

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
January 22, 2018

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") to order on January 22, 2018 at 4:30 PM.

Commissioners William Bloethe, Peter Rugg and Dianna Shillo were present. Also in attendance were Geb Cook, Gordon Murphy, RJ Burns and Deanna Ross. Diane Hansen and Heather Burnham were present via phone.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr. Cook reported that no correspondence was received. There was no public comment.

Minutes

RESOLUTION 2018 - 008

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the November 27, 2017 meeting.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, P. Rugg and D. Shillo
Nays: None

RESOLUTION 2018 - 009

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the December 11, 2017 meeting.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, W. Bloethe, P. Rugg and D. Shillo
Nays: None

RESOLUTION 2018 - 010

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the December 27, 2017 meeting.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner P. Rugg

Ayes: A. Ahrens, W. Bloethe, P. Rugg and D. Shillo

Nays: None

Warrant

RESOLUTION 2018 - 011

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated January 22, 2018, in the amount of \$663,556.79.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner P. Rugg

Ayes: A. Ahrens, W. Bloethe, P. Rugg and D. Shillo

Nays: None

Finance - Mr. Rugg updated the BOC. The Finance Committee meeting was held January 18th and the finance goals for 2018 were discussed. All BOC members received the Finance Committee minutes. There was general agreement that the low fund balance is understandable without any significant variances year over year against budget. A number of budget items in 2017 were well under budget due to management's fiscal responsibility. Overall, the plan is to keep moving forward. The Finance Committee will establish 5 or 10 year plans on how the FIFD could raise funds and pay for a new vessel and other capital projects. The Finance Committee is looking to expand and would like to know of any interested candidates. Mr. Rugg feels this is a great way of expanding the work of the BOC to non-members.

Management Reports - Mr. Burns updated the BOC. Mr. Burns will be meeting with the Fishers Island Fire Department Chief, Bruce Hubert, on January 24th to begin to develop a training matrix for emergency response on the boats and allow for members of the fire department to become knowledgeable of the engine rooms in the event of a fire. In addition, fire department and EMS response members would become familiar with the types of emergency equipment and supplies on the ferries as well as their location. Mr. Burns informed the BOC that all emergency response depends on where the boat is during the trip and in the event of an emergency will navigate the vessel to the closest place possible. Mr. Burns also informed the BOC that 50% of the boat crew is required to be CPR/AED and first aid trained and is happy to announce that approximately 98% of all employees in New London are CPR/AED trained and over 70% Narcan trained.

Mr. Burns held a presentation at the Fishers Island School open house for parents of prospective students last week. The presentation was well received. It was noted that the ferries carried 122,000 people in 2017 with no accidents.

Mr. Burns reported that the Grasso Tech intern is working out very well. The Superintendent of Grasso Tech will be coming to shadow her next week and both Mr. Burns and Grasso Tech are excited about the internship program.

Public Hearing

On motion made by P. Rugg, and seconded by A. Ahrens, the BOC moved to open a public hearing involving the Airport Hangar, the Fishers Island Theater and Fuel Transportation Pricing at 5:00 PM.

Mr. Cook stated that the purpose of the public hearing is to provide information and give the public the opportunity to voice any questions or concerns that management and the BOC could investigate and respond to. Mr. Cook presented the following:

Hangar - the FIFD was approached by a group interested in constructing a hangar on airport lands. Several options exist as to how this can take place and how the agreement would be structured. Several details currently need to be resolved. Mr. Evans asked if this was a lease or purchase agreement. Mr. Cook responded that this issue is still under discussion. Commissioner Shillo responded that whatever agreement is chosen that the BOC is committed to not incurring additional liability or anything that would cost the Ferry District money.

Theater - the FIFD was approached by a not-for-profit group with a desire to purchase and operate the movie theater as a community theater. Mr. Evans asked how big the property is involved. Mr. Ahrens and Mr. Cook stated that this has yet to be decided. Most of the parking lot could be included but may include easements for other uses of the parking lot such as PeaPod, parade assembly and snow parking.

Fuel Transportation Pricing - the FIFD is asking for a modest increase in its fuel truck pricing. There has been a consensus with all the vendors using the proposed two truck pricing which results in a \$0.05 increase per gallon. Historically, the FIFD has been losing revenue when only one fuel truck is on the and there has not been an increase in the fuel truck rate for 5 years.

There being no further questions or comments, and on motion made by P. Rugg, seconded by D. Shillo, the BOC agreed to exit the public hearing and resume regular session at 5:22 pm.

