

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
January 9, 2017

Commissioner Ahrens at the Fishers Island Community Center called to order a meeting of the Board of Commissioners of the Fishers Island Ferry District ("the Ferry District") on January 9, 2017 at 4:33 PM.

Commissioners William Bloethe, Heather Burnham and Dianna Shillo were present. Also in attendance were Gordon Murphy, Diane Hansen, Deanna Ross and members of the public. Mr. Burns was in attendance via telephone. Commissioner Peter Rugg was absent.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment – Mr. Murphy reported that no correspondence had been received. There was no public comment.

Minutes

RESOLUTION 2017-001

RESOLVED that the Board of Commissioners hereby approves the minutes of the December 21, 2016 meeting as proposed.

Moved by: Commissioner W. Bloethe
Seconded by: Commissioner D. Shillo
Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo
Nays: None

RESOLUTION 2017-002

RESOLVED that the Board of Commissioners hereby approves the minutes of the December 26, 2016 meeting as proposed.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo
Nays: None

Warrants

RESOLUTION 2017-003

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated January 9, 2017, in the amount of \$389,918.39.

Moved by: Commissioner D. Shillo
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo
Nays: None

Mr. Murphy reported on the progress of the airport signage. He also noted that a mail slot has been placed in the door of the bike shop and two mailboxes outside at the bike shop at the airport for landing and tie-down fees. Envelopes will be provided in which to make deposits and more signage will be added.

Commissioner Shillo asked about the progress of the idling signage at both docks. Mr. Murphy reported he will work with Mr. Burns in determining the best way to resolve that by peak season.

Budget Modification

RESOLUTION 2017-004

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby amends the 2016 Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM5610.4.000.000	Elizabeth Airport C.E.	\$137,800
SM5710.1.000.000	Payroll	\$5,100
SM9030.8.000.000	Social Security	\$11,000
	Total	<u>\$153,900</u>

Increase Appropriations

SM5610.2.000.000	Airport Capital Outlay	\$137,800
SM1420.4.000.000	Legal Fees	\$11,000
SM5710.1.000.300	Vacation Earnings	\$5,100
	Total	<u>\$153,900</u>

Moved by: Commissioner D. Shillo

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo

Nays: None

Enabling Act Update – Chairman Ahrens reported that he has not heard of any action from the Town of Southold to date. Mr. Murphy reported that his understanding is that FIFD Counsel has met with TOS Counsel and are moving forward. He will contact the FD’s counsel for an update.

FI Conservancy Update – Chairman Ahrens recused himself from the discussion as he is a member of the FI Conservancy Board. Mr. Murphy reviewed with the BOC, the FI Conservancy’s written plan of action for 2017.

Conservancy

Resolution 2017-005

WHEREAS, the Ferry District manages the airport and parade ground lands and has previously contracted with the Fishers Island Conservancy to maintain trails and develop the grasslands within this area; and

WHEREAS, the Fishers Island Conservancy has again agreed to provide these services in 2017 as an independent contractor, at no cost to the FIFD or the Town of Southold, and

WHEREAS, the FIC has provided a 2017 Grasslands Management Plan to the BOC detailing the services to be provided in the coming year.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the FIFD approves the Fishers Island Conservancy 2017 Grasslands Management Plan and authorizes the Fishers Island Conservancy to carry out the Plan upon the provision of a Certificate of general liability insurance with limits of not less than \$1 million per occurrence and naming the Town of Southold and the FIFD as additional insureds, subject to the approval of Ferry District Counsel.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner D. Shillo

Ayes: W. Bloethe, H. Burnham, D. Shillo

Nays: None

Commissioner A. Ahrens abstained as he is a member of the FI Conservancy Board of Directors.

Management Reports

RP Yard period – Mr. Burns updated the BOC on the progress of the Race Point. M Burns met with the US Coast Guard Inspector, the shipyard manager and welding shop foreman today and identified all work that needs to be done regarding the bottom plates. Mr. Burns reviewed photos that he sent to the BOC and will send out a more detailed update on Tuesday, Jan 10th, 2017. Mr. Burns requested a detailed estimate from the shipyard manager regarding the bottom plate work and should receive in the next two days. The BOC was updated on the completed work.

Mr. Burns reported that the FIFD Crew party is scheduled for January 14, 2017 at the Steak Loft in Mystic.

Mr. Burns reported that he received an estimate from Docko, Inc. for designing and permitting of a floating dock in Silver Eel Cove and will forward to the BOC within the next few days.

Mr. Burns reviewed the 2016 traffic numbers. New tracking codes have been developed to accurately reflect the on-time data.

