

Minutes of the Meeting of the Board of Commissioners  
Fishers Island Ferry District  
April 16, 2018

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District ("the Ferry District") to order on April 16, 2018 at 4:30 PM.

Commissioners Heather Burnham, Peter Rugg and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy, Diane Hansen, John Haney and Deanna Ross. Commissioner William Bloethe was absent. Members of the public were present.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

**Correspondence/Public Comment** – Mr. Cook reported that no correspondence was received. Mr. Cook received a public comment that someone heard the junk car removal program was sponsored by an individual who paid the FIFD for all the cars that were taken off island. The BOC and management refuted this comment and will publish the success of the program on the Fishers Island website.

Mr. Shultz discussed the structure he built on property leased from the FIFD. Mr. Cook informed the BOC that he met with the Southold Town building inspector on April 12<sup>th</sup> and it was determined that a building permit was necessary for the structure that Mr. Shultz built. A discussion ensued. The BOC has asked Mr. Shultz to obtain a written clarification and direction with guidelines from the Town building inspector that would allow for a non-permitted structure. Mr. Shultz has agreed to call the Town building inspector and plans to return to a future BOC meeting to discuss options and find a solution to his storage needs.

Mr. Edwards gave the BOC an update regarding Walsh Park's plans for the second story of the freight building. Preliminary plans have been drawn up and given to two contractors on the island for estimates. During this time, Mr. Strouse is completing the survey work on the building. Walsh Park is working with an attorney to draft a preliminary lease to present to the BOC in the future. Mr. Edwards reported that Walsh Park is moving forward and expressed excitement for the project. The BOC expressed support for the endeavor and feels this is an example of the partnerships that should be happening on Fishers Island.

Mr. Kyle Kibbe presented public comment to the BOC regarding three items of interest including the status of the commercial fishing venture, no idling signs at the ferry, and airport landing fees. Mr. Kibbe feels that airport traffic is becoming noisier with helicopters and commercial planes and is curious about the landing fees and if they can be published. Mr. Cook responded that the current landing fees are posted at the bicycle shop at the airport as well as on the FIFD website. Mr. Rugg reported that East Hampton just raised their rates by 15% for all aircraft not originating out of East Hampton. Mr. Rugg suggested that increasing the rates could provide a source of funding for a noise barrier. Currently the FIFD has an idling time limit for aircraft; however this has been difficult to monitor. Regarding idling at the ferry terminal, Mr. Cook stated that some signage was present; he stated that signage could improve. Commissioner Burnham suggested communicating information regarding the no idling policy when commercial reservations are made to aid in compliance. Regarding the commercial fishermen, Mr. Cook reported that the initial trial period was extended to May 1, 2018 due to inclement weather. To date, a total of five drops have taken place at the FI ferry terminal. Mr. Kibbe reported that he witnessed one drop and thought the process seemed longer than anticipated. He expressed understanding of efforts to increase revenue and asked that future negotiations and revenue be made

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public. Discussion ensued. The BOC expressed appreciation for Mr. Kibbe's input and stated their willingness to extend the trial period through the Memorial Day holiday so more residents can experience the process and provide feedback.

**Minutes**

RESOLUTION 2018 - 056

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the February 5, 2018 meeting.

Moved by: Commissioner D. Shillo  
Seconded by: Commissioner P. Rugg  
Ayes: A. Ahrens, H. Burnham, P Rugg and D. Shillo  
Nays: None

RESOLUTION 2018 - 057

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the February 20, 2018 meeting.

Moved by: Commissioner P. Rugg  
Seconded by: Commissioner A. Ahrens  
Ayes: A. Ahrens, H. Burnham, P Rugg and D. Shillo  
Nays: None

**Warrant**

RESOLUTION 2018 - 058

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated April 16, 2018, in the amount of \$58,930.61

Moved by: Commissioner H. Burnham  
Seconded by: Commissioner P. Rugg  
Ayes: A. Ahrens, H. Burnham, P Rugg and D. Shillo  
Nays: None

**Traffic Update** - Mr. Haney reviewed traffic reports for March 2018. (See attached). 14 trips were cancelled due to nor'easters. Mr. Haney feels that overall, the FIFD has done a better job at getting the word out when there are cancellations. Commissioner Burnham feels the general feedback has been appreciative of the communication. Mr. Cook stated that by not running inefficient trips, this has helped the overall bottom line of the financials.

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**Finance Update** - Mr. Cook updated the BOC. Financials from January 1, 2018 through April 13, 2018 show total income up by 11% over last year. Total ferry operations are up 3% over last year. Freight is up 22%. Commissioner Shillo asked why rents were significantly less from the previous year. Mr. Cook and Ms. Hansen responded that all rents are being collected and up to date. Many tenants were not billed until February for January rents and security so there is a spike in February; however, the financial report does not yet show the collections. Total FD income is up 11% and total expenses are down 2%.

