

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
November 1, 2017

Commissioner Ahrens at the Fishers Island Community Center called to order a meeting of the Board of Commissioners of the Fishers Island Ferry District (“the Ferry District”) on November 1, 2017 at 4:30 PM.

Commissioners William Bloethe and Heather Burnham were present. Also in attendance were Geb Cook, Gordon Murphy, Diane Hansen and Deanna Ross. Commissioner Peter Rugg and RJ Burns were present via telephone. Commissioner Dianna Shillo was absent.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr. Cook received a letter from Mr. Luke Fowler and the Friends of Fishers Island Theatre reiterating their commitment and desire to buy the movie theatre. Mr. Murphy informed the BOC that leasing the building would not be an option for various reasons. Management and the BOC are supportive of transfer of the theater building; however, they may wish to maintain retain the property under a land lease. Management will get clarification from legal counsel as to whether prevailing wage is in effect with a land lease and will continue to move forward with the TOS and the theater group.

Minutes

RESOLUTION 2017 - 202

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the minutes of the September 18, 2017 meeting.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe and H. Burnham
Nays: None

Warrant

RESOLUTION 2017 - 203

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated October 30, 2017 in the amount of \$34,819.50.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe and H. Burnham
Nays: None

Traffic Update - Mr. Cook reviewed the September 2017 traffic numbers. Traffic numbers were down but revenues were up for the second month in a row, largely attributed to higher than normal commercial activity.

Finance Update - Mr. Murphy will circulate the last Finance Committee minutes to the BOC. Mr. Murphy reviewed the 2017 Budget vs Actual to Date report with the BOC. Commissioner Rugg responded that the Finance Committee feels there are several accounts where there may be an opportunity to generate some surplus and add to the fund balance.

Race Point Update - Mr. Burns updated the BOC. The A60 insulation install was completed on Friday, October 30th. The US Coast Guard was satisfied and signed off on the requirement. While dockside, staff performed various maintenance to the boat including rebuilding the leaking steering rams, head tanks of the main engine cooling system were disassembled, flushed and cleaned and then line strainers were installed to aid in the prevention of contaminants into the jacket water. Sea trials were completed. All the heavy weather cargo tie-down straps were located and test fit. In addition, the Race Point was test fit at the north ramp with the new dolphin clusters. Minor adjustments will be made by Mohawk.

Munnatawket Update - Mr. Burns updated the BOC. Weather permitting, MU will go to the shipyard at the beginning the week of November 6th. Mr. Burns has been in contact with Anchor Insulation in coordinating the A60 Insulation install while in the shipyard. The crew has been given a list of all the items that will be worked on while in the shipyard and all the parts are ordered and ready to load onto the boat for transit.

Dolphin Update - After test fitting both boats, Mr. Burns and the FIFD Captains have determined it would be best to remove the western most dolphin cluster directly across from the north ramp to allow for more maneuvering room in Silver Eel Cove and leave the other two dolphin clusters as visual markers. Mr. Cook received a price from Mohawk to remove the dolphin cluster and will present a resolution to the BOC.

Gilbert

RESOLUTION 2017 – 204

WHEREAS, the Board of Commissioners (BOC) of the Fishers Island Ferry District (FD) has determined that the M/V Munnatawket requires repowering in order to insure its safe operations; and

WHEREAS, the cost of the repowering will be financed by way of bond anticipation notes authorized by the Town Board of the Town of Southold; and

WHEREAS, the BOC is in receipt of a proposal dated October 11, 2017 from Gilbert Associates, Inc. in the amount of \$57,900 to provide necessary professional naval architecture and engineering services required for the design and development of the repower components and completion of a dead weight survey, if required; and

WHEREAS, the BOC has allocated \$5,790 for contingency items, such as fees and expenses. Now therefore, be it

RESOLVED, that the BOC of the Fishers Island Ferry District accepts the October 11, 2017 proposal of Gilbert Associates, Inc. and authorizes management to execute said agreement, the total payment not to exceed \$63,690, subject to the approval of district counsel.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner W. Bloethe
Ayes: A. Ahrens, W. Bloethe and H. Burnham
Nays: None

Dolphin and Piling Addendum

RESOLUTION 2017 - 205

Whereas Dolphin and Pilings were replaced in 2017 in Silver Eel Cove; and

Whereas the configuration of the replacement dolphins and pilings was revised and requires removal of a dolphin cluster to allow the District vessels to safely exit Silver Eel Cove; and

Whereas Mohawk Northeast, Inc. has agreed to remove this dolphin cluster, and management recommends accepting the quote of \$11,850 from Mohawk Northeast, Inc.; now therefore it is

Resolved that the Board of Commissioners of the Fishers Island Ferry District accepts the quote from Mohawk Northeast, Inc. for \$11,850 to remove the dolphin cluster in Silver Eel Cove directly across from the North Ramp; and be it further

Resolved to authorize management to engage Mohawk Northeast, Inc. to perform this work in conjunction with the work approved June 12, 2017 in Resolution 2017-99, the total cost of this additional work not to exceed \$11,850 and the total payment to Mohawk Northeast, Inc. not to exceed \$392,132. It is further

Resolved to authorize management to execute all contract and ancillary documents for said additional work after review by District counsel.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, W. Bloethe and H. Burnham
Nays: None

Blackbird Summary - Mr. Cook reviewed a monthly breakdown of the hovercraft services for 2017. Management feels that for the most part, the service was positively received and will revisit the possibility of continuing the relationship in 2018.

