

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
December 30, 2019

Chairman Ahrens, at the Fishers Island Community Center, called a meeting of the Board of Commissioners of the Fishers Island Ferry District (“the Ferry District”) to order on December 30, 2019 at 10:00 AM.

Commissioners Heather Burnham and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy and Deanna Ross. RJ Burns, Jon Haney and Kasia Asmolov were present via phone. Members of the public included Chris Dollar and John Ski. Commissioners William Bloethe and Peter Rugg were absent.

Chairman Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr. Cook reported that several letters were received regarding the airport hangar. The BOC has agreed to discuss these later in the agenda with other airport matters. Chairman Ahrens expressed his gratitude to all present for their flexibility in changing the meeting time to 10am today due to travel requirements. Mr. Chris Dollar expressed two comments regarding airport operations. Mr. Dollar stated that last summer there were numerous runway incursions with pedestrians and cyclists that is posing a safety risk. Mr. Dollar has suggested more aggressive signage and management has agreed and will implement. Other suggestions made were trail cameras and fencing. Mr. Dollar’s second concern was the lighting that has had issues for two years. Currently there is no nighttime flying. Mr. Murphy responded that the issue is being worked on. Baseline King, who will be doing the work on the electrical vault, has visited and will most likely start in March. Mr. Murphy intends to identify an electrician from BD who can be trained on the intricacies of the airport lighting. He is hopeful that Baseline King will resolve the runway lighting issues.

Minutes

RESOLUTION 2019 – 174

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the November 12, 2019 meeting.

Moved by: Commissioner D. Shillo
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2019 – 175

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the November 25, 2019 meeting.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

Budget Modification

RESOLUTION 2019 - 176

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby amends the **2019** Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM5710.4.000.000	Fuel Oil, Vessels	\$10,000
SM5710.1.000.000	Ferry Operations, Personal Services (Payroll)	\$3,000
		<hr/>
		\$13,000

Increase Appropriations

SM1420.4.000.000	Legal Fees	\$10,000
SM5710.1.000.300	Vacation Earnings	\$1,500
SM9050.8.000.000	Unemployment Benefits	\$1,500
		<hr/>
		\$13,000

Moved by: Commissioner H. Burnham
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

Warrants

RESOLUTION 2019 - 177

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated December 30, 2019, in the amount of \$100,598.10.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2019 - 178

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant A dated December 30, 2019, in the amount of \$19,080.06.

Moved by: Commissioner D. Shillo
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

Management Reports

Marine Update - Mr. Burns updated the BOC. Silver Eel has been hauled out for the winter. The crew removed the hydraulic rams for servicing last week. There was suspicion of a leak in the power heads of the outboard engines that the crew is troubleshooting. Mr. Burns spoke with the Fairhaven shipyard today. MV Munnatawket is running behind schedule; however is being re-floated this afternoon. Last week the USCG approved all the welds. Painting of the lazarette continues. The bow thruster had a seal leak while at the yard that was corrected last week. All the work items have been completed except for the operational test of the bilge manifold. Mufflers have been installed and there seems to be less engine noise in the cabin. We will have a better sense once the boat is back in the water. Mr. Burns is expecting the ferry to return from the shipyard sometime next week. Once returned, the crew will need two weeks for in-house work list items, but the ferry will be available if needed. After Munnatawket is in service, MV Race Point will be pulled from service for approximately one week for dockside maintenance. Mr. Cook reported that he spoke with Keith Nielson from Docko on Friday, December 27th regarding moving forward with alternative dredging options since there has been little movement with regard to the Suffolk County dredging opportunity. Mr. Cook continues to reach out to Suffolk County Legislator Al Krupski. After discussion with Keith, Mr. Cook believes that there could be a cost saving if one of the dolphins on the west side were moved to allow for two small barges to be moored and then allow a truck onto the barge to load and unload. Mr. Cook will move forward with the RFPs. \$100,000 of bond money has been set aside for the dredging project. Mr. Cook also reported that New London Seafood would be ramping up after January 1, 2020 when certain fish species quotas will be increasing. Commissioner Burnham has requested monthly revenue reports from management for this partnership. Mr. Cook has agreed to provide them.

Fare Update - Mr. Cook reported that the public hearing that was originally scheduled for today has been pushed to the end of January since implementation has been moved to March 1, 2020. Discussion ensued regarding the new reservation fees and whether to continue peak and off peak rates or single pricing. Management will look into the implementation of a two-tier fee, gather more data, and push to have the information at the next BOC meeting so a decision can be made.

Theater Update - Mr. Murphy reported that management will have a draft RFP for review at the next BOC meeting.

Airport - Mr. Murphy updated the BOC. With consultation with the FAA and C&S, there has been agreement to extend the timeframe of the runway-paving project so the Ferry District does not have to absorb all the costs in one year. Other projects include the design for the repair and repaving of the airport access road and the slope down into the parking area. In addition, one of the District's goals is to work on the sea wall internally with ferry staff. Mr. Cook reported that he was copied on correspondence sent to Willard Soper of the ICB from the Burr's and Esser's regarding the proposed airport hangar, expressing their points of concern with the site plan. Discussion ensued. It was noted that the BOC held a public hearing on the proposed hangar on May 29, 2018 and Mr. Cook presented the hangar proposal to ICB on May 25, 2019. No questions or concerns were raised at either of these meetings. Mr. Cook responded to Mr. Soper.

