

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
May 29, 2018

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District ("the Ferry District") to order on May 29, 2018 at 4:30 PM.

Commissioners William Bloethe, Heather Burnham and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy, RJ Burns, Diane Hansen and Deanna Ross. Commissioner Peter Rugg was absent. Members of the public were present.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr. Cook reported that no correspondence was received. Public comment was held for the public hearing.

Warrant

RESOLUTION 2018 – 100

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated May 29, 2018, in the amount of \$75,907.22.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

Audit Update - Ms. Hansen reported that the Audit is complete. Management will be meeting with the head auditor this week and once the Finance Committee reviews, Ms Hansen is hoping for a presentation to the BOC in June or early July, 2018.

Finance Committee Update - Mr. Cook updated the BOC. A Finance Committee meeting was held May 24th where the current financials were reviewed. All members of the BOC received the monthly financials. During the finance meeting, discussion took place regarding the rising fuel costs and Mr. Cook would like to present a draft resolution later at this BOC meeting. Management is proposing a \$2.00 increase on autos and a \$10.00 increase on commercial vehicles up to 20 feet and an additional \$5.00 for each 10 foot increment. The proposed rates would stay in effect until fuel rates return to the current budgeted base rate or at the end of the year, where a full review will take place.

Traffic - Chairman Ahrens reported that April 2018 traffic numbers were up. Mr. Burns reported that a total of 74 trips were made related to Memorial Day. Preliminary figures are showing a little above 99% on time. Mr. Cook reported that an issue was brought to his attention regarding a boat leaving with the train on the tracks and cars on the other side. Mr. Cook looked into the matter and discovered that the captain did call and found out that the train was disabled and they were unable to get an approximate time of repair. Mr. Murphy reported that the new two way ticketing went quite well over the first holiday weekend. Ticket agents and crew continue to remind passengers to hold on to their ticket for the return trip and the kiosk is currently up and running for those who need to purchase a one way ticket to get off the island via the ferry.

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Management Reports

Airport Building Roof Update - Mr. Murphy reported that quotes are due on June 1, 2018 and there are presently two active candidates. Once the bids are received, management will reapply to the insurance carrier because the claim will be higher due to mandated prevailing wage.

Munnatawket/Race Point Update - Mr. Burns updated the BOC. Now that weather has stabilized, the crew is able to move forward with cosmetic maintenance of painting and sanding. Peapod delivery has been moved to Monday, July 2, 2018 as opposed to the normal Tuesday delivery due to the July 4th holiday. Mr. Burns will follow up with Peapod in making sure that customers are aware of the change for that week.

Legal

357 Whistler

RESOLUTION 2018 – 102

Whereas tenant has vacated premise and management have reviewed the facility after the lease terminated and considered it to the terms of the lease; and

Whereas management recommends applying 50% of the security deposit (\$1,000) to the April rent and the balance (\$1,000) be refunded to the prior tenants.

Therefor it is RESOLVED to refund \$1,000 in security deposit to Derek and Darcy Scroxtton and apply the balance, \$1,000 of the security deposit to April 2018 rent.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

Emergency Work to Stabilize Washout at New London Terminal - Chairman Ahrens reported that the City of New London did respond to Mr. Burns' hand delivered letter to New London Public Works regarding a sink hole that has developed at the New London Terminal and they are actively working on a solution. Mr. Burns stated that the FIFD is trying to set the stage in the event that they have to react quickly regarding the matter. Mr. Burns will be visiting the Risk Manager from the City of New London tomorrow and will keep all updated.

