

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
December 28, 2018

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District (“the Ferry District”) to order on December 28, 2018 at 11:00 AM.

Commissioners Heather Burnham, William Bloethe, and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy, and Deanna Ross. Commissioner Peter Rugg was present via telephone. There were no members of the public present.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr. Cook reported that no correspondence was received. Chairman Ahrens stated he is impressed with the operation of the boats and crew and wishes to compliment them for a job well done.

Minutes:

RESOLUTION 2018 - 232

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the October 29, 2018 meeting.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner W. Bloethe
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2018 - 233

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the November 13, 2018 meeting.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2018 - 234

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the November 26, 2018 meeting.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

Budget Modification

RESOLUTION 2018 – 235

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby amends the **2018** Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM .5710.4.000.300	FUEL OIL, VESSELS	\$45,000
SM .5710.2.000.200	FERRY REPAIRS-RACE POINT	\$50,000
SM .5710.2.000.100	FERRY REPAIRS-MUNN	\$5,000

\$100,000

Increase Appropriations

SM .5710.1.000.000	FERRY OPERATIONS, P.S.	\$100,000
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\$100,000

Moved by: Commissioner H. Burnham
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

Warrants

RESOLUTION 2018 – 236

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated December 28, 2018, in the amount of \$87,944.55.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2018 – 237

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant A dated December 28, 2018, in the amount of \$4,785.49.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner W. Bloethe
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

2019 BOC Calendar - Mr. Murphy reviewed the draft 2019 BOC Calendar with the BOC. Meetings are held every other Monday with the exception of Monday holidays in which meetings will be held on Tuesday.

RESOLUTION 2018 – 238

Whereas the Board of Commissioners is required to set its annual meeting calendar.

Therefore it is RESOLVED to accept the 2019 BOC calendar and instruct Mr. Murphy to have it sent to the Southold Town Clerk and have it posted on the Ferry District's website.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner W. Bloethe
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

Management Reports

Marine Update - Mr. Cook updated the BOC. The Munnatawket will be going to Goodison Shipyard on January 8, 2019 for installation of its new engines and reduction gears. Race Point remains at dockside while crew members continue to complete general maintenance and cosmetic work. The BOC expressed concern that the Race Point has remained out of service for a much longer post yard period than usual. Management has informed the BOC that there hasn't been a call for use of the Race Point at this time but the boat is available for use if needed. If there is no need, crew will continue to capitalize on that time to complete the work.

Commissioner Burnham asked management why the FIFD cannot have someone from the New London Terminal trained to cover freight operations at the Fishers Island Terminal when needed and why management has to be covering over a holiday week. Mr. Murphy responded that the largest contributor is because the FIFD is down two freight agents. In addition, many employees are taking unused vacation days at the end of the year. Management has agreed that improvements can be made.

Chairman Ahrens asked management if the district remains satisfied with the work done by Goodison Shipyard. Mr. Cook responded that the District remains satisfied with Goodison.

PROFESSIONAL SERVICES/ DOCKO Inc.

Resolution 2018 - 239

WHEREAS, DOCKO Inc., a marine engineering firm specializing in planning, design, engineering and construction located in Mystic CT has provided professional engineering services to the FIFD for thirty-five years and has provided valuable input and advise to the BOC on various pending projects; and

WHEREAS the Board of Commissioners of the Fishers Island Ferry District has determined that the institutional knowledge and familiarity with the District's infrastructure enables DOCKO, Inc. to provide efficient and expeditious professional services; and

WHEREAS, DOCKO, Inc. has presented a proposal to the BOC for the provision of professional engineering services for engineering / project manager at the rate of \$190.00 per hour; engineering services for engineering technician / computer drafting at the rate of \$130.00 per hour; and engineering services for project administration at the rate of \$120.00 per hour for the term ending October 2019;

WHEREAS, the BOC of the FIFD has determined that it would not be in the best interests of the taxpayers of the FIFD to seek alternative proposals or quotations from other engineering firms who do not possess DOCKO's experience and institutional knowledge.

Now, therefore be it RESOLVED that the BOC waives the requirement of a second quote in Guideline 8 of the FIFD Procurement Policy; and be it further

RESOLVED that the BOC of the FIFD hereby accept the proposal of DOCKO Inc. for marine engineering Professional Services dated December 28, 2018 and authorizes the District Manager to execute the professional services agreement, subject to the approval of District Counsel.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

Airport - 2019 ACIP - Mr. Murphy updated the BOC and reviewed the five year Airport Capital Improvement Program for Elizabeth Field. The FAA requires an ongoing design and construction phase in order to be eligible for funding. The construction survey for the runways is currently in progress. In addition, coming up in 2019 are the improvements to the electrical building which currently resides in a flood zone and needs a better ventilation system and to be secured from water egress . Other projects to be considered include the airport entrance road and runway rehabilitation. Discussion ensued regarding the current condition of the airport entrance road and the possibility of paving. Discussion also ensued regarding the poor condition of the road leading to the transfer station, especially the lack of drainage during heavy rains. Management will discuss with the TOS Highway Department and provide the BOC with any updates.