Airport

RESOLUTION 2019 - 179

Whereas the Ferry District is required by the Federal Aviation Administration ("FAA") to review and annually approve a rolling five year Airport Capital Improvement Program ("ACIP") for Elizabeth Field Airport; and

WHEREAS, the C&S Engineers ("C&S") has recommended the 2020 – 2025 ACIP schedule of grant projects;

WHEREAS, the BOC of the FIFD concurs with the C&S's recommendation.

Now, therefore be it RESOLVED that the Board of Commissioners of the Ferry District approves the 2020 – 2025 ACIP for Elizabeth Field Airport subject to the review of the Town Attorney and District Counsel and further requests that the Town of Southold as the sponsor of Elizabeth Field Airport approve the 2019 – 2024 ACIP for Elizabeth Field Airport.

It is further RESOLVED to authorize management to execute the 2020-2025 ACIP non-binding data sheets and forward them to the FAA.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, H. Burnham and D. Shillo

Nays: None

RESOLUTION 2019 - 180

Whereas the Design of the Airfield Entrance Road Rehabilitation project was approved in the ACIP for FY2018; and

Whereas the FAA has approved this grant project; and

WHEREAS, the C&S Engineers ("C&S") has prepared a Lump Sum Consultant Agreement ("Agreement") for the design and bidding services on the Airfield Entrance Road Rehabilitation project and management has reviewed and recommends this Agreement;

Therefore it is RESOLVED that the Board of Commissioners approves the Lump Sum Consultant Agreement for the design and bidding services for the Airfield Entrance Road Rehabilitation project not to exceed \$42,383 and further authorizes management to execute the Agreement and any ancillary documents subject to review by the Town Attorney and District Counsel;

It is further resolved to request that the Town of Southold as the sponsor of Elizabeth Field Airport execute the Agreement and forward said documents to the Ferry District.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

BOC - Chairman Ahrens and the BOC would like to thank Mr. Peter Rugg for his years of service and wish him well. The BOC welcomes Mr. James Reid to his position as Commissioner.

RESOLUTION 2019 - 181

It is RESOLVED to accept with regret Peter Rugg's resignation from the Board of Commissioners of the Fishers Island Ferry District with effect December 31, 2019; and

It is further RESOLVED to thank Commissioner Rugg for his years of service on the board of commissioners and dedication to the Ferry District and the island.

Moved by: Commissioner D. Shillo
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2019 - 182

It is RESOLVED to appoint Mr. James Reid to the Board of Commissioners of the Fishers Island Ferry District to fill the recently vacated Commissioner position with effect January 1, 2020 for a term ending at the next commissioner election.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

HR

RESOLUTION 2019 - 183

With effect January 1, 2020, the Employee Handbook is amended to include:

“The Fishers Island Ferry District will not discriminate or take any adverse employment action against an employee on the basis of that employee’s, or his/her dependents’, reproductive health decision making. In addition, the District is prohibited from accessing personal information regarding an employee or his/her dependents’ reproductive health decision making without the employee’s prior written consent. The District will also refrain from requiring any employee to sign any document that might deny him/her the right to make his/her own reproductive health care decisions.

Pursuant to N.Y. Labor Law § 203-e, an employee who feels that his/her rights in this regard have been violated may bring a civil action in court and can seek remedies including an award of damages, injunctive relief, reinstatement and/or liquidated damages.”

Moved by: Commissioner D. Shillo
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

Resident Discount Program - Mr. Murphy reported that the program is moving ahead and new cards are being issued.

Property Management - Mr. Murphy will send out the red line version of the property management agreement to the BOC to be discussed at a later BOC meeting.

Cross Sound Ferry Charter

RESOLUTION 2019 - 184

RESOLVED that the Board of Commissioners of the FIFD hereby authorizes and approves Cross Sound Ferry to provide emergency transportation services to Fishers Island in the event FIFD Ferry boats are inoperable at a rate of \$800 per hour with a four (4) hour minimum and a twelve (12) hour per day maximum, and authorizes management to request said services if needed to restore FIFD operations.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2019 - 185

Whereas Captain Jon Hiller wishes to change his working status from full-time to part-time; and

Therefore it is RESOLVED that with effect the end of business on December 31, 2019 Jonathan Hiller has voluntarily resigned from his full-time Captain (FIFD) position and on January 1, 2020 is appointed as a part-time Captain (FIFD) at his current rate (including the January 1, 2020 2% CBA rate increase).

Moved by: Commissioner H. Burnham
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham and D. Shillo

Executive Session

At 11:03, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for discussing personnel matters.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

At 11:39, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

Next Scheduled Meeting is Monday, January 6, 2020 @ 10:00 am at the Fishers Island Community Center.

Adjournment

There being no further business to discuss, and on motion made by Commissioner D. Shillo, seconded by Commissioner H. Burnham, the meeting was adjourned at 11:41 am.