**Management Reports**

**Munnatawket/RP Update** - Mr. Haney updated the BOC. Work continues on Race Point including bench seats, mechanical work, painting and general maintenance. Commissioner Shillo asked if there was an issue with the Race Point ladies toilets stating that they are difficult to flush. Mr. Haney responded that the toilets are older and the Race Point uses fresh water so the sewage lines should be in better shape. Munnatawket uses salt water so the lines have a tendency to plug up easier. Regardless, Mr. Haney will have the mechanics look at the flushing mechanism to see if any adjustments can be made. In addition, Ms. Shillo noted that the non-potable water signage in the Munnatawket restrooms is missing. Mr. Haney will follow up to have signage replaced.

**Ship Radar** - Mr. Haney reported that new ship radars were installed in both boats.

**New London Seafood** - Mr. Cook reported the revenue to date for 5 drops is \$1300. Chairman Ahrens expressed concern over the last touch delivery which took approximately 2 hours. Commissioner Rugg suggested putting a time span on the touch and if it exceeds that time frame it would incur an additional charge. Commissioner Burnham is requesting clear expectations from New London Seafood stating that 9-10 landings a week in the middle of summer that take two hours each and smell "fishy" would pose problems. Mr. Haney reported that his understanding was that the last two hour drop was an anomaly because the fishermen unexpectedly ran into a large school of porgies and ended up catching 5,000 pounds when typically they would only catch 200 plus pounds. The BOC will continue to monitor the trial period.

**Hovercraft** - Mr. Cook updated the BOC. After discussion at the previous BOC meeting, Mr. Cook presented to Blackbird the current offer from the BOC that would include the additional \$5,000 to be paid for gross sales over \$100,000 as opposed to the original \$120,000. Blackbird counter offered with the following: \$5,000 by August 1, 2018 or when gross sales of \$100,000; whichever comes first. An additional \$2,000 when gross sales reach \$110,000, \$3,000 at \$120,000, \$2000 at \$135,000, \$3000 at \$150,000, etc. Discussion ensued and the BOC has agreed to continue the partnership for another year.

**Airport Hangar Update** - Mr. Cook informed the BOC that Mr. Brad Burnham has proposed a monthly rent of \$550 with a five year escalator. The draft agreement was received and Mr. Cook forwarded it to Attorney Finnegan for review. Discussion ensued regarding the TOS proposed property taxes.

**Property Management** - Discussion ensued regarding the TOS proposed property taxes that would affect the FIFD, FI School District and Walsh Park. Regarding the proposed Walsh Park apartments on the second floor of the freight shed, Mr. Cook stated that there has been discussion of the possibility of the FIFD receiving one of the apartments in lieu of rent. Mr. Murphy reported that the Scroxton rental house will be vacant at the end of May 2018 and management will be performing a preliminary walk

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through in the middle of May and a final walk through at the end of May. Mr. Cook asked the BOC if there is any flexibility in the rent that is charged when the freight position is filled. Discussion ensued and the consensus is that the current rate is consistent with Walsh Park and FI School rentals. Mr. Cook informed the BOC that the RFP for the Town Salt Shed is out and posted on the Fishers Island website.

**Lighthouse Works Art Proposal** - The BOC reviewed a proposal from Executive Director, Nate Malinowski for its annual public art commission to be installed on the platform that sits west of the entrance to Silver Eel Cove. The BOC expressed support for LHW and accepts their proposal.

**IT Ticketing Services** - Mr. Murphy updated the BOC regarding the current contract with Advantage Tech who designed, implemented and administers the ticketing system for the FIFD. Discussion ensued regarding the monthly costs for the ticketing system, as well as, IT support. Management has agreed to look into alternative solutions for the future.

**Audit Update** - Ms. Hansen informed the BOC that the field work will begin April 23. Ms. Hansen is hoping for an audit presentation to the BOC by late June or early July.

## **Legal**

### **RESOLUTION 2018 - 059**

WHEREAS Advantage Tech, Inc. designed, implemented and administers the ticketing system for the Ferry District and the Ferry District acknowledges that this is a proprietary software and hardware application ("ticketing system") and;

WHEREAS Advantage Tech, Inc. wishes to enter into a Service Level Agreement for the maintenance and administration of the ticketing system and management recommends that the Ferry District agree to a one year contract.

Therefore it is RESOLVED that the Board of Commissioners hereby authorizes management to execute a Service Level Agreement in the amount of \$2,083 per month for the period April 1, 2018 through March 31, 2019 and waives the requirement for competitive bids subject to review by counsel.

Moved by: Commissioner H. Burnham  
Seconded by: Commissioner A. Ahrens  
Ayes: A. Ahrens, H. Burnham and P. Rugg  
Nays: D. Shillo

## **Airport Management**

### **RESOLUTION 2018 - 060**

Whereas Elizabeth Field Airport requires on site management of the facility, and whereas a RFP was issued; and

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Whereas management has received one quote from Mr. Bruce Hubert to manage the airfield; and

Whereas management recommends the acceptance of Mr. Hubert's proposal.

