

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
September 3, 2019

Chairman Ahrens, at the Fishers Island Community Center, called a meeting of the Board of Commissioners of the Fishers Island Ferry District (“the Ferry District”) to order on September 3, 2019 at 4:30 PM.

Commissioners Heather Burnham, William Bloethe and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy and Deanna Ross. Members of the public included Mere Doyen. Commissioner Peter Rugg was absent.

Chairman Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr. Cook reported that he received correspondence from Mr. Ronald Parrow requesting commercial space. Discussion ensued and Mr. Cook will respond to Mr. Parrow. Mr. Haney received correspondence from St Martin De Torres Academy in New Haven, which is hosting a golf for kids event to raise funds for student scholarships. The event includes silent raffles and a 9 hole golf outing on Hay Harbor in July/August 2020 was donated. The Academy has requested a donation of four round trip tickets to accompany the outing. Discussion ensued and the BOC has agreed that donations should be limited to entities that directly affect the island and the New London area. Mr. Cook will respond. Chairman Ahrens would like to thank Geb and Gordon for providing Jane Ahrens with the freight numbers to assist her in an article that she is preparing regarding the tremendous amounts of freight that is moved every day on the boats. Management has agreed to send another email blast reminding customers to pick up freight prior to the moving of the freight to the terminal building for asbestos abatement beginning September 9, 2019. There was no public comment.

Warrant

RESOLUTION 2019 - 133

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated September 3, 2019, in the amount of \$39,030.45.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

Management Reports

Marine Update - Mr. Cook updated the BOC. Mr. Cook spoke with Suffolk County last week regarding the application they are putting together for dredging Silver Eel channel. Keith Nielsen from Docko is sending all of the permit information. If this should not go through, management has an RFP ready to go to do half the work this year. The window opens September 30, 2019 and closes January 1, 2020. The

mufflers for Munnatawket arrived and will be installed as part of the yard package. In addition, the yard package will include additional items including painting of the bottom and repair of the lazarette tank.

MV Silver Eel Update - Mr. Cook updated the BOC. Year to date traffic numbers were sent to the BOC. There have been 3,300 passengers for the year. Revenues are at \$67,000. Expenses are \$69,000 excluding labor. Most of the labor is re-allocated time. Management and the BOC continue to keep an open ongoing discussion regarding the schedule and length of seasonal operating time for Silver Eel.

Traffic - Mr. Cook updated the BOC. For August 2019, car and traffic were up 5% over last year. Year to date, car and traffic is down 3% over last year.

Airport - Mr. Murphy is waiting to hear back from Baseline King regarding the Electrical Building rehab project start date and will follow up tomorrow.

Airport

RESOLUTION 2019 – 134

Whereas the Airport Electrical Vault Rehabilitation project (“EV Project”) and grants were previously approved in the 2018 - 2023 Airport Capital Improvement Plan (“ACIP”) for Elizabeth Field Airport and the grant has been awarded (FAA AIP No. 3-36—0029-29-2019); and

Whereas the Ferry District as Airport Manager requires that a project administrator and construction observer for the EV Project be selected; and

Whereas in accordance with FAA regulations the airport manager is responsible to determine whether the Obstruction Project agreement is economically reasonable;

Therefore it is RESOLVED that the Board of Commissioners for the Fishers Island Ferry District instructs management to notify the FAA and the Town of Southold that the District finds the C&S Engineers, Inc.’s Consultant Agreement (“Agreement”) acceptable for the Construction Observation & Administration services of the EV Project, including project management, preliminary and final analysis reports, their direct expenses not to exceed \$41,000, and authorizes management to execute the Agreement and any ancillary documents; and further recommends that the Airport Sponsor (the Town of Southold) also execute said Obstruction Project agreement, subject to review by counsel, and forward executed documents as directed.

Moved by: Commissioner H Burnham

Seconded by: Commissioner A Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

Airport Hanger

RESOLUTION 2019 – 135

WHEREAS, pursuant to Section 5-b(g) of the 1947 Enabling Act of the Fishers Island Ferry District (“FIFD”), the Board of Commissioners is authorized to manage and operate the Elizabeth Field Airport

("Airport") and to lease a portion of the Airport premises as may be reasonably necessary or incidental to the repair and operation of aircraft and the use and operation of the Airport, subject to the approval of the Town Board of the Town of Southold following a public hearing held by the Board of Commissioners of the FIFD; and

WHEREAS, the Board of Commissioners of the FIFD has recognized the need for an airplane hangar for the maintenance and storage of aircraft utilizing the airport; and