Check Cashing & Deposit Policy

RESOLUTION 2017 – 206

WHEREAS the Ferry District wishes to revise the Check Cashing Policy dated October 2, 2003;

Therefore it is RESOLVED to rescind the Check Cashing Policy dated October 2, 2003); and

It is further RESOLVED that Ferry District Policy prohibits staff from cashing checks or returning in cash to the maker of any check any portion of any check.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner A. Ahrens

Ayes: A. Ahrens, W. Bloethe and H. Burnham

Nays: None

Disabled Policy/Free Vehicle Passage - Mr. Murphy informed the BOC that there has been a trend of passengers receiving free medical transport without any written request to the BOC and subsequent approval by the BOC. As a result, management intends to write a policy that would be clear and enforceable and present it to the BOC for approval. Ticket agents will be notified that free medical transport is not permitted without prior approval by the BOC.

Hanger Update - Mr. Cook reviewed comments made by attorney Martin Finnegan regarding Bravo 39's agreement. Discussion ensued and Mr. Cook will reach out to Mr. Brad Burnham to discuss his response and how he would like to proceed.

Arsenault Settlement

RESOLUTION 2017 – 207

WHEREAS, the District was presented with a claim by Christian Arsenault for the sum of \$310.00 as reimbursement for a computer; and

Whereas the computer was found to be delivered to the proper party;

Therefore it is resolved to rescind resolution 2017-196 for the settlement of a claim in the amount of \$310.00.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe and H. Burnham

Nays: None

Lofgren Settlement

RESOLUTION 2017 - 208

WHEREAS, the District was presented with a claim by Sten Lofgren for the sum of \$917.00 as reimbursement for damage to his vehicle, which loss resulted from the error of District staff; and

WHEREAS, the Board of Commissioners of the Fishers Island Ferry District has determined that it is in the best interests of the District to resolve this claim to avoid the expense and uncertainties of litigation; therefore be it

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District approves the settlement of this claim, and directs management to make payment of the settlement amount of \$917.00 subject to the approval of District counsel and the Southold Town Attorney.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner W. Bloethe
Ayes: A. Ahrens, W. Bloethe and H. Burnham
Nays: None

The BOC has determined that no Executive Session is needed.

HR

RESOLUTION 2017 – 209

WHEREAS the Fishers Island Ferry District policy as described in the Employee Handbook grants a 3% longevity increase to wages when an individual has been employed by the Fishers Island Ferry District for five years; and,

WHEREAS Ronald J. Burns has met that requirement, and
Therefore be it RESOLVED that Mr. Burn's wages be increased from \$93,325 to \$96,125 per annum, effective November 12, 2017.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, W. Bloethe and H. Burnham
Nays: None

Internship - Mr. Burns informed the BOC that he is working with Grasso Tech and the Connecticut technical schools programs to provide two year internship opportunities at the FIFD to students. After the two years, it would allow the FIFD an option to hire the student if they are interested.

Intern

RESOLUTION 2017 - 210

WHEREAS the Ferry District has developed a mechanic internship position; and

WHEREAS Shyanne Dickenson meets the Civil Service minimum qualifications of a Student Intern 1; therefore, it is

RESOLVED that Shyanne Dickenson is appointed a Student Intern 1 effective November 9, 2017 at a rate of \$10.10 per hour.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, W. Bloethe and H. Burnham
Nays: None

Freight Agent

RESOLUTION 2017 - 211

WHEREAS the Ferry District requires an additional Freight Agent (FIFD); and

WHEREAS Cory J. Anderson meets the Civil Service minimum qualifications of a Freight Agent; therefore, it is

RESOLVED that Cory J. Anderson is appointed part-time Freight Agent (FIFD) effective November 9, 2017 at a rate of \$15.00 per hour.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner H. Burnham
Ayes: A. Ahrens, W. Bloethe and H. Burnham
Nays: None

Other - Commissioner Ahrens has suggested in light of current news events, the FIFD consider an annual formal harassment training program to all FIFD employees. Mr. Burns informed the BOC that harassment training does take place with new hires. Management will investigate options for providing such training.

Next Scheduled Meeting – **Monday, November 13, 2017 at 1:45pm at the New London Terminal.**

Adjournment

There being no further business to discuss, and on motion made by Commissioner W. Bloethe, seconded by Commissioner A. Ahrens, the meeting was adjourned at 6:00 pm.