NLT Emergency Work

RESOLUTION 2018 – 086b

WHEREAS, a recent storm event and resulting wave action caused undermining of the road surface leading into the New London Terminal; and

WHEREAS there is a need to repair and stabilize the road surface; and

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WHEREAS, District Management has consulted certain engineers and determined that the immediate repair of the bulkhead and road bed is an emergency situation;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District authorizes management to contract with an appropriate vendor(s) to make such repairs until such time as responsibility for said undermining is determined.; and

be it further RESOLVED that the Board of Commissioners waives the requirements of the Procurement Policy for competitive bidding.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

Reduction Gears - Mr. Burns updated the BOC. After researching along with Mr. Cook, it has been determined that Cummins is a government approved vendor. Re-power is planned to take place after Race Point returns back from its annual shipyard package and before Spring 2019. Installation will have to be bid out at that time.

Contract / Cummins award

RESOLUTION 2018 – 087

Whereas the Munnatawket engine replacement has been awarded and there is an additional requirement to replace the reduction gears; and

Whereas a Request for Proposals was issued and advertised in a widely circulated publication; and

Whereas one proposal was received, the proposal conforms to the published specifications, the pricing is acceptable to management, and management recommends accepting the proposal; and

Now therefore it is RESOLVED that the Board of Commissioners of the Fishers Island Ferry District accepts the bid from Cummins, Inc. for \$61,661.00 for the removal and replacement of the reduction gears on the Munnatawket, and;

It is further RESOLVED to authorize management to review and authorize change orders for up to an additional amount of \$6,166.00 and to authorize management to execute the contract and ancillary documents subject to review by District counsel.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

Legal / EAP Contract Renewal

RESOLUTION 2018 - 088

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WHEREAS the current agreement with Behavioral Health Consultants, LLC (“BHC”) for the Employee Assistance Program expires on June 1, 2018, and management recommends that said agreement with BHC be renewed;

THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby directs and authorizes Mr. Gordon Murphy to execute an annual agreement for \$1,870 and any related ancillary documents, and authorizes management to pay invoices when properly invoiced and approved by management.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

Theater Management

RESOLUTION 2018 - 101

Whereas the Friends of Fishers Island Theater, Inc. wishes to operate the community theater in 2018,

Therefore it is RESOLVED to authorize management to execute an agreement with the Friends of the Fishers Island Theater, Inc. to operate the community theater from June 1 – December 1, 2018 subject to review by counsel.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo

Nays: None

Public Hearing

On motion made by D. Shillo, and seconded by A. Ahrens, the BOC moves to open up a public hearing involving the Airport Hangar, the Fishers Island Theatre and New London Seafood at 17:00.

Chairman Ahrens welcomed all present.

Airport Hangar - Chairman Ahrens informed the public of a proposal to construct a three airplane hangar at Elizabeth field Airport. Fundamentally the BOC has agreed to the terms; however continue to work on the details of the lease agreement. Mr. Brad Burnham briefed all present regarding details of the proposal. The hangar will be funded by private funds and will revert back to the FIFD after a 30 year lease. No further public comment was made.

Theater - Mrs. Lowrie Foyle, founder of Friends of Fishers Island Theater (FFIT) gave a brief presentation of the history of the FFIT and its relationship to the theatre building and its community. Each member of FFIT took the opportunity to speak to the public regarding their own personal experiences with the theatre and their viewpoints and desires for the group to purchase the building in addition to its surrounding property. Chairman Ahrens has requested a detailed formal proposal from FFIT. FFIT is willing

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to provide a formal proposal. Chairman Ahrens has stated that amicable discussions have taken place; however, an agreement has not been made regarding the sale of the land as opposed to a land lease. Commissioner Burnham responded that the entire BOC is supportive of the FFIT endeavors. Discussion ensued regarding both parties' concerns with pursuing a land lease versus land sell. Once the BOC receives a formal proposal, they will move forward with a decision. No further public comment was made.

New London Seafood – Mr. Burns gave a brief overview of New London Seafood's proposal to land their catch at Silver Eel and then transport their catch to New London via the ferry. The proposal remains under consideration due to lack of sampling. Various members of the public had questions with regard to noise and air pollution, fishing license requirements and quotas and meaningful income for the FIFD. Question and answer session took place and discussion ensued with members of the public and the BOC. Mr. Burns reported that on average, income has been approximately \$230.00 per trip with no cost or impact to the FIFD. The public was ensured that the BOC has not committed to any contract at this time and will continue to acquire the necessary information and sampling prior to any decision being made.