WHEREAS, the BOC of the FIFD has received an offer from FISHERS ISLAND AIRWAYS LLC (FKA Bravo 39 LLC) for a twenty-five (25) year ground lease of a portion of the Airport premises and for the design and construction of a three (3) airplane hangar upon said premises at no cost to the residents of the FIFD (the "Project"); and

WHEREAS, the BOC of the FIFD held a duly noticed public hearing on May 29, 2018 for the purpose of presenting the project to the residents of the FIFD and to invite comment from all interested persons; and

WHEREAS, no public comment was offered at said hearing in opposition to the Project; and

WHEREAS, the BOC of the FIFD has determined that it will be in the best interests of the resident of the FIFD to proceed with the Project; now, therefore, be it

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby authorizes and directs Manager, Geb Cook, to execute the Hangar Project Agreement and Ground lease with FISHERS ISLAND AIRWAYS LLC, subject to the approval of District counsel, the Town Attorney and the Town Board.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner W. Bloethe
Recused by: H. Burnham
Ayes: A. Ahrens, W. Bloethe and D. Shillo
Nays: None

Legal

RESOLUTION 2019 – 136

WHEREAS, M.J. Bradley and Associates, LLC (MJB&A) is a transportation engineering firm providing technical and strategic advisory services to government agencies and environmental groups throughout New York and New England; and

WHEREAS, MJB&A specializes in drafting grant applications for repowering and retrofitting marine vessels; and

WHEREAS, the BOC of the FIFD has requested an additional quote from MJB&A for professional services and assistance in the preparation of CT DEEP VW Diesel Emissions Mitigation Program Round 2 grant application for the repowering of the M/V Race Point; and

WHEREAS, the BOC of the FIFD has determined that MJB&A's experience and expertise has resulted in an award of similar grants to many of its clients; and

WHEREAS the Board of Commissioners of the Fishers Island Ferry District has determined that the familiarity and technical expertise in the submission of these grant applications will enhance the likelihood of an award to the District; and

WHEREAS, MJB&A has presented a proposal to the BOC for the provision of professional grant writing services dated August 28, 2019, for a fee of up to \$2,500 based on the MLB&A 2019 pricing schedule; and

WHEREAS, the BOC of the FIFD has determined that it would not be in the best interests of the taxpayers of the FIFD to seek alternative proposals or quotations from other engineering firms who do not possess MJBA's technical expertise in this field.

Now, therefore be it RESOLVED that the BOC waives the requirement of a second quote in Guideline 8 of the FIFD's Procurement Policy; and be it further

RESOLVED that the BOC of the FIFD hereby accepts the proposal of MJB&A dated August 29, 2019 for professional grant services, their fee not to exceed \$2,750, subject to the approval of District Counsel.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner D. Shillo

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

IT

RESOLUTION 2019 – 137

WHEREAS the Ferry District requires Information Technology ("IT") consultants to manage its servers, network and desktop work stations; and

Whereas three quotes were received; and

Whereas management recommends Star Computers of Niantic, CT to provide IT services to the Ferry District based on best value; and

WHEREAS Star Computers wishes to enter into a service level agreement for the administration and maintenance of the Ferry District's servers, network and desktop workstations.

Therefore it is RESOLVED that the Board of Commissioners hereby authorizes management to execute an agreement in the amount of \$500.00 per month plus variables at \$153 per hour for the period October 1, 2019 through September 30, 2020.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

Other - Mr. Cook reported that he is awaiting response from the Town Comptroller regarding the fair market rate for the off-season rental of 357 Whistler Avenue. Mr. Hubert is contracted to paint 357 Whistler Avenue. Mr. Cook reported that dust and material was falling from the ceiling in the freight building and Mystic Air Quality came out and tested for dust, lead, asbestos, and the report came back clear. Discussion ensued regarding ongoing conversations between management and the Friends of the Fishers Island Theater group. No agreement has been reached at this time. Mr. Murphy will follow up and may have further information for the next BOC meeting. Mr. Murphy reported that Mr. Cook is reaching out to Meagan Bohlen as an additional resource for grant funds.

Executive Session - The BOC has agreed that no executive session is needed at this time.

Next Scheduled Meeting is Monday, September 16, 2019 @ 4:30 pm at the Fishers Island Community Center.

Adjournment

There being no further business to discuss, and on motion made by Commissioner H. Burnham, seconded by Commissioner W. Bloethe, the meeting was adjourned at 5:33 pm.