

Minutes of the Meeting of the Board of Commissioners  
Fishers Island Ferry District  
December 10, 2018

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District (“the Ferry District”) to order on December 10, 2018 at 4:30 PM.

Commissioners Heather Burnham, William Bloethe, Peter Rugg and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy, Diane Hansen and Deanna Ross. RJ Burns was present via telephone.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

**Correspondence/Public Comment** – Mr. Cook reported that no correspondence was received. There was no public comment.

**Warrant**

RESOLUTION 2018 – 220

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated December 10, 2018, in the amount of \$40,679.81.

Moved by: Commissioner P. Rugg  
Seconded by: Commissioner W. Bloethe  
Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo  
Nays: None

**Traffic** - Mr. Cook reviewed November 2018 traffic data. See attached. All traffic numbers were down in November and management and the BOC agree that weather played a significant factor.

**Management Reports**

**Walsh Park Update** - Mr. Cook recently attended a meeting with Walsh Park Benevolent Association. Mr. Cook reported that permits most likely will not be in hand until March 2019 at the earliest. The relocation of tenants is moving ahead and a roll off dumpster filling up as the space is being cleaned out. Discussion ensued regarding future commercial space including the airport grounds. Management and the BOC will continue to look into options and discuss further at a later date.

**Marine - Yard Update** - Mr. Burns updated the BOC. The Race Point has returned from the shipyard and remained on budget. The boat will remain at dockside for several weeks to complete an extensive maintenance work list.

Mr. Burns met with the USCG, Cummins and the engineers regarding the upcoming engine re-power. Thames Shipyard has backed out and management and the BOC have agreed to rescind the original award to Thames Shipyard and re-award to J. Goodison Co., Inc. Mr. Burns is confident in Goodison Shipyard and feels that the change will be more cost effective and assured there will be no issues with the timeline.

Commissioner Shillo inquired about the need for a special cargo trip to supply the island gas stations with needed fuel. Management will firm up details tomorrow with plans for a trip Wednesday, December 12<sup>th</sup>.

**New London Seafood** - Mr. Burns met with the New London Seafood president and informed the BOC that they are still willing to work out a solution. New London Seafood will know more information regarding quotas at the beginning of the new year. The BOC will re-visit the discussion at that time.

**Audit RFP Update** - Mr. Murphy updated the BOC. Management and the Finance Committee reviewed the received proposals and conducted an interview process along with reference calls. Two candidates remain. Discussion ensued among the BOC. The BOC has agreed to accept the proposal from EFPR Group.

#### **Award Audit**

#### RESOLUTION 2018 – 221

Whereas an annual financial audit is required for the Ferry District; and

Whereas a Request for Proposals was issued and advertised in a widely circulated publication; and

Whereas management has received six quotes; and

Whereas management recommends the acceptance of the EFPR Group, CPAs, PLLC proposal.

Therefore it is RESOLVED that the Board of Commissioners of the Fishers Island Ferry District accepts the proposal from EFPR Group, CPAs, PLLC for the financial audits for the December 31, 2018 fiscal year (\$14,000) and the December 31, 2019 fiscal year (\$14,500). The District has the option to renew the fiscal years of 2020, 2021 and 2022.

It is further RESOLVED to authorize management to execute all contracts and ancillary documents and pay all reviewed invoices, subject to review by counsel.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

**Ferry Park/Dredging** - Mr. Cook informed the BOC that the permit requires modification. Currently the permit is dated September 30, 2018 - January 1, 2019. The BOC has asked management to request an

updated drawing of the proposed ferry park from Ms. Lucinda Herrick. Planting will be delayed until Fall 2019.

### **Auction Contract Award**

RESOLUTION 2018 – 222

Whereas Auctions International, Inc. is the vendor used by the Town of Southold for sale of surplus equipment; and

Whereas their proposal is acceptable to management, and management recommends contracting with Auctions International, Inc. to sell surplus equipment of the District.

Therefore it is Resolved that the Board of Commissioners of the Fishers Island Ferry District accepts the contract from Auctions International; and

It is further Resolved to authorize management to execute the contract and any ancillary documents after review by District counsel, and

It is further Resolved to authorize management to 1) accept or decline any bids received at the close of the auction and 2) accept the deduction of listing fees from final payment from Auctions International, Inc.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner D. Shillo

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

### **Heating Oil Award**

RESOLUTION 2018 - 223

Whereas heating oil is required for the New London terminal; and

Whereas a Request for Proposals was issued and advertised in a widely circulated publication; and

Whereas management has received one quote.

Therefore it is RESOLVED that the Board of Commissioners of the Ferry District hereby accepts the proposal of Brodeur's Oil Service, Inc. to deliver heating oil as needed from January 1, 2019 through December 31, 2020, at the barge price of either Groton Harbor or New Haven on the day of delivery, plus a \$0.38 per gallon delivery charge and authorizes and directs Assistant Manager, Gordon Murphy to execute a contract for said service, subject to the approval of Ferry District counsel.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

**Capital Improvements from DOT Grants** - Mr. Cook reviewed the current list of grant money that is available to the FIFD. Currently there is \$61,700 left over funds from the 2003 NL Terminal project. In addition, there is \$464,300 in funds from DOT from 2013-2017. Funds for the current year and 2019 and 2020 are undetermined at this time. The program will end in 2020. Mr. Cook will investigate the time-line in which the funds must be used or allocated before expiring and will clarify if any work done with the funds needs to be completed or just obligated prior to expiration date. The BOC has agreed to plan a work session in January to review the wish list and begin determining how to allocate these funds.