2019 – 2024 ACIP

RESOLUTION 2018 - 240

Whereas the Ferry District is required by the Federal Aviation Administration (“FAA”) to review and approve annually a rolling five year Airport Capital Improvement Program (“ACIP”) for Elizabeth Field Airport; and

WHEREAS, the BOC concurs with its consultant, C&S Engineer’s recommendation of the 2019-2024 ACIP;

Now, therefore be it RESOLVED that the BOC of the FIFD approves the 2019 – 2024 ACIP subject to the review of the Town Attorney and District Counsel.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

Airport 2017 Burn Plan

RESOLUTION 2018 - 241

WHEREAS, the Ferry District manages the airport and parade ground lands and has previously contracted with the Fishers Island Conservancy to manage and develop the grassland within this area; and

WHEREAS, the management plan for said lands requires certain sections to be burned annually to sustain the growth of grasses; and

WHEREAS, the NYS DEC requires the Ferry District to obtain a permit to conduct the burn upon the submission of a permit application and Burn Plan; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Ferry District authorize and direct Assistant Manager, Gordon Murphy, to sign the permit application and to submit all required documentation to the NYS DEC for the issuance of the Burn Permit, subject to the approval of District Counsel.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner D. Shillo

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

Junk Vehicles

RESOLUTION 2018 – 242

Whereas Fishers Island has junked vehicles that need to be removed from the island (the “junk vehicle program”) and whereas the Ferry District is offering a temporary fare abatement of 100%; and

Whereas the junk vehicle program will be from January 15, 2019 through March 15, 2019 to transport by truck the vehicles to its New London, CT terminal for disposal by other parties.

Therefore it is RESOLVED to set a temporary price of \$0 to move a minimum of two vehicles by truck transportation to New London, CT for disposal and it is further RESOLVED that this fare abatement will be for the period January 15, 2019 to March 15, 2019.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

The BOC has asked management to speak with Mrs. Ahrens to advertise on the Fishers Island Website.

Freight Rates - Mr. Murphy reviewed with the BOC the proposed freight rate increases. Most are for items which require additional handling. Discussion ensued. Take Out charges will be eliminated. Weight and Length issues needed to be conformed to be consistent with QuickBooks and TrackPad. Mr. Cook reported that there are few \$2.50 charges and most personal packages to Islanders come via UPS and the charge does not get forwarded to the customer. Management has agreed to inform Islanders of the proposed changes pending approval and will have a resolution drafted for the next BOC meeting.

Other - Mr. Cook informed the BOC that the FIFD received a proposal from Kirby Perkins Construction, Inc. for the FIFD to purchase a twenty passenger certified ferry boat. A \$10,000 refundable deposit is required and the FIFD would have thirty days to decide to purchase. Discussion ensued and the BOC has requested management to evaluate further and have the Finance Committee review prior to making a decision on the purchase. More to follow at upcoming BOC meetings.

Legal

RESOLUTION 2018 – 243

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District (“BOC”), in accordance with the provisions of the Enabling Act of the Fishers Island Ferry District, has the authority and duty to control and supervise ferry operations; and

WHEREAS, the BOC has identified the need to provide the residents and taxpayers of the District with passenger only trips New York and Connecticut; and

WHEREAS, the BOC has received a proposal from Kirby Perkins Construction, Inc. (“Seller”) for the sale of a twenty passenger certified ferry boat for the purchase price of \$500,000, with a refundable deposit of \$10,000 and a thirty (30) day due diligence period.

NOW, THEREFORE BE IT RESOLVED, that the BOC authorizes and directs Ferry Manager Geb Cook to execute the Vessel Purchase and Sale Agreement subject to review and approval of District Counsel and the Town Attorney; and be it

FURTHER RESOLVED that the Ferry District is authorized to make a refundable \$10,000 deposit to the Seller at the time of execution of the Vessel Purchase and Sale Agreement.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

Legal

CSEA

RESOLUTION 2018 – 244

RESOLVED that the Board of Commissioners hereby ratifies and approves the December 19, 2018 Memorandum of Agreement with the CSEA.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

Executive Session

At 12:07, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing personnel matters.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner W. Bloethe
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

At 12:20, the following resolution was proposed:

RESOLVED, That the Commission exit from Executive Session and resume Public Session.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

Next Scheduled Meeting – Monday, January 7, 2019 at 4:30 pm at the Island Community Center.

Adjournment

There being no further business to discuss, and on motion made by Commissioner W. Bloethe, seconded by Commissioner H. Burnham, the meeting was adjourned at 12:21 pm.