

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
November 28, 2016

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") to order on November 28, 2016 at 4:32 PM.

Commissioners William Bloethe, Heather Burnham, Peter Rugg and Dianna Shillo were present. Also in attendance were Gordon Murphy, Diane Hansen, Deanna Ross and several members of the public.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Correspondence/Public Comment

Manager Murphy reported no correspondence was received.

Public Comment was deferred to later in the meeting under agenda item 10, section b, article i regarding The Lighthouse Works ("TLW") Annex proposal.

Minutes

RESOLUTION 2016-221

RESOLVED that the Board of Commissioners hereby approves the minutes of the October 11th meeting as proposed.

Moved by: Commissioner W Bloethe

Seconded by: Commissioner P Rugg

Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

RESOLUTION 2016-222

RESOLVED that the Board of Commissioners hereby approves the minutes of the October 24th meeting as proposed.

Moved by: Commissioner D Shillo

Seconded by: Commissioner P Rugg

Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

RESOLUTION 2016-223

RESOLVED that the Board of Commissioners hereby approves the minutes of the November 8th meeting as proposed.

Moved by: Commissioner H Burnham

Seconded by: Commissioner A Ahrens

Ayes: A Ahrens, W Bloethe, H Burnham, D Shillo

Nays: None

Commissioner P Rugg abstained as he was not in attendance for the November 8th meeting.

RESOLUTION 2016-224

RESOLVED that the Board of Commissioners hereby approves the minutes of the November 17th meeting as proposed.

Moved by: Commissioner A Ahrens

Seconded by: Commissioner D Shillo

Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

Warrants

RESOLUTION 2016-225

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated November 28 2016, in the amount of \$228,385.18

Moved by: Commissioner A Ahrens

Seconded by: Commissioner P Rugg

Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

Budget Modification

RESOLUTION 2016 –226

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District hereby increases the 2016 Fishers Island Ferry District budget as follows:

Revenues:

4097.00 0	AirPort CE (Fed)	\$130.000.00
3097.000	AirPort CE (ST)	<u>\$ 7,800.00</u>
	Total	\$137,800.00

Appropriations:

SM5610.4	AirPort CE (Fed)	<u>\$137,800.00</u>
	Total	\$137,800.00

Moved by: Commissioner P Rugg
 Seconded by: Commissioner A Ahrens
 Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg and D Shillo
 Nays: None

Finance Committee Update – Commissioner Rugg updated the BOC regarding the Finance Committee’s last meeting. The Committee focused on funding for the Race Point. Commissioner Rugg summarized the October financial report. Commissioner Rugg requested that traffic numbers be supplied to the committee from management by the 10th of each month.

Members of the BOC engaged in discussion regarding the chain of communication when tripss are cancelled. The BOC have requested to be notified of any cancellations prior to public notification.

Enabling Act Update – Commissioner Rugg updated the BOC regarding the miscommunication at the November 26th public hearing regarding the proposed changes to the Enabling Act. During the hearing, Ms. Evans had suggested that the Town of Southold’s (“TOS”) Board had not signed off on a number of issues. After review, Ms. Evans retracted the comments and reported to Commissioner Rugg via email that she stated incorrectly, and that the TOS had in fact signed off on the issues. Commissioner Rugg reported he will ask for a copy of the TOS Resolution and that the FIFD will continue to move forward with the proposed changes.

Hovercraft Update – Commissioner Rugg updated the BOC regarding recent meeting with Manager Burns and Tom Murray. Commissioner Rugg is waiting for a written report from the hovercraft trial performed over Columbus Day weekend and will share with the BOC once received. Mr. Murray would like to move forward with offering services next season. Positive discussion ensued among members of the BOC regarding the proposed service. Commissioner Rugg noted that he has requested a formal proposal from Blackbird outlining specifics, including dock issues, in order to move the partnership forward in efforts to generate revenue for the FIFD.

2016 Audit Letter of Engagement with O’Connor Davies LP

RESOLUTION 2016-227

RESOLVED, that the Board of Commissioners of the FIFD hereby accepts the proposal of O’Connor Davies LP to conduct the required audit of the District’s financial statements for 2016 at a cost of \$17,212 and authorizes and directs Assistant Manager, Gordon Murphy to execute the Audit Engagement Letter dated November 7, 2016 for said services, subject to the review of the Finance Committee and approval of the FIFD counsel.

Moved by: Commissioner W Bloethe
 Seconded by: Commissioner H Burnham

Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo
Nays: None

Airport Update – Manager Murphy reported that the FAA and contractor are scheduled to meet on Fishers Island on Tuesday, November 29th to review the work. Manager Murphy reported that they continue to work on the final numbers from the contractor. Manager Murphy and Chairman Ahrens attended a phone meeting with the FAA regarding the five-year capital plan. Commissioner Rugg suggested to the BOC of bringing a captain of the FIFD with airport management experience to the airport advisory committee. Manager Murphy will bring further information to the BOC after the scheduled meeting with the FAA and Contractor.

TLW Annex Proposal – Nate Malinowski, director of The Lighthouse Works distributed handouts to the BOC regarding proposed renovation of the Ferry Annex Building. The BOC was updated regarding the proposal as outlined by TLW. Discussion ensued regarding the proposed project and all members of the BOC expressed agreement in moving forward with the project. Mr. Malinowski agreed to have legal counsel draft a lease which will be presented to Manager Murphy by December 12th. Once completed, Manager Murphy will present to FIFD legal counsel for review.

Property Management

RESOLUTION 2016 –228

Whereas Harold's LLC has sold its business to Paul Ford dba Paul's Home Improvement and

Whereas Paul's Home Improvement has requested that it assume the balance of the lease of Harold's LLC which terminates on December 31, 2017 and,

Whereas a public hearing was held on November 26, 2016 to allow public comment on this lease.

Therefore it is RESOLVED to authorize Mr. Murphy to execute said lease with Paul's Home improvement on behalf of the Ferry District with effect November 1, 2016.

Moved by: Commissioner H Burnham
Seconded by: Commissioner W Bloethe
Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo
Nays: None

RESOLUTION 2016 –229

Whereas WeatherFlow, Inc. has leased a space at the Elizabeth Field airport from December 2008 for the purposes of maintaining a weather tower and

Whereas WeatherFlow, Inc. has requested to extend its lease from December 8, 2016 through December 31, 2017 and

Whereas a public hearing was held on November 26, 2016 to allow public comment on this lease.

Therefore it is RESOLVED to authorize Mr. Murphy to execute said lease with WeatherFlow, Inc. on behalf of the Ferry District with effect December 8, 2016.

Moved by: Commissioner P Rugg

Seconded by: Commissioner D Shillo

Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

Resident IDs - Manager Murphy reported that a written proposal will be presented to the next BOC meeting regarding the acceptance of photographs of resident IDs on smart phones.

Executive Session

At 1815, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing personnel matters

Proposed by: A Ahrens

Seconded by: D Shillo

Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

At 1847, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by: H Burnham

Seconded by: D Shillo

Ayes: A Ahrens, W Bloethe, H Burnham, P Rugg, D Shillo

Nays: None

Next Scheduled Meeting – Monday, December 12th, 2016 at 4:30pm.

Adjournment

There being no further business to discuss, and on motion made by Commissioner H Burnham, seconded by Commissioner D Shillo, the meeting was adjourned at 6:48pm.

