

FISHERS ISLAND FERRY DISTRICT

August 29, 2016

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
August 29, 2016

Commissioner Ahrens at the Fishers Island Community Center called a meeting of the Board of Commissioners of the Fishers Island Ferry District (the Ferry District”) to order on August 29, 2016 at 4:30 PM.

Commissioners Dianna Shillo, William Bloethe and Peter Rugg were present. Also in attendance were Gordon Murphy, Diane Hansen, Deanna Ross and members of the public. RJ Burns was present via telephone. Commissioner Burnham arrived at 5:23 PM.

Commissioner Ahrens established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

Warrant

RESOLUTION 2016-168

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated August 29, 2016, in the amount of \$35,936.66

Moved by: Commissioner Rugg
Seconded by: Commissioner Shillo
Ayes: All
Nays: None

Managers Report

a. Race Point Fall haul-out - Mr. Burns stated that he was working on yard package to be basic and something that would allow for quick turnaround and address the big items in the package. The - bulwark modification is a big part of it. The board has asked Mr. Burns to put together an outline of the proposed work and the time frame to complete the work.

Mr. Burns stated that he had a meeting with the Fishers Island Club and their contractors regarding the Club’s upcoming remodel. Mr. Burns stated that the plan would be to have the RP out any time after Labor day but certainly before Thanksgiving. Mr. Burns anticipates that the boat will be out for two months. Commissioner Rugg has asked Mr. Burns to include in the bid package, the possibility of a pre fab of the boat work works before the boat is hauled to shorten the dry dock time. Mr. Burns will prepare and send to the BOC a list of the rest of the items of the yard package for the next meeting to assist in firming up the cash flow needed.

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b. Gilbert new work/contract/status – Mr. Murphy stated that the Town of Southold has yet to act on the Resolution that was passed August 1. Mr. Murphy spoke with Attorney Finnegan and will continue to push it forward. Mr. Burns and Diane Hansen are working on a new contract with Gilbert.

c. Winter Schedule – Mr. Murphy and Mr. Burns have been in discussion of the possibility of taking a mid-day boat on a Tuesday or Wednesday in January or February out of the schedule to allow for work on the boats during regular hours. Members of the Board expressed that there will be pushback. Mr. Murphy and Mr. Burns will look at the daily utilization. The item was tabled.

Airport

- a. Airport Fees - The BOC reviewed the proposed increased fee schedule table. A member of the public expressed that the proposed increase was not enough stating that one could not bring a boat or a car with a passenger to the island for that amount of money. The BOC agreed that the airport advisory committee will further analyze the fees

OB8	2016	2017
Single	\$ 15	\$ 25
Twin	\$ 40	\$ 50
Commercial	\$ 50	\$ 100
Commercial twin	\$ 60	\$ 100
Helicopter - <= 4 pass	\$ 30	\$ 30
Helicopter - <= 6 pass	\$ 40	\$ 75
Helicopter - >= 8 pass	\$ 50	\$ 100
Tie-down (night)	\$ 25	\$ 30
Tie-down (season)*	\$ 300	\$ 300
Season landing fee*	\$ 250	\$ 300
Exceeding 10 minute idle time**	\$ 500	\$ 500
Tie-down does NOT include landing fee		
* Seasonal applies ONLY FI Residents		
** Per occurrence		

- b. FEMA construction period and closure – Mr. Murphy announced that the tentative schedule would be from 9/26/2016-10/16/2016. Mr. Murphy will post public notices.

Commissioner Rugg questioned the process of collecting and auditing the landing fees. Mr. Murphy stated that the bid for the camera installation would be out in October to be installed this fall and that the intention of the camera would be to give us a video of every aircraft tail number that lands. Further discussion will take place regarding the method of collecting the proposed increased fees via credit card.

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Touch Fees

Discussion was opened regarding increasing the Touch Fees from \$1,000 to \$2,000. Mr. Burns reported that the North Star can take 5-6 full cement trucks or 10 empty cement trucks. The Race Point can take 2 full cement trucks. Mr. Burns reported that the general contractors expressed the need to have all the cement, gravel, etc. delivered at once which gives the North Star the advantage.

Commissioner Rugg proposed that the winter rate on charters for commercial purposes be eliminated. The BOC agreed to hold a public hearing on Touch Fees, Commercial Charter Fees and Airport Fees on September 26, 2016.

At 17:30, the BOC welcomed Commissioner Burnham to the meeting.

Property

- a. Salt Barn letter – Commissioner Ahrens reviewed the highlights of a draft letter to Michael Collins. Commissioner Rugg initiated discussion regarding the possibility of asking the Town of Southold for an annual lease fee. Commissioner Ahrens will develop a ground lease agreement.

- b. The Lighthouse Works letter – Mr. Murphy reported that The Lighthouse Works has submitted a proposal to rent the entire annex building. Mr. Murphy stated that the next step would be to submit a letter for approval to the Town of Southold stating the state troopers have agreed to move to the bowling alley near the school and that The Lighthouse Works has agreed to assume the cost of said move.

- c. J Ski Proposal – After discussion, the BOC agreed that the proposed lease should be put out to bid.