Fairhaven Amendment

RESOLUTION 2017-006

WHEREAS, the BOC of the FIFD, by way of resolution 2106-210 dated November 8, 2016 (amended in part by resolution 2016-242 on December 21, 2106), accepted the proposal from Fairhaven Shipyard to conduct the required biennial US Coast Guard inspection and maintenance of the MV Race Point in the amount of \$187,510 with a contingency amount for additional repairs in the amount of \$37,490; and

WHEREAS, the MV Race Point was hauled out on November 28, 2016 for inspection and is currently undergoing inspection and repair; and

WHEREAS, the inspection has revealed maintenance items that were not foreseen when the Fairhaven proposal was submitted; and

WHEREAS the US Coast Guard has mandated that said repairs be completed before the MV Race Point can be cleared for passenger transport; and

WHEREAS, the additional repairs are estimated to cost \$20,000 more than the original contingency amount bid in the Fairhaven proposal

NOW, THEREFORE, BE IT RESOLVED, that the BOC of the FIFD approves the change in appropriations and amends the approved contingency amount from \$37,490 to \$57,490, with the total contract price not to exceed \$245,000.

Moved by: Commissioner H. Burnham
Seconded by: Commissioner W. Bloethe
Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo
Nays: None

Cross Sound Ferry Charter

RESOLUTION 2017-007

RESOLVED that the Board of Commissioners of the FIFD hereby authorizes and approves Cross Sound Ferry to provide emergency transportation services to Fishers Island in the event FIFD Ferry Boats are inoperable at a rate of \$800 per hour with a four (4) hour minimum and a twelve (12) hour per day maximum, and authorizes RJ Burns or Gordon Murphy to request said services if needed to restore FIFD operations.

Moved by: Commissioner D. Shillo
Seconded by: Commissioner A. Ahrens
Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo
Nays: None

Annex

RESOLUTION 2017-008

Resolved that the BOC of the FIFD approves the commercial lease agreement with The Lighthouse Works, dated January 1, 2017 for the Annex building, excluding the NYS Police offices, for a term of 10 years at an initial rent of \$750 per month and authorizes The Lighthouse Works to complete the necessary renovations to the leased premises at no cost to the Town of Southold or the FIFD, subject to the approval of the town attorney and district counsel.

Moved by: Commissioner A. Ahrens
Seconded by: Commissioner W. Bloethe
Ayes: A. Ahrens, W. Bloethe, D. Shillo
Nays: None
H. Burnham abstained as she is a member of The Lighthouse Works Board of Directors.

FI Janitorial Service

RESOLUTION 2017-009

WHEREAS the Fishers Island terminal janitorial service contract was awarded to Ms. D Scroxton, Ms. Scroxton has decided to withdraw her proposal; and,

WHEREAS the Ferry District has decided to award the contract to the next bidder, Ann Banks

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the FIFD hereby rescinds the award to Ms. Darcy Scroxton for FI terminal janitorial services and accepts the proposal of Ann Banks for contracted janitorial services for the Fishers Island terminal for Jan 1, 2017 – December 31, 2018 pursuant to the terms within the RFP at a rate of \$250.00 per month billed monthly in arrears and authorizes and directs Assistant Manager, Gordon Murphy to execute all documents related for said service, subject to the approval of the FD counsel.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner H. Burnham

Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo

Nays: None

IT Update – Mr. Murphy reported he had a meeting with Advantech in reviewing a 2017 work list, including servers, speed, work stations, ticketing systems and adjustment of camera systems.

Resident ID program – Mr. Murphy reported that 80% have been completed.

American Express Update – Mr. Murphy reported to the BOC that tickets have not been able to be processed using American Express because Visa has given the Ferry a classification industry code that is not acceptable to American Express. Manager Murphy reported that management is investigating ways to appeal the classification and will keep the BOC updated to any changes.

HR

RESOLUTION 2017-010

WHEREAS Jeffrey Nossek has resigned from his position as part-time Purser(FIFD) and full-time Account Clerk Typist (FIFD) with the Fishers Island Ferry District December 31, 2016; and,

WHEREAS, Jeffrey Nossek is not owed any additional compensation.

THEREFORE, BE IT RESOLVED, that the Board of Commissioners accepts his resignation and wishes him well in his future pursuits.

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo

Nays: None

RESOLUTION 2017-011

WHEREAS Heather Stone has resigned from her position as part-time Ferry Captain (FIFD) and part-time Deckhand (FIFD) with the Fishers Island Ferry District with effect February 28, 2017;

THEREFORE, BE IT RESOLVED, that the Board of Commissioners accepts her resignation, thanks her for her years of service and wishes her well in her future pursuits,

Moved by: Commissioner H. Burnham

Seconded by: Commissioner D. Shillo

Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo

Nays: None

RESOLUTION 2017 -012

WHEREAS Megan Morgan has resigned from her position as part-time Cashier (FIFD) with the Fishers Island Ferry District effective December 31, 2016;

THEREFORE, BE IT RESOLVED, that the Board of Commissioners accepts the resignation of Megan Morgan with effect December 31, 2016 and wishes her well.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo

Nays: None

Executive Session

At 17:47, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing personnel matters.

Proposed by: Commissioner A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo

Nays: None

At 18:09, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by: Commissioner W. Bloethe

Seconded by: Commissioner D. Shillo

Ayes: A. Ahrens, W. Bloethe, H. Burnham, D. Shillo

Nays: None

Next Scheduled Meeting – Monday, January 23, 2017 at 4:30pm

Adjournment

There being no further business to discuss, and on motion made by Commissioner A. Ahrens, seconded by Commissioner H. Burnham, the meeting was adjourned at 6:15 pm.