

# **FISHERS ISLAND FERRY DISTRICT**

**June 20, 2016**

## Minutes of the Meeting of the Board of Commissioners Fishers Island Ferry District

A meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") was called to order on June 20, 2016 at 4:31 PM by Chairman Ahrens at the Fishers Island Community Center.

Commissioners Andrew Ahrens, William Bloethe, Harry Parker, and Dianna Shillo were present. Diane Hansen, Gordon Murphy, and Elizabeth Burnham also attended. RJ Burns attended by telephone.

Chairman Ahrens opened the meeting and established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

### **Public Comment**

The Board received a request from the Fishers Island School to establish a Memorandum of Understanding with the Ferry District in case of emergencies at the school.

#### RESOLUTION 2016-124

RESOLVED, that the Board of Commissioners authorizes G. Murphy and RJ Burns to execute an Memorandum of Understanding regarding the use of the ferry in emergency situations.

Moved by: Commissioner H. Parker

Seconded by: Commissioner D. Shillo

Ayes: A. Ahrens, W. Bloethe, H. Parker, D. Shillo

Nays: None

RJ Burns reported that he was working on an additional Memorandum of Understanding to provide an emergency shelter for ferry passengers and crew in case of an emergency that required the ferry to return to Fishers Island.

Chairman Ahrens invited Bill Ridgway to speak. Mr. Ridgway expressed his concern about the changes to the summer (peak) schedule. The Board explained that the loss of the 10 am ferry on Saturdays – one that had been particularly useful to the Ridgway family – had to be cut because the District had to incorporate trips restricted to fuel and oil, including on Saturdays. The midday boat that shifted to a 1230 departure from New London similarly had to be shifted to accommodate cargo runs, and the Board had chosen to standardize the timing across the entire week. Mr. Ridgway expressed his appreciation of the thorny issues faced by the Board, and thanked the Commissioners for their explanation.

Commissioner Parker submitted his resignation letter, effective the end of July. On behalf of the Board of Commissioners, Chairman Ahrens thanked Commissioner Parker for his service to the District.

### **Warrant**

The Board reviewed and discussed a list of outstanding financial obligations provided by D. Hansen, then passed the following resolution.

#### RESOLUTION 2016-125

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RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated June 20, 2016, in the amount of \$61,511.37.

Moved by: Commissioner H. Parker  
Seconded by: Commissioner W. Bloethe  
Ayes: A. Ahrens, W. Bloethe, H. Parker, D. Shillo  
Nays: None

**2016 Budget Modification**

The Board discussed the 2016 budget to date and approved the following resolution:

RESOLUTION 2016-126

RESOLVED that the Commissioners of the Fishers Island Ferry District hereby amend the 2016 Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM5709.2.000.100	Repairs - Rental Building	\$10,000
SM5710.4.000.300	Fuel Oil, Vessels	<u>\$50,000</u>
	Total	\$60,000

Increase Appropriations

SM.1310.4.000.000	Accounting/Finance	\$10,000
SM1420.4.000.000	Legal Fees	<u>\$50,000</u>
	Total	\$60,000

Moved by: Commissioner H. Parker  
Seconded by: Commissioner D. Shillo  
Ayes: A. Ahrens, W. Bloethe, H. Parker, D. Shillo  
Nays: None

**Management Reports**

G. Murphy presented the Finance & Traffic reports, noting a recent decrease in traffic numbers. Those present had noticed similar impacts at local marinas, store traffic, and the rental market. Commissioner Parker asked Mr. Murphy and the Finance Committee to compare realized income from the recent fee increase to the expected income. There were no additional questions about the reports.

**Commercial Traffic Return Passage Policy**

The Board discussed whether and how policies on commercial traffic should be changed, given recent projects that have brought significant amounts of unexpected commercial traffic onto to ferries departing Fishers Island.

RESOLUTION 2016-127

WHEREAS, commercial vehicles may currently travel to Fishers Island by a ferry not owned, operated or chartered by the District, and

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WHEREAS commercial vehicles that do not return from Fishers Island by the same means, but on a ferry owned, operated or chartered by the District, gain return passage on District ferries at no charge, and

WHEREAS, fares for passage on ferries owned, operated or chartered by the District are set on a round-trip basis and cover operations costs, and vehicles that do not pay for the trip to or from Fishers Island incur costs to the District for wear and tear on ramps and ferries, fuel, and personnel, but are not paying these costs, and

WHEREAS management recommends that the Ferry District adopt a policy to recoup these costs,

THEREFORE, BE IT RESOLVED, that the Board of Commissioners adopts the following policy and directs management to post it online and at the terminals:

Commercial vehicles leaving Fishers Island shall be required to produce a reservation and proof of payment for one-way passage (set at 50% of round-trip passage). Where proof cannot be furnished, drivers will be directed to purchase a ticket for the vehicle, driver and passengers, for one-way passage. Passage will be denied to operators, passengers and commercial vehicles unable to produce reservation, proof of payment, or a ticket.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner H. Parker

Ayes: A. Ahrens, W. Bloethe, H. Parker, D. Shillo

Nays: None

### **Fall 2016 Schedule**

The Board discussed the proposed schedule for Fall 2016, and approved the following resolution:

RESOLUTION 2016-128

RESOLVED, that the Board of Commissioners approves the Fall 2016 schedule and directs management to distribute it without delay.

