

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
October 29, 2018

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District (“the Ferry District”) to order on October 29, 2018 at 4:30 PM.

Commissioners Heather Burnham and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy and Deanna Ross. Commissioner Peter Rugg, RJ Burns and Diane Hansen were present via telephone. Commissioner William Bloethe was absent.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr. Cook reported that no correspondence was received. There was no public comment.

Budget Modification

RESOLUTION 2018 – 195

RESOLVED that the Commissioners of the Fishers Island Ferry District hereby amend the **2018** Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM5710.4.000.000	Ferry Operations/Other Misc.	\$3,000
	Total	\$3,000

Increase Appropriations

SM1910.4.000.100	Ferry Insurance	\$3,000
	Total	\$3,000

Moved by: Commissioner D. Shillo
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

Warrant

RESOLUTION 2018 – 196

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated October 29, 2018, in the amount of \$124,701.34.

Moved by: Commissioner H. Burnham

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, H. Burnham and D. Shillo

Nays: None

Management Reports

Marine Update - Mr. Burns reported that things are going well at the shipyard. Mr. Burns has approved five change orders thus far and the cumulative total is under the 15% budgeted allowance. Regarding the Munnatawket, Mr. Burns has been in contact with the USCG, architect and engine dealer to assure all is in place for a smooth engine install. Commissioner Burnham asked about the timing of the return of Race Point. Mr. Burns responded that the shipyard is on schedule and due out by the contract date of December 8, 2018.

Chairman Ahrens asked if there was any update on the dredging permit. Mr. Cook responded that he received notice from the Army Corp of Engineers that once letters were received from TOS and Mr. Brad Burnham (an adjacent property owner) and all is in place, it could be another 120 days until work can commence. This will push the dredging into a spring time project.

Walsh Park Update - Mr. Cook and Commissioner Burnham reported that nothing has happened since the last BOC meeting. Mr. David Burnham does have some thoughts regarding access and the building exterior and will provide and share that information at a later date. Chairman Ahrens asked where the FIFD stands with the current tenants occupying the freight building space. Mr. Cook responded that he spoke with Mr. Paul Ford this morning and he was going to begin liquidating soon. Mr. Cook informed him that a roll off dumpster was going to be placed outside the building later this week for any items he does not want. Mr. Ford has requested a sea container to be provided until the new location is ready. Mr. Cook will work toward this request as the size of the container is difficult to fit on the Munnatawket. Mr. Cook has asked the BOC to consider waiving the fees for roll off transportation of clean outs from the FIFD, as well as for any needed sea containers. The BOC has agreed to filling available deck space for this as long as it does not interfere with reservations. Commissioner Rugg has suggested in an effort to be transparent, that all expenses that the FIFD bears for the purpose of managing TOS owned land and properties, as well as transportation costs of the NY State Police and annual TOS meeting members be minuted. The BOC has asked management to compile this report every January for these accrued prior year expenses. Commissioner Rugg feels that this reporting may allow for the FIFD to build the fund balance as these items that are foregone revenue or non-cash expenses are budgeted for. Mr. Cook asked the BOC if they want to continue the junk car removal program this winter. Discussion ensued and the BOC has approved this program to take place in the slower winter months of January and February. Advertisement will take place on the Fishers Island website.

Opening of Bids for Fuel Oil - Mr. Murphy reported that three bids were received. Once bids are opened and analyzed, the chosen bid will be awarded at the next BOC meeting. Commissioner Burnham opened the bid from East River with a delivery price of \$2.4496 for a hypothetical delivery of 7,000 gallons.

Chairman Ahrens opened the bid from Dime with a delivery price of \$2.3986. Commissioner Shillo opened the bid from Santa with a delivery price of \$2.4697.

FI Janitorial Service

RESOLUTION 2018 – 197

Whereas two completed bids were received for the Fishers Island Terminal janitorial and cleaning Jan 1, 2019 – Dec 31, 2020;

Therefore it is RESOLVED, that the Board of Commissioners of the FIFD hereby accepts the proposal of Ann Banks for contracted janitorial and cleaning services for the Fishers Island terminal for the period January 1, 2019 – December 31, 2020 at the rate of \$275.00 per month and authorizes and directs Assistant Manager, Gordon Murphy to execute a contract for said service, subject to the approval of the FD counsel.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

FI Terminal Heating Oil

RESOLUTION 2018 - 198

WHEREAS one proposal was received to supply heating oil to the Fishers Island terminal;and

Therefore it is RESOLVED that the Board of Commissioners of the Ferry District hereby accepts the proposal of Goose Island Corp. to deliver heating oil as needed from January 1, 2019 through December 31, 2020, at the barge price of either Groton Harbor or New Haven on the day of delivery, plus a \$1.25 per gallon delivery charge and authorizes and directs Assistant Manager, Gordon Murphy to execute a contract for said service, subject to the approval of Ferry District counsel.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

Settlements

RESOLUTION 2018 – 199

WHEREAS, the District was presented with a claim by Karl Melton for the sum of \$160.97 as reimbursement for damage to his vehicle on April 5, 2018 caused by the error of District staff; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in the best interests of the District to resolve this claim to avoid the expense and uncertainties of litigation;

Therefore be it RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim, and directs management to make payment of the settlement amount of \$160.97 subject to the approval of District counsel and the Southold Town Attorney.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2018 – 200

WHEREAS, the District was presented with a claim by Polly Goodyear for the sum of \$1,440.81 as reimbursement for damage to her vehicle on August 5, 2018 caused by the error of District staff; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in the best interests of the District to resolve this claim to avoid the expense and uncertainties of litigation;

Therefore be it RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim, and directs management to make payment of the settlement amount of \$1,440.81 subject to the approval of District counsel and the Southold Town Attorney.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

In moving forward, Mr. Murphy has suggested to the BOC to look into the possibility of paying for damages that are the fault of the FIFD excluding one's deductible. Mr. Cook responded that the FIFD has a policy that states that the FIFD is not responsible for damage to one's car; however, continue to pay when damage is done. Discussion ensued regarding avoiding the possibilities of double dipping. The BOC has asked management to ask other ferries how they handle such claims. Further discussion will take place at a later date.