After no further questions or comments, and on motion made by W. Bloethe, seconded by D. Shillo, the BOC has agreed to exit the public hearing and resume regular meeting session at 17:56.

Management Reports Continued

Commissioner Burnham questioned management and fellow board members what differentiates a public hearing citing that in the past, a vote has taken place; however no vote took place today. Discussion ensued. Ms. Hansen responded that public hearings can be of many forms. This particular public hearing was more informational and information gathering. The BOC believes that the information disseminated today was well received and will continue to function in a spirit of transparency.

Airport Hangar - Mr. Cook informed the BOC that a draft lease is being reviewed by Mr. Brad Burnham and once received back, management will forward to the TOS for review. Mr. Cook feels the public hearing requirements for the Airport Hangar have been met.

New London Seafood - The BOC has agreed to extend the trial period to the end of June 2018.

Executive Session

At 18:20, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing personnel matters.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, W. Bloethe and D. Shillo
Nays: None

At 18:43, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

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Moved by: Commissioner A. Ahrens
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, W. Bloethe and D. Shillo
Nays: None

Legal / HR

RESOLUTION 2018 – 090

The Board of Commissioners hereby ratifies and approves the Stipulation of Agreement regarding employee 83358 with the CSEA and authorizes Mr. Cook to execute all related documents.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner W. Bloethe
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

Legal / CSEA

RESOLUTION 2018 – 091

RESOLVED that the Board of Commissioners hereby ratifies and approves the 2018-2021 Stipulation of Agreement with the CSEA and authorizes the Ferry District negotiating team to execute all related documents.

It is further RESOLVED to authorize management to -pay all covered employees retroactively from January 1, 2018 as required under the terms of the 2018-2021 Stipulation of Agreement with the CSEA in the amount totaling \$7,592.03.

It is further RESOLVED to increase by 2%, beginning May 24, 2018, the wage rates of all covered employees, to reflect the stipulated increase that began January 1, 2018.

EMPLOYEE NAME	TOS EM- PLOYEE#	Payment amount	Pay Rate 2017	Pay Rate 1.1.2018
BOEHM, Mark	15814	\$ 34.49	\$12.61	\$12.86
BRIDGMAN, Christopher	16466	\$ 115.44	\$12.50	\$12.75
BRIDGMAN, Edward	16791	\$ 76.80	\$14.17	\$14.45
BROWN, Rodney	17606	\$ 91.00	\$13.00	\$13.26
CONARY, Steven	38461	\$ 57.75	\$12.61	\$12.86

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CRAFT, Robert	27207	\$	36.18	\$23.12	\$23.58
CURBELO, Karina	28425	\$	14.44	\$12.50	\$12.75
DAVIS, Joshua	29642	\$	-	\$11.82	\$12.06
DENISON, David	31600	\$	3.63	\$12.50	\$12.75
DORSETT, Kristopher	32701	\$	269.83	\$16.09	\$16.41
EAGAN, DANIEL	34899	\$	303.79	\$18.18	\$18.54
ESPINOSA, Nicholas	37626	\$	401.50	\$23.49	\$23.96
FIORA, Michael	38115	\$	479.44	\$29.00	\$29.58
FORD, Polly	39096	\$	374.40	\$21.85	\$22.29
FRANCO, Michael	39179	\$	428.12	\$27.36	\$27.91
FREEMAN, Sarah	39639	\$	93.88	\$12.50	\$12.75
GILMORE, Peter	40129	\$	51.29	\$13.00	\$13.26
GURAL, John (Steve)	40557	\$	104.85	\$19.15	\$19.53
HARRING, Vince	40949	\$	5.38	\$12.50	\$12.75
HEALY, Ryan	41442	\$	294.39	\$18.00	\$18.36
HEALY, Sean	41671	\$	104.50	\$12.50	\$12.75
HILLER, Jonathan	41900	\$	163.18	\$24.40	\$24.89
HILLER, Jonathan	41900	\$	182.43	\$19.48	\$19.87
KAMM, Steven	44816	\$	58.81	\$12.50	\$12.75
KIRBY, Mary	45577	\$	-	\$18.00	\$18.00
LAVIN, Robert	44816	\$	379.61	\$20.81	\$21.22
LETRICH, Chase	50524	\$	62.44	\$12.50	\$12.75

