

Minutes of the Meeting of the Board of Commissioners  
Fishers Island Ferry District  
September 26, 2016

Commissioner Ahrens at the Fishers Island Community Center called to order a meeting of the Board of Commissioners of the Fishers Island Ferry District ("District") on September 26, 2016 at 4:33 PM.

Commissioners Dianna Shillo, William Bloethe, Peter Rugg and Heather Burnham were present. Also in attendance were Gordon Murphy, Diane Hansen, Deanna Ross, RJ Burns and members of the public.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

**Correspondence/Public Comment**

- a. Manager Murphy has responded to the Letter from Southold regarding FIFD budget. A draft has been sent to the TOS. Mr. Murphy would like to bring the budget draft to the board at the next meeting in October.
- b. Emails from C&S requesting airport lighting and signage delay. Mr. Murphy reported that work has been scheduled to begin Oct. 3, 2016. Ahrens reported work should be completed by November 3.
- c. Kathryn Peabody's letter of resignation was received for the record.
- d. Commissioner Ahrens reported that he responded to the email regarding idling of trucks and although staging of trucks could not change, the board agreed to move forward with providing signage and placing notification on the website to assist in noise and fume reduction.

**Warrants**

RESOLUTION 2016-183

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated September 12, 2016, in the amount of \$49,577.34.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner D. Shillo

Ayes: A Ahrens, Dianna Shillo, William Bloethe, Peter Rugg and Heather Burnham

Nays: None

**Managers Report**

## **Gilbert Associates**

### Resolution 2016-184

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District amends Resolution 2016-166 and authorizes payment for all professional services provided by Gilbert Associates through August of 2016, the amount not to exceed \$66,620.00.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner D. Shillo

Ayes: Ayes: A Ahrens, Dianna Shillo, William Bloethe, Peter Rugg and Heather Burnham

Nays: None

### Resolution 2016-185

WHEREAS, the continued operations of the Fishers Island Ferry District "FIFD" are dependent upon the safe and efficient operation of its two marine vessels, the Munnatawket and the Race Point (hereinafter referred to collectively as "the vessels"); and

WHEREAS, the structural integrity, stability and mechanical condition of the vessels is subject to review and inspection by the US Coast Guard; and

WHEREAS, the FIFD has an established relationship with Gilbert Associates, Inc., a naval architecture and marine engineering firm in Hingham MA; and

WHEREAS, Gilbert has provided professional engineering services to the FIFD on an ongoing basis including guidance and recommendations on repairs and improvements required to maintain the vessels that have ensured the District's compliance with US Coast Guard regulations and enabled the FIFD to avoid interruption of services; and

WHEREAS the BOC has determined that Gilbert's institutional knowledge and familiarity with the District's vessels will enable them to provide efficient and expeditious professional services in the future; now, therefore be it

RESOLVED that the BOC waives the requirement of a second quote in Guideline 8 of the FIFD Procurement Policy; and be it further

RESOLVED that the BOC of the FIFD hereby ratifies and approves the contracting services agreement dated September 22, 2016 between Gilbert and the FIFD and authorizes assistant manager RJ Burns, subject to review by counsel, to execute said agreement and any and all other documents necessary to secure the services of Gilbert Associates, Inc.; and be it further

RESOLVED that the BOC of the FIFD authorizes payment for professional services provided by Gilbert in an amount not to exceed \$7,150 (\$4,150 architectural services per contract plus \$3,000 additional expense.)

Moved by: Commissioner A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: Ayes: A Ahrens, Dianna Shillo, William Bloethe, Peter Rugg and Heather Burnham

Nays: None

**C&S / Baseline King / Airport lighting and signage** – Mr. Murphy reported that the work has been pushed back for several factors. Mr Murphy,, counsel and the TOS are moving forward with the RANs. Mr. Murphy will follow up this week with C&S and contractor to firm up dates and confirm that the project would be completed in time.. Still waiting for the first reimbursement process from FEMA to go through, Mr. Murphy will follow up with FEMA.

