty

Nays: none

Correspondence

Two Health Benefit Presentations were given, one by Mary Center and one by Tyler Vartenigian.

Mary Center explained that the current health care package (Prism plan from Empire) will increase by 15.8% in the upcoming year. She presented several options and suggested the Value 8 Option which would be an increase of 2.8% annually. If the Commissioners wish to make any changes to the current Health Benefit Package, Ms. Center would need to know no later than August 5, 2011.

Tyler Vartenigian from Health Consultants Group made a presentation to the Commissioners of several options. He explained that his firm offers a wide variety of services, many at no cost, that range from HR assistance to drafting an Employee Handbook to an HR professional audit. Mr. Vartenigian ultimately suggested that the Ferry District should offer two or possibly three options to its employees and possibly increase the employee contributions to alleviate an increase in cost to the Ferry District. A final decision on this presentation must be made by July 31, 2011.

Old Business

1. Tom Doherty informed the Commissioners that 42% of the budget had been used to the current date and that the District budget reflected a \$330,000.00 operating profit through June.
2. There was a discussion about employee name tags. To the current date, \$1,400.00 of the \$3,500.00 rebudgeted in June for uniforms has been used. Mr. Doherty is to investigate further the possibility of using iron-on tags or magnetic tags like the ones used at the Big Club. He will report back to the Commissioners.
3. The 2012 budget was discussed. Mr. Doherty informed the Commissioners that this is the last year that they will be allowed to raise property taxes by more than 2%. Commissioner Brooks requested that Mr. Doherty present the Board with a break-down of the 'Other Miscellaneous' line item on the budget. The Commissioners would also like a breakdown by employee of their hours for the upcoming winter as was presented for this summer.
4. The Commissioners discussed the Southold Management letter and decided that they would like to try and handle as many issues themselves before sending a written response to Southold. Some issues such as who is in charge of the South Beach parking lot will be addressed at the Town Father's Meeting.
5. The resolution was passed to accept the proposed voting requirements and schedule:
Moved by Commissioner duPont
Seconded by Commissioner Burnham
Vote of the Board of Commissioners:
Ayes: Commissioners Brooks, Burnham, duPont, Edwards and Rafferty
Nays: none
6. There was discussion about the Real Estate Leases. Commissioner Edwards expressed concern about the crushed stone being stored by Commercial Construction rental on Ferry District property and the condition of the road from the Dump to Race Point. The Commissioners will make a final vote on the leases at their meeting on July 21, 2011.

New Business

1. Jim Traub's employment was reviewed and he was given a pay increase from \$14.00 to \$15.00 hourly. Mr. Doherty will investigate as to what the correct wage should be according to the HR study.
Motion by Commissioner Edwards
Seconded by Commissioner Burnham
Vote of the Board of Commissioners:

Ayes: Brooks, Burnham, duPont, Edwards, and Rafferty
Nays: none

2. The FAA Grant for the Airport appropriation was accepted.
Motion by Commissioner Rafferty
Seconded by Commissioner DuPont
Vote of the Board of Commissioners:
Ayes: Brooks, Burnham, DuPont, Edwards, Rafferty
Nays: none
3. The Fish Ladder appropriation payment was approved.
Motion by Commissioner duPont
Seconded by Commissioner Rafferty
Vote of the Board of Commissioners:
Ayes: Brooks, Burnham, DuPont, Rafferty
Nays: none
- 4: There was a discussion about the need for all employees to use a time clock.
Nina Schmid will ask about a policy according to the HR study.
5. The Commissioners requested that the following be completed by Mr. Doherty and Ms. Schmid for the upcoming meeting: find out who owns the crushed stone that was dumped on the ferry parking lot behind the freight shed, have the Airport Road repaired by August 15, 2011, get an answer about the necessity and correct use of an employee time clock, provide a winter work list, name tags, winter work schedule for the crew, and provide monthly statements for the last three (3) years in an Excel spreadsheet as requested by Commissioner Rafferty.
6. The Commissioners approved the use of the ferry by the crew for a softball game in August as presented by Commissioner Edwards.
7. Commissioner Edwards asked about charters before 6am that were not approved by the Commissioners as is the current policy. Mr. Doherty replied that these boats were necessary to accommodate Garbage District needs.

Public Comment

Debi Shillo requested that the minutes from the July 7th meeting be changed to accurately reflect her statement that “the Ferry District should investigate the necessity of the Fishers Island Ferry reservation office due to the increase in internet ferry reservations.”

Lucinda Herrick questioned why the 5:30 am ferry left late this past Monday since several passengers almost missed the train due to the late departure. Mr. Doherty gave the explanation that the boat may have had to wait for a garbage truck. He will check the Log Books and report back to the Board.

The next meeting is scheduled for Thursday, July 21, 2011 at 5 pm at the Fishers Island Community Center.

Respectfully submitted by Catherine H. Edwards