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MARSHALL, George	57215	\$	-	\$12.50	\$12.75
MARSHALL, Jesse	57215	\$	486.47	\$30.39	\$31.00
MASON, Rhamir	57682	\$	249.80	\$16.08	\$16.40
MILLBAUER, Dawson	58029	\$	-	\$12.50	\$12.75
MINER, Ryan	58313	\$	-	\$12.50	\$12.75
MIRABELLI, Anthony	58369	\$	64.67	\$29.00	\$29.58
MORGAN, John	58676	\$	469.29	\$29.00	\$29.58
NEWELL, Christopher	62812	\$	58.31	\$23.00	\$23.46
NEWELL, Christopher	62812	\$	248.61	\$18.18	\$18.54
NORTON, Kevin	63105	\$	250.53	\$16.08	\$16.40
ORTIZ, Leonard	65578	\$	75.56	\$12.50	\$12.75
PARADIS, John	66110	\$	653.97	\$35.34	\$36.05
PEABODY, Hannah	67392	\$	15.31	\$12.50	\$12.75
RUFFIN, Amy	75068	\$	9.27	\$15.08	\$15.38
SASSO, ROBERT	75611	\$	62.94	\$12.50	\$12.75
SCROXTON, Derek	76848	\$	278.84	\$17.00	\$17.34
WATERS, Richard	83114	\$	-	\$12.50	\$12.75
WHITE, Nathan	83357	\$	120.75	\$12.50	\$12.75
WILCOX, Carlton	83356	\$	294.57	\$17.00	\$17.34
WORSENCROFT-SERINO, Anne	83358	\$	100.09	\$15.00	\$15.30
			\$ 7,592.03		

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Moved by: Commissioner Shillo
Seconded by: Commissioner Ahrens
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

Contract / Health Insurance
RESOLUTION 2018 - 092

WHEREAS the District desires to put in place new health insurance coverage for its qualified employees commencing July 1, 2018; and

WHEREAS the insurance broker Gowrie Group presented insurance options; and

WHEREAS the Harvard Pilgrim PPO HSA 6500 health insurance plan (the "Plan") was selected based on coverage and terms; and

WHEREAS the Harvard Pilgrim PPO HSA 6500 health insurance plan is a high deductible plan and a Health Reimbursement Account ("HRA") arrangement can be combined with this health insurance plan, requiring the services of a third-party HRA plan administrator, and Progressive Benefit Solutions, LLC was selected to provide these services; and

WHEREAS the District through the HRA will reimburse employees enrolled in the Plan up to \$5,050 per single employee or up to \$10,100 per enrollee greater than a single employee for Plan year out-of-pocket expenses;

THEREFORE BE IT RESOLVED, that commencing July 1, 2018, the District shall make available to its qualified employees the Harvard Pilgrim PPO HSA 6500 health insurance plan; and

be it further RESOLVED that management is authorized to execute all documents relating to the Plan subject to review by counsel; and

be it further RESOLVED that commencing July 1, 2018 the District authorizes management to execute all documents relating to establishment of and oversight over an HRA with Progressive Benefit Solutions, LLC subject to review by counsel; and

be it further RESOLVED that for the year commencing July 1, 2018 and ending June 30, 2019 only, the District shall fund the HRA sufficiently to reimburse employees enrolled in the Plan up to \$5,050 per single employee or up to \$10,100 per enrollee greater than a single employee for plan year out-of-pocket expenses; and

be it further RESOLVED that management be authorized and instructed to work with the Gowrie Group to review any other related documents as the case may be and in general to finalize and put in place these two related health care coverage programs commencing July 1, 2018; and