OSC – CAP

Mr. Murphy reported that 3 sections remain that must be responded to by November 16, 2016. Mr. Murphy reported that 85-90% is complete on section 1, 50% on section 2, and Cash Receipts and Accounts Receivable will take more time due to the complexity. Updates will be provided at the next board meeting. Commissioner Rugg informed the BOC that corrective actions will be put into a simple format where the recommendations, corrective action plan, and the action to date are laid out for the BOC to view. Mr. Murphy informed the BOC of the plan to hire an accounts receivable clerk.

Executive Session

At 17:58, the following resolution was proposed: RESOLVED, that the Commission move into Executive Session for the purpose of discussing personnel issues.

Proposed by: Commissioner Rugg

Seconded by: Commissioner Ahrens

Ayes: Commissioners Shillo, Bloethe, Rugg and Burnham

Nays: None

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At 18:06, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by: Commissioner Rugg

Seconded by: Commissioner Shillo

Ayes: Ahrens, Burnham, Bloethe, Rugg and Shillo

Nays: None

HR

RESOLUTION 2016-169

RESOLVED, that the Board of Commissioners of the FIFD accepts the proposal of Deanna Ross to provide contracted secretarial and transcription services to the District for Board of Commissioners meetings at a rate of \$20 per hour (for a maximum of 40 hours per month) with effect August 15th 2016 and authorizes and directs Assistant Manager, Gordon Murphy to execute an agreement for said services, subject to the approval of the FIFD counsel.

Moved by: Commissioner Rugg

Seconded by: Commissioner Burnham

Ayes: Ahrens, Burnham, Bloethe, and Rugg

Commissioner Shillo recused herself

Nays: None

RESOLUTION 2016-170

Whereas Kathryn Peabody has resigned from her part-time Clerk position and

Whereas no wages or accrued benefits payments are outstanding;

Therefore it is RESOLVED that with effect August 1, 2016 the Board of Commissioners accepts the resignation of Kathryn Peabody from her position as part-time Clerk.

Moved by: Commissioner Rugg

Seconded by: Commissioner Shillo

Ayes: Ahrens, Burnham, Bloethe, Rugg and Shillo

Nays: None

RESOLUTION 2016-171

WHEREAS the Ferry District requires an additional part-time Cashier (FIFD); and,

WHEREAS, management recommends the following candidate,

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THEREFORE, BE IT RESOLVED that Hannah Peabody be appointed part-time Cashier (FIFD), with a wage of \$10.99 per hour with effect September 16, 2016.

Moved by: Commissioner Rugg

Seconded by: Commissioner Bloethe

Ayes: Ahrens, Burnham, Bloethe, Rugg and Shillo

Nays: None

RESOLUTION 2016-172

WHEREAS, the Ferry District requires additional deckhands; and,

WHEREAS, management recommends the following candidates, therefore be it

RESOLVED, that the Board of Commissioners of the FIFD appoints Rick Waters as part-time Deckhand (FIFD) at the rate of \$10.99 per hour with effect September 7, 2016 and Dylan Hoyt as full-time Deckhand (FIFD) at the rate of \$14.93 per hour with effect September 7, 2016.

Moved by: Commissioner Rugg

Seconded by: Commissioner Ahrens

Ayes: Ahrens, Burnham, Bloethe, Rugg and Shillo

Nays: None

Fees

RESOLUTION 2016-173

Whereas the Ferry District imposes fees for certain activities including Touch Fees for all non-Ferry District craft that land and use the ramps in New London and on Fishers Island, ferry charter travel (non-scheduled trips) and airport landing and tie down fees,

Therefore it is RESOLVED that on September 26th the Ferry District will have a public hearing to discuss touch fees, charter rates and airport tie-down and landing fees.

Moved by: Commissioner Rugg

Seconded by: Commissioner Burnham

Ayes: Ahrens, Burnham, Bloethe, Rugg and Shillo

Nays: None

Medical

BOC openly discussed the proposal to carry and administer Narcan on the boats. Mr. Burns proposed to keep the Narcan kits in the wheelhouse of the boats and 2 kits at the New London terminal. Commissioner Rugg proposed extending the scope of the first aid administration to include the administration of Narcan. The BOC tabled the Resolution and plans to create an emergency care policy at the next meeting to

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encompass the administration of Narcan by trained individuals and the possibility of administering epinephrine through epi pens.

CSEA

RESOLUTION 2016-174

Whereas the assistant manager, Gordon Murphy, received a letter dated August 10, 2016 from CSEA requesting a stipend for an employee who had been under suspension, and;

Whereas the BOC reviewed this matter and with the advice of counsel declined the request,

Therefore, it is RESOLVED to authorize Mr. Murphy to respond to the CSEA letter denying the request subject to review of counsel.

Moved by: Commissioner Ahrens

Seconded by: Commissioner Rugg

Ayes: Ahrens, Burnham, Bloethe, Rugg and Shillo

Nays: None

The next meeting will be on September 12th at 4:30 PM in the Community Center with a working session at 3:30 PM.

Meeting Adjournment

There being no further business to discuss, and on motion made by Commissioner Bloethe and seconded by Commissioner Burnham the meeting was adjourned at 6:29 PM.