Therefore it is RESOLVED that the Board of Commissioners of the Fishers Island Ferry District accepts the quote of a 70%/30% revenue share (FD/BH) from Mr. Hubert; and

It is further RESOLVED to authorize management to execute all contracts and ancillary documents, subject to review by counsel.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner D. Shillo

Ayes: A. Ahrens, H. Burnham, P Rugg and D. Shillo

Nays: None

### **Theater**

#### RESOLUTION 2018 - 061

Whereas the Friends of Fishers Island Theater, Inc. wishes to operate the community theater in 2017.

Therefore it is RESOLVED to authorize management to negotiate and enter into a contract with the Friends of the Fishers Island Theater, Inc. to operate the community theater from May 15 – December 31, 2018 subject to review by counsel.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, H. Burnham, P Rugg and D. Shillo

Nays: None

### **Executive Session**

At 18:28, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing negotiations conducted pursuant to the Taylor Law involving the CSEA.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner D. Shillo

Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo

Nays: None

At 18:54, the following resolution was proposed:

RESOLVED, That the Commission exit from Executive Session and resume Public Session.

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Moved by: Commissioner P. Rugg  
Seconded by: Commissioner D. Shillo  
Ayes: A. Ahrens, H. Burnham, P. Rugg and D. Shillo  
Nays: None

**HR**

RESOLUTION 2018 – 062

WHEREAS the District ratified the August 17, 2017 Stipulation of Agreement with CSEA, Inc. Local 1000, AFSCME, AFL-CIO regarding Advancement Ladders and;

WHEREAS said Advancement Ladders define minimum wages for certain positions and;

WHEREAS the District did not increase wages to meet such minimum wages for certain employees in those positions. It is therefore

RESOLVED to retroactively increase, beginning August 17, 2017, the hourly wage of the thirteen District employees listed below and to retroactively pay the difference between previous wage rates and the correct wage rates, in the amounts listed below, the total of all payments equal to \$3,250.

	Old Rate	New Rate	Total Retro-active Payment
Chriss Bridgman	\$12.18	\$12.50	\$247.44
Karina Curbelo	\$11.10	\$12.50	\$70.70
David Denison	\$11.10	\$12.50	\$103.60
Michael Fiora	\$28.57	\$29.00	\$563.95
Vince Harring	\$11.60	\$12.50	\$0
Sean Healy	\$11.10	\$12.50	\$986.30
Steven Kamm	\$12.10	\$12.50	\$408.95
Chase Lettrich	\$11.60	\$12.50	\$440.10
Dawson Millbauer	\$11.10	\$12.50	\$86.98
Anthony Mirabelli	\$28.69	\$29.00	\$72.84
Ryan Miner	\$11.10	\$12.50	\$62.83

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Richard Waters	\$11.10	\$12.50	\$0
Nathan White	\$12.18	\$12.50	\$206.32

Moved by: Commissioner P. Rugg  
Seconded by: Commissioner A. Ahrens  
Ayes: A. Ahrens, H. Burnham, P Rugg and D. Shillo  
Nays: None

Next Scheduled Meeting – **Monday, April 30, 2018 at 4:30pm** at the Island Community Center.

**Adjournment**

There being no further business to discuss, and on motion made by Commissioner H. Burnham, seconded by Commissioner D. Shillo, the meeting was adjourned at 6:55 pm.

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March 2018 Traffic

	2018	2017	2016	2015
Passengers	5,638	6,300	7,057	5,196
Vehicles	1,468	1,574	1,701	1,469
Commercial	412	316	469	236
On-Time	95%	93%	96%	87%
Late (>5 mins)	5%	7%	4%	13%

'18 vs. '17	'18 vs. '16	18 vs. '15
↓662	↓1419	↑442
↓106	↓233	↓1
↑96	↓57	↑176
↑2%	↓1%	↑8%
↑2%	↓1%	↑8%

18 vs. '17
↓12%
↓7%
↑23%

278 trips scheduled

Total trips:	264	(130 round trips, including cargos and charters)
Cargo runs:	16	(7 days total, 14 round trips)
Charter Runs:	2	(Concrete)
Trips Cancelled (Wx):	14	

Total Late Trips:			<b>13</b>	
Late due to Bump&Run:			6	
Late due to Cargo Run:			4	(compounded by bad weather)
Late due to Weather:			0	
Late (Manifest):			0	
Late due to Freight:			1	(late mail)
Late due to drivers:			0	
Late (Train):			0	
Late vehicle/passenger			1	
Other			1	(mechanical)

On time percentage including Bump & Run: 95% (method used in previous years)  
On time percentage excluding Bump & Run: 97%