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be it further RESOLVED that that beginning July 1, 2018 employee premium contribution will increase from 20% to 22.5% of the premium cost for their coverage category.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

HR

Resolution 2018 – 093

WHEREAS The Fishers Island Ferry District requires additional Deckhands; Therefore it is

RESOLVED to appoint, with effect June 6,, 2018, Evan Spohn as summer seasonal Deckhand (FIFD) at a rate of \$12.50 per hour. On September 15, 2018, Messer. Spohn will terminate his summer seasonal positions. On September 16, 2018 Messer. Spohn will be appointed to part-time Deckhands (FIFD).

Moved by: Commissioner D. Shillo
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

Resolution 2018 – 094

WHEREAS The Fishers Island Ferry District requires additional Clerks and Cashiers (FIFD);
It is therefore RESOLVED to appoint, with effect June 6, 2018, Jasmin McCarthy as a part-time Clerk at a rate of \$12.50 per hour.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2018 – 095

WHEREAS Shyanne Dickson and Cory Anderson have resigned from their positions as Deckhand (FIFD) and Student Intern I and Freight Agent (FIFD) respectively with the Fishers Island Ferry District effective May 31, 2018;

THEREFORE, IT IS RESOLVED that the Board of Commissioners accepts the resignations of Ms. Dickson and Mr. Anderson with effect May 31, 2018. Neither employee has paid time off accruals nor are further payments due to them.

Moved by: Commissioner D. Shillo

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Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2018 – 096

Whereas the Fishers Island Ferry District requires additional Laborers;

Therefore it is RESOLVED to appoint, with effect June 6, 2018, Alexander Williams as a part-time Laborer at a rate of \$12.50 per hour.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

RESOLUTION 2018 – 097

WHEREAS the Fishers Island Ferry District policy as described in the Employee Handbook and the CSEA Collective Bargaining Agreement grants a 3% longevity increase to wages when an individual has been employed by the Fishers Island Ferry District for five years; and,

WHEREAS Michael Franco has met that requirement;

Now therefore be it RESOLVED that Mr. Franco's wages be increased from \$27.91 to \$28.74 per hour, effective June 17, 2018.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

Resolution 2018 - 098

WHEREAS Joshua Davis has resigned from his position as Deckhand (FIFD) with the Fishers Island Ferry District effective May 31, 2018; and

WHEREAS Mr. Davis is not owed any additional compensation.

THEREFORE, BE IT RESOLVED that the Board of Commissioners accepts the resignation of Mr. Davis with effect May 31, 2018.

Moved by: Commissioner D. Shillo
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, W. Bloethe, H. Burnham and D. Shillo
Nays: None

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Legal / FARE INCREASE

RESOLUTION 2018 -099

WHEREAS The Board of Commissioners of the Fishers Island Ferry is authorized by Section 5 of the Enabling Act to increase and reduce ferry rates as needed; and

WHEREAS fuel costs to operate the ferries have exceeded budget;

THEREFORE, it is RESOLVED to temporarily increase auto rates by \$2.00 and Commercial Vehicle rates by \$10.00 up to 20' plus \$5.00 per every 10' over 20' until such a time that base fuel rates return to \$1.90 or until 12/31/18, at which time the rate increase will be reviewed.

It is further RESOLVED to exempt fuel delivery tanker vehicles from this rate increase.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner H. Burnham

Recuse: D. Shillo

Ayes: A. Ahrens, W. Bloethe and H. Burnham

Nays: None

Next Scheduled Meeting – Monday, June 11, 2018 at 4:30pm at the Island Community Center.

Adjournment

There being no further business to discuss, and on motion made by Commissioner W. Bloethe, seconded by Commissioner A. Ahrens, the meeting was adjourned at 6:47 pm.