### **Cross Sound Ferry Charter**

#### RESOLUTION 2018 - 224

RESOLVED that the Board of Commissioners of the FIFD hereby authorizes and approves Cross Sound Ferry to provide emergency transportation services to Fishers Island in the event FIFD Ferry boats are inoperable at a rate of \$800 per hour with a four (4) hour minimum and a twelve (12) hour per day maximum, and authorizes management to request said services if needed to restore FIFD operations.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

### **Settlements**

#### RESOLUTION 2018 – 225

WHEREAS, the District was presented with a claim by Allan Esenlohr for the sum of \$111.60 as reimbursement for vehicle damage on 11/1/18 while being backed onto Ferry Munnatawket; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in the best interests of the District to resolve this claim to avoid the expense and uncertainties of litigation;

Therefore be it RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim, and directs management to make payment of the settlement amount of \$111.60 subject to the approval of District counsel and the Southold Town Attorney.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner P. Rugg

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

#### RESOLUTION 2018 – 226

WHEREAS, the District was presented with a claim by Jacqueline Williamson for the sum of \$850.80 as reimbursement for vehicle damage and transportation on October 25, 2018 while being backed onto ferry Munnatawket; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in the best interests of the District to resolve this claim to avoid the expense and uncertainties of litigation;

Therefore be it RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim, and directs management to make payment of the settlement amount of \$850.80 subject to the approval of District counsel and the Southold Town Attorney.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

#### RESOLUTION 2018 - 227

WHEREAS, the District was presented with a claim by The Beach Plum for the sum of \$271.00 as reimbursement for lost freight on April 20, 2018 while in temporary storage in the Fishers Island Ferry freight building; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in the best interests of the District to resolve this claim to avoid the expense and uncertainties of litigation;

Therefore be it RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim, and directs management to make payment of the settlement amount of \$271.00 subject to the approval of District counsel and the Southold Town Attorney.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner Rugg

Ayes: A. Ahrens, W. Bloethe, P. Rugg and D. Shillo

Nays: None

Abstain: H. Burnham

#### **Legal**

#### RESOLUTION 2018 – 228

Whereas the Ferry District requires certain general and specific legal expertise including corporate operations and activities.

Now therefore be it RESOLVED that the Commissioners of the Ferry District authorize Gordon Murphy to execute a professional services agreement with the law firm Morris & McVeigh to provide the Ferry District with representation in corporate matters.

Moved by: Commissioner A. Ahens

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

## **Rescind**

### **RESOLUTION 2018 - 229**

It is hereby resolved to rescind resolution 2018-185

Moved by: Commissioner P. Rugg

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

### *RESOLUTION 2018 - 185*

*Whereas new engines are required for the M/V Munnatawket; and*

*Whereas a Request for Proposals was issued and advertised in a widely circulated publication; and*

*Whereas four proposals were received, the proposal conforms to the published specifications, the pricing is acceptable to management, and management recommends accepting the proposal from Thames Shipyard and Repair Company; and*

*Whereas there may be unforeseen circumstances which require change orders,*

*now therefore it is Resolved that the Board of Commissioners of the Fishers Island Ferry District accepts the bid from Thames Shipyard and Repair for \$256,625.00 to install engines in the MV Munnatawket; and be it further*

*Resolved to authorize management to review and authorize change orders up to \$38,494.00; the total cost not to exceed \$295,119.00.*

*It is further Resolved to authorize management to execute contract and ancillary documents for this project after review by District counsel.*

*Moved by: Commissioner A Ahrens*

*Seconded by: Commissioner D Shillo*

*Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo*

*Nays: None*

## **Munnatawket Engine Installation Award**

### **RESOLUTION 2018 - 230**

Whereas new engines are required for the M/V Munnatawket; and

Whereas a Request for Proposals was issued and advertised in a widely circulated publication; and

Whereas four proposals were received, the proposal conforms to the published specifications, the pricing is acceptable to management, and management recommends accepting the proposal from J. Goodison Co., Inc ; and

Whereas there may be unforeseen circumstances which require change orders, now therefore it is Resolved that the Board of Commissioners of the Fishers Island Ferry District accepts the bid from J. Goodison Co. for \$202,000 to install engines in the MV Munnatawket; and

be it further Resolved to authorize management to review and authorize change orders up to \$30,300.00; the total cost not to exceed \$232,300.00, and

It is further Resolved to authorize management to execute contract and ancillary documents for this project subject to review by District counsel.

Moved by: Commissioner H. Burnham

Seconded by: Commissione P. Rugg

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

**Executive Session** - The BOC has determined that no executive session is needed.

## **HR**

RESOLUTION 2018 – 231

WHEREAS Polly Ford has performed with merit in her duties as Freight Agent, and

WHEREAS her manager has recommended that she be promoted to Freight Supervisor and her wages be increased to \$23.40.

Therefore it is RESOLVED that Ms. Ford be promoted to Freight Supervisor and her wages be increased from \$22.29 per hour to \$23.40 per hour with effect December 20, 2018.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner P. Rugg

Ayes: A. Ahrens, W. Bloethe, H. Burnham, P. Rugg and D. Shillo

Nays: None

## **Other**

**Freight** - Management would like the BOC to consider freight increases for perishables and lumber by the foot. Discussion ensued and management will present the new prices in January 2019.

**Hangar Update** - Mr. Cook reported that Mr. Burnham has expressed his desire to move forward with the hangar project.

**Next Scheduled Meeting – Friday, December 28, 2018 at 11:00 am at the Island Community Center.**

**Adjournment**

There being no further business to discuss, and on motion made by Commissioner P. Rugg, seconded by Commissioner W. Bloethe, the meeting was adjourned at 5:48 pm.