2019 Budget - Mr. Murphy updated the BOC. The goal remains to increase the fund balance and feels the FIFD will be in a stronger position moving forward.

2019 Budget

RESOLUTION 2018 - 201

It is RESOLVED to approve the 2019 Fishers Island Ferry District operating budget of \$4,176,663.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

Airport

RESOLUTION 2018 - 202

Whereas the Airport Wide Obstruction Survey and Evaluation project (“Obstruction Project”) and grants were previously approved in the 2018 - 2023 Airport Capital Improvement Plan (ACIP) for Elizabeth Field Airport; and

Whereas the Ferry District as Airport Manager requires that a project design and manager for the Obstruction Project be selected; and

Whereas in accordance with FAA regulations the airport manager is responsible to determine whether the Obstruction Project agreement is economically reasonable;

Therefore it is RESOLVED for management to notify the FAA and the Town of Southold that the Ferry District finds the C&S Engineers, Inc.’s Consultant Agreement (“Agreement”) acceptable for the design of the project including project management, preliminary and final analysis reports and direct expenses not to exceed \$168,000, to authorize management to execute the Agreement and any ancillary documents and further recommends that the Airport Sponsor (the Town of Southold) also execute said Obstruction Project agreement, subject to review by counsel.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, H. Burnham and D. Shillo

Nays: None

Executive Session - The BOC has determined that no executive session is needed.

Health Insurance

RESOLUTION 2018 – 203

WHEREAS, on or about July 1, 2018, Diane Hansen became eligible for and began receiving Medicare; and

WHEREAS, Ms. Hansen has requested that, effective January 1, 2019, she be reimbursed for the full amount of her monthly Medicare Parts B & D supplemental insurance premiums, as well for the portion of her monthly Medicare Part B premiums that exceed her current \$120.47 contribution towards Ferry District-provided health insurance, while she remains actively employed by, and on the payroll of, the Ferry District; and

WHEREAS, in exchange, Ms. Hansen has agreed that, effective January 1, 2019, she will no longer take/be entitled to receive Ferry District-provided health insurance and the Health Reimbursement Arrangement (“HRA”), which will result in significant cost savings to the Ferry District.

NOW, THEREFORE, IT IS RESOLVED that, effective January 1, 2019, the Ferry District will reimburse Ms. Hansen for the full amount of her monthly Medicare Parts B & D supplemental insurance premiums, as well as for the portion of her monthly Medicare Part B premiums that exceed her current \$120.47 contribution towards Ferry District-provided health insurance, while she remains actively employed by, and

on the payroll of, the Ferry District and, in exchange, Ms. Hansen will no longer be entitled to Ferry District-provided health insurance and the HRA.

Moved by: Commissioner D. Shillo
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

HR

RESOLUTION 2018 – 204

It is hereby RESOLVED to rescind resolution 2018-171

Moved by: Commissioner H. Burnham
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2018 – 171

WHEREAS the Ferry District requires an additional part-time Purser (FIFD);

Therefore it is RESOLVED to appoint Steven Conary as Purser (FIFD) with effect September 13, 2018. Mr. Conary is released from his current title Deckhand (FIFD) at the end of business September 12, 2018.

*Moved by: Commissioner A. Ahrens
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo
Nays: None*

RESOLUTION 2018 – 205

WHEREAS the Ferry District requires an additional part-time Cashiers (FIFD);

Therefore it is RESOLVED to appoint Steven Conary as a part-time Cashier (FIFD) at a rate of \$12.86 with effect September 13, 2018. Mr. Conary will continue to hold his current title of part-time Deckhand (FIFD) at a rate of \$12.86.

Moved by: Commissioner D. Shillo
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, H. Burnham and D. Shillo
Nays: None

PVA Regional Meeting

RESOLUTION 2018 – 206

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby grants permission to District Manager Geb Cook and one other employee to attend the Passenger Vessel Association's Regional meeting in Boston, MA, November 7-9. All expenses for registration and travel, including meals, not to exceed \$1,500.00, will be a charge to the 2018 District budget.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, H. Burnham and D. Shillo

Nays: None

Other - Commissioner Shillo shared with the BOC a compliment she received from an individual regarding Mr. Kevin Carroll's performance at the FIFD freight building on Fishers Island. The BOC and management are delighted in hearing this and extend their compliments to Mr. Carroll.

Next Scheduled Meeting – Tuesday, November 13, 2018 at 1:45pm at the New London Terminal.

Adjournment

There being no further business to discuss, and on motion made by Commissioner H. Burnham, seconded by Commissioner D. Shillo, the meeting was adjourned at 5:15 pm.