Management Reports Continued

Race Point Update - Mr. Burns updated the BOC. The Race Point has been running well with no issues at this time. Mr. Burns would like to compliment the crew for their efforts during the inclement weather that the area has been experiencing.

Munnatawket Update - Mr. Burns updated the BOC. Mr. Burns anticipates the Munnatawket will return to New London the first week of February 2018. The new windows are due on January 24th. In preparation, all the wheelhouse windows were removed and welding of the metal work has been taking place to save money at the shipyard, FIFD staff will install the wiring for the heated windows. The sewage tanks were completed. Hand rail repairs are complete. All hull plates are complete. The USCG will perform air and pressure testing of the last welds on January 24th. Mr. Burns plans to have the final architectural specs for the engine installation this week and once reviewed and approved will begin to solicit vendors for the installation. The completed engines are en route to be delivered to the Cummins warehouse in Massachusetts. Mr. Burns has received quotes from Cummins and TwinDisc on compatible reduction gears. Mr. Burns would like the engine install to be completed before the start of summer 2018. Preparations are being made for COI inspections in March/April 2018.

Docko/SEC Dredging - Mr. Cook updated the BOC. The FIFD is waiting for the permits. The DEC has been slow to respond regarding the listing of sampling requirements. The goal is to have all dredging completed by Memorial Day 2018.

Telephone Contract - Mr. Cook updated the BOC. Pricing was received from five vendors. Management is proposing a new contract with Forerunner Technologies. Mr. Murphy reported that the FIFD is

expecting cost savings on DSL and long distance services. In addition, it would be a unified Analog/Digital system between facilities.

Other - Commissioner Rugg would like to congratulate Mr. Burns and the FIFD crew for a 95% on time statistic for the year 2017. Mr. Burns also reported that the FIFD Christmas Party was a great success with a very good turn out.

Executive Session

At 17:44, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing personnel matters.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, W. Bloethe, P. Rugg and D. Shillo
Nays: None

At 18:18, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, P. Rugg and D. Shillo
Nays: None

Legal

RESOLUTION 2019 - 012

It is hereby RESOLVED to rescind resolution 2019-004.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner P. Rugg
Ayes: A. Ahrens, W. Bloethe, P. Rugg and D. Shillo
Nays: None

Docko

RESOLUTION 2018 – 013

Whereas Docko, Inc. was contracted September 5, 2017 for Professional Services related to survey, sample acquisition, and project design for maintenance dredging (“Dredging Project”) in Silver Eel Cove on Fishers Island; and

Whereas Docko has performed required additional work related to preparation of the SEQRA analysis to meet bonding requirements; now therefore it is

RESOLVED to approve payment to DOCKO in the amount of \$2,200 for Professional Services related to the Dredging Project and up to an additional amount of \$1,200 for the work required for the SEQRA analysis.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, P. Rugg and D. Shillo
Nays: None

Telephone System

RESOLUTION 2018 - 014

Whereas management has received and reviewed five proposals from vendors Frontier, Valley Communications, Global Telecom, Foritas and Forerunner Technologies to supply a replacement telephone system for both terminals; and

Whereas management recommends acceptance of the Forerunner solution which is under the NYS Contract; now therefore it is

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District accepts the quote of \$11,422.70 plus \$1,142.27 for additional equipment or supplies, the total amount not to exceed \$12,564.97, and authorizes general manager Mr. George Cook to execute all contracts and ancillary documents, subject to review by counsel.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner W. Bloethe
Ayes: A. Ahrens, W. Bloethe, P. Rugg and D. Shillo
Nays: None

Fuel Truck Pricing

RESOLUTION 2018 - 015

Whereas the Board of Commissioners recognizes a need to reduce the fuel truck transport subsidy. Therefore be it RESOLVED to change the pricing method for fuel cargo trips to pricing based on the vehicle tank size as per nameplate gallons with effect February 1, 2018. Management is further instructed to attach the pricing table to the minutes and post at the terminals and on the website.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner P. Rugg
Ayes: A. Ahrens, P. Rugg and D. Shillo
Nays: W. Bloethe

Next Scheduled Meeting – **Monday, February 5, 2018 at 4:30pm** at the Island Community Center.

Adjournment

There being no further business to discuss, and on motion made by Commissioner A. Ahrens, seconded by Commissioner W. Bloethe, the meeting was adjourned at 6:24 pm.