**Cell phone reimbursement** – Ms. Hansen reported that employees are requesting reimbursement when using personal phones for business purposes. Diane believes a stipend would be the most practical. Discussion ensued regarding the possibility of a group plan that could offer a discount. Commissioner Shillo will research this possibility.

#### **Blackbird VII, LLC proposal to supply high speed passenger hovercraft service**

Commissioner Ahrens reported that a maritime attorney had reviewed the trial run proposal. Discussion ensued among board members and management regarding support, safety, liability, licensure and economic issues as well as noise concerns.

#### **RESOLUTION 2016-188**

RESOLVED, that the board of commissioners of the FIFD agree to proceed with the two week trial of high speed passenger hovercraft service provided by Blackbird VII, LLC having received satisfactory review by legal and insurance counsel.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner A. Ahrens

Ayes: Ayes: A Ahrens, Dianna Shillo, William Bloethe, Peter Rugg and Heather Burnham

Nays: None

#### **Public Hearing**

Public Hearing/Public Comment – Chairman Ahrens postponed the public hearing to permit the distribution of the proposed rate changes. Since members of the public were present, Chairman Ahrens opened public comment at 5:15pm. All present reviewed the new proposed fee changes. Discussion ensued regarding the new proposed Airport Fees, Charter Fees and Touch Fees. The BOC agreed to clarify the meaning of FI Residents for the Airport. A member of the public asked the BOC to consider in cases where the Race Point was out of the water and services could not be supplied by the FIFD, that the older touch fees would apply. Further, the BOC determined that all proposed rates would be posted and

the Public Hearing would be reconvened at October 11, 2016 @ 5:00pm. There being no further comments, the public hearing was concluded.

### **Morris & McVeigh Legal Retainer**

#### RESOLUTION 2016-187

Whereas the Ferry District requires certain general and specific legal expertise including corporate operations and activities.

Now therefore RESOLVED, that the Commissioners of the Ferry District authorize Gordon Murphy to execute a professional services agreement with the law firm Morris & McVeigh to provide the Ferry District with representation in corporate matters.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner A. Ahrens

Ayes: All Ayes: A Ahrens, Dianna Shillo, William Bloethe, Peter Rugg and Heather Burnham

Nays: None

### **OSC-CAP**

Manager Murphy reported that he is working along with Ms. Hansen on the overview summary and the CAP will be completed by the state deadline of November 11<sup>th</sup>.

### **Public Comment**

A member of the public asked the BOC if a photo of one's ferry resident card would be acceptable as a form of ID. The BOC agreed to have management look into a policy regarding the issue.

### **Executive Session**

At 16:17 pm, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing personnel issues

Proposed by: Commissioner A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: Ayes: A Ahrens, Dianna Shillo, William Bloethe, Peter Rugg and Heather Burnham

Nays: None

At 6:40 pm, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by: Commissioner A. Ahrens

Seconded by: Commissioner D. Shillo

Ayes: Ayes: A Ahrens, Dianna Shillo, William Bloethe, Peter Rugg and Heather Burnham

Nays: None

## HR

### RESOLUTION 2016-186

WHEREAS the Ferry District requires additional part-time Deckhands (FIFD); therefore, be it

RESOLVED that Frank A. Boccia is appointed part-time Deckhand (FIFD) effective October 5, 2016 at a rate of \$10.99 per hour.

Moved by: Commissioner P. Rugg

Seconded by: Commissioner A. Ahrens

Ayes: Ayes: A Ahrens, Dianna Shillo, William Bloethe, Peter Rugg and Heather Burnham

Nays: None

### **Next Scheduled Meeting**

Next scheduled meeting is **Tuesday, October 11th, 2016** at 4:30 pm with a 3:30 working session and public hearing at 5pm.

### **Adjournment**

There being no further business to discuss, and on motion made by Commissioner P. Rugg, and seconded by Commissioner H. Burnham , the meeting was adjourned at 6:44 PM.