

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
January 23, 2017

Commissioner Rugg at the Fishers Island Community Center called a meeting of the Board of Commissioners (“BOC”) of the Fishers Island Ferry District (“the Ferry District” or “FIFD”) to order on January 23, 2017 at 4:33 PM.

Commissioners William Bloethe and Dianna Shillo were present. Also in attendance were Gordon Murphy and Deanna Ross. Commissioner’s Ahrens and Burnham were absent.

Commissioner Rugg established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr Murphy reported that there is no public comment at this time.

Mr Murphy reported that he received 3 pieces of written correspondence.

The BOC reviewed written correspondence from the Beck family asking for staging at the Movie Theater for a modular home they are building on Fishers Island. In addition, the Beck family has requested a reduction in touch fees from use of the North Star. The BOC has agreed to allow the Becks to use the theater parking area for staging for a limited time with a hold harmless agreement that the FIFD and TOS would not be responsible for any damages that could occur while material was being stored at the theater. The BOC further agreed that no reduction in touch fees could occur. Mr Murphy reviewed with the BOC a letter of correspondence from Janelle Senator requesting Fishers Island resident status. The BOC agreed that she has met the requirements for resident status and will be granted such and permitted a resident ID card.

Mr. Murphy reviewed with the BOC a letter of correspondence from Joanne Burr requesting a senior ID card. The BOC has agreed to review Ms. Burr’s application once she returns from New Jersey.

Minutes

RESOLUTION 2017-013

RESOLVED that the Board of Commissioners hereby approves the minutes of the December 12, 2016 meeting as proposed.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner P. Rugg
Ayes: W. Bloethe, P. Rugg, D. Shillo
Nays: None

Warrants

RESOLUTION 2017-014

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated January 23, 2017, in the amount of \$113,066.59.

Moved by: Commissioner D. Shillo
 Seconded by: Commissioner P. Rugg
 Ayes: W. Bloethe, P. Rugg, D. Shillo
 Nays: None

Budget Modification

RESOLUTION 2017-016

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby amends the 2016 Fishers Island Ferry District budget as follows:

<u>Decrease Appropriations</u>		
SM1980.4.000.000	MTA Tax	\$400
SM5710.4.000.300	Fuel Oil Vessels	\$35,051
SM5710.4.000.900	Credit Card Fees	\$9,205
SM5712.4.000.000	Commissioner Fees	\$1,250
SM9030.8.000.000	Social Security	\$9,281
SM9050.8.000.000	NYS Unemployment	\$4,700
SM9060.8.000.000	Hospital Medical Insurance	\$27,837
SM9710.7.000.000	Bond Interest	\$6,507
SM9730.6.000.000	BAN Principal	\$1,000
SM9730.7.000.000	BAN Interest	\$1,484
	Total	\$96,715
<u>Increase Appropriations</u>		
SM1420.4.000.000	Legal Fees	\$9,500
SM5710.1.000.000	Personnel Services	\$34,858
SM5710.1.000.300	Vacation Earnings	\$5,057
SM5710.2.000.200	Race Point	\$47,300
	Total	\$96,715

Moved by: Commissioner P. Rugg
 Seconded by: Commissioner D. Shillo
 Ayes: W. Bloethe, P. Rugg, D. Shillo
 Nays: None
 RESOLUTION 2017 - 017

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby amends the 2016 Fishers Island Ferry District budget as follows:

<u>Decrease Appropriations</u>		
SM5610.4.000.000	Elizabeth Airport C.E.	\$137,800

	Total	\$137,800
<u>Increase Appropriations</u>		
SM5610.2.000.000	Airport Capital Outlay	\$137,800
	Total	\$137,800

Moved by: Commissioner P. Rugg
 Seconded by: Commissioner D. Shillo
 Ayes: W. Bloethe, P. Rugg, D. Shillo
 Nays: None

Management Reports

The Race Point Yard Period report has been deferred until Manager Burns is available to update the BOC later in the meeting.

Brief discussion ensued with regard to 2016 Traffic numbers. Commissioner Rugg expressed his concern for the differences each month when a template has been provided for tracking purposes and the administrative capability to provide useful information is lost. Further discussion will take place in the future when management is available to discuss ways to compile data that will be useful for both management and the BOC.

Manager Murphy reported to the BOC that the FIFD lost an accounts payable clerk in December 2016 and the FIFD is actively looking for another part-time accounts payable clerk. The FIFD currently has a bookkeeper working in accounts receivable and that position has also been posted. The FIFD is looking to expand their recruiting efforts with the assistance of the Robert Half firm.

Accountemps

RESOLUTION 2017 - 018

Whereas the Ferry District accounts payable clerk resigned and the position although posted and recruiting has begun has not been filled; there is a need to temporarily staff this unfilled part-time accounting position.

Therefore it is RESOLVED the Ferry District additionally contract the services of Robert Half International and Accountemps to supply a temporary bookkeeper to assist Diane Hansen on accounts payable and to assist the Ferry District in a search for the unfilled Account Clerk Typist (FIFD) position.

It is further RESOLVED to authorize Gordon Murphy to execute all documents relating to the services of Robert Half International and Accountemps subject to the review of the Finance Committee and legal counsel.

Moved by: Commissioner W. Bloethe
 Seconded by: Commissioner D. Shillo
 Ayes: W. Bloethe, P. Rugg, D. Shillo
 Nays: None

Property Management – Annex/The Lighthouse Works – Manager Murphy reviewed with the BOC the commercial lease of the Annex building by The Lighthouse Works. Discussion ensued among Manager Murphy and the BOC. After review, the BOC agreed that the word “may” will be changed to “will” with regard to any late payment fees imposed if rent is not received in the allotted time as stated in the lease. In addition, the BOC has agreed to have the wording in the lease changed to “maintain in the improved condition”. Mr. Murphy has agreed to make the changes as recommended by the BOC.

RESOLUTION 2017-019

Annex / The Lighthouse Works

WHEREAS, The Lighthouse Works, Inc. (“TLW”) has presented a proposal to the FIFD and the Town of Southold to substantially renovate the Annex Building at its sole cost and for a long-term lease of the premises, and

WHEREAS, the BOC has determined that TLW’s proposal is fair and reasonable and beneficial to the residents of the District.

NOW, THEREFORE, BE IT RESOLVED that the BOC of the FIFD accepts the proposal of TLW and authorizes Assistant Manager Gordon Murphy to execute the amended Commercial Lease Agreement with TLW for a term of ten (10) years with an option of five (5) additional years, subject to the approval of District Counsel and the Town Attorney.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner D. Shillo
Ayes: W. Bloethe, P. Rugg, D. Shillo
Nays: None

Executive Session – The BOC has agreed to not enter in to Executive Session at this meeting.

HR

RESOLUTION 2017 -020

WHEREAS the collective bargaining agreement with the Civil Service Employees Association grants a 3% longevity increase to wages when an individual has been employed by the Fishers Island Ferry District for five years; and,

WHEREAS Polly Ford has met those requirements,

THEREFORE, BE IT RESOLVED, that Ms. Ford’s wages be increased from \$21.21 per hour to \$21.85 per hour, effective February 27, 2017.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner D. Shillo
Ayes: W. Bloethe, P. Rugg, D. Shillo

Nays: None

RESOLUTION 2017 -021

RESOLVED that the BOC of the FIFD hereby appoints George B. Cook as District Manager effective February 1, 2017, at an annual salary of \$130,000.00.

Moved by: Commissioner P. Rugg
Seconded by: Commissioner W. Bloethe
Ayes: W. Bloethe, P. Rugg, D. Shillo
Nays: None

It also should be noted that the two absent board members fully approved the hiring of Mr. Cook as the Manager of the District.

The BOC have requested Mr Murphy to begin preparing a press release for the new District Manager George B. Cook. Mr Murphy has agreed to work with Mrs. Jane Ahrens from the FishersIsland.Net website for the press release.

Management Reports

Race Point yard period – Mr RJ Burns entered the meeting at 17:45 via telephone and updated the BOC on progress of RP. Mr Burns reported that The US Coast Guard Inspector was at the shipyard over the weekend and completed a large part of the weld testing. Mr. Burns reported that he feels that the yard period is on track for completion by mid February. Plate work on the car deck remains uncompleted. Mr Burns will be going to the shipyard on Wednesday, January 25th to follow up and meet with the inspector. Mr. Burns reported that the only concerns in delay would be the dead weight survey.

Mr Burns updated the BOC regarding the latest weather concerns, particularly from parents of students that ride the boat daily to attend school on Fishers Island. Multiple ferries, including Cross Sound and Bridgeport ferries were cancelled due to high winds coming out of the Northeast. Mr Burns reported he rode two boats and spoke with many parents in the parking lot to assure both parents and passengers that conditions were safe for the FI Ferry because of the location of the route in which they travel.

Mr Burns assured the BOC that he will be sending out an updated email regarding the RP tomorrow, Tuesday, January 24th after meeting with the shipyard and US Coast Guard.

Next Scheduled Meeting – **Monday, February 6, 2017** at 4:30pm with a 3:30 working session.

Adjournment

There being no further business to discuss, and on motion made by Commissioner D. Shillo, seconded by Commissioner W. Bloethe, the meeting was adjourned at 5:55 pm.