Moved by: Commissioner D. Shillo

Seconded by: Commissioner H. Parker

Ayes: A. Ahrens, W. Bloethe, H. Parker, D. Shillo

Nays: None

### **Mattern**

The Board tabled discussion of a claim by Mattern Construction until Executive Session.

### **Theater Update**

G. Murphy reported that the Friends of the Fishers Island Theater have hired a theater intern, to be shared with the Community Center. He also indicated that the movie industry has shifted, and that the Theater group was encouraged to reach out to a broker rather than independently book movies.

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### **Elizabeth Field FEMA Update**

G. Murphy reported that management was working with the Town, FEMA, and the District's airport contractor C&S to determine how best to incorporate a failed seawall into the FEMA grant project. The Board reviewed the overall process to execute FEMA grants to repair infrastructure damage sustained in natural disasters, then discussed the impact to the Revenue Anticipation Notes and budget.

### **Elizabeth Field ACIP**

The Board discussed, separately, the FAA grant process to make standard repairs and upgrades to the airport, and approved this year's iteration of a document outlining proposed improvements.

### RESOLUTION 2016-129

WHEREAS the Federal Aviation Administration distributes grants to fund prioritized projects at a specific airport as outlined in a local Airport Capital Improvement Plan (ACIP),

THEREFORE, BE IT RESOLVED, that the Board of Commissioners approves the FY2017-2021 ACIP for Elizabeth Field.

Moved by: Commissioner H. Parker

Seconded by: Chairman A. Ahrens

Ayes: A. Ahrens, W. Bloethe, H. Parker, D. Shillo

Nays: None

### **Elizabeth Field Environmental Analysis**

The Board discussed the funding for the environmental analysis at the airport.

### RESOLUTION 2016-130

WHEREAS an Environmental Analysis was included in the approved FY2012-2016 Airport Capital Improvement Plan (ACIP), as a project for FY2016, and

WHEREAS an Environmental Analysis is a necessary prerequisite for ACIP projects,

THEREFORE, BE IT RESOLVED, that the Board of Commissioners reaffirms its intention to complete an Environmental Analysis as outlined in the FY2012-2016 ACIP and authorizes the use of the 2012 FAA grant to conduct said Environmental Analysis.

Moved by: Chairman A. Ahrens

Seconded by: Commissioner H. Parker

Ayes: A. Ahrens, W. Bloethe, H. Parker, D. Shillo

Nays: None

### **Elizabeth Field Liability Insurance**

The Board discussed the current insurance coverage at the airport, and the need to extend it to the surrounding grounds through additional liability coverage, and resolved the following:

### RESOLUTION 2016-131

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WHEREAS, projects at Elizabeth Field require the District and/or any leaseholders to carry liability insurance,

THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes Mr. Gordon Murphy to review and execute any liability policy or policies necessary for the airport.

Moved by: Commissioner W. Bloethe

Seconded by: Commissioner D. Shillo

Ayes: A. Ahrens, W. Bloethe, H. Parker, D. Shillo

Nays: None

**2016 Board Meeting Schedule**

Commissioner Rugg, by letter, requested that the Board add a meeting in early August separate from the scheduled budget hearing and election preparation. Commissioner Parker recused himself, due to the effective date of his resignation. After discussion, the Board resolved the following:

RESOLUTION 2016-132

RESOLVED, that Board of Commissioners amends the 2016 meeting schedule to include a meeting on August 1, 2016, at 4:30 pm.

Moved by: Chairman A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, D. Shillo

Nays: None

Abstain: H. Parker

**Executive Session**

At 5:52 pm, the following resolution was proposed:

RESOLUTION 2016-133

RESOLVED, that the Board of Commissioners move into executive session for the purpose of discussing litigation and the employment of particular persons.

Moved by: Chairman A. Ahrens

Seconded by: Commissioner W. Bloethe

Ayes: A. Ahrens, W. Bloethe, H. Parker, D. Shillo

Nays: None

That business being concluded, at 6:31 pm, the following resolution was proposed:

RESOLUTION 2016-134

RESOLVED, that the Board of Commissioners exit executive session and resume public session.

Moved by: Commissioner H. Parker

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Seconded by: Commissioner D. Shillo  
Ayes: A. Ahrens, H. Parker, D. Shillo  
Nays: None

**Human Resources**

The following resolutions were proposed and accepted:

**RESOLUTION 2016-135**

WHEREAS the Ferry District requires an additional part-time Cashier (FIFD), and has advertised for applicants; and,

WHEREAS, management recommends the following candidate,

THEREFORE, BE IT RESOLVED that Hannah Peabody be appointed part-time Cashier (FIFD), with a wage of \$10.99 per hour, from June 29, 2016, through September 15, 2016.

Moved by: Commissioner H. Parker  
Seconded by: Commissioner D. Shillo  
Ayes: A. Ahrens, H. Parker, D. Shillo  
Nays: None

**RESOLUTION 2016-136**

WHEREAS the Ferry District requires an additional part-time Cashier (FIFD) at the Fishers Island Theater, and has advertised for applicants; and,

WHEREAS, management recommends the following candidate,

THEREFORE, BE IT RESOLVED that Nicholas Johnson be appointed part-time Cashier (FIFD), with a wage of \$10.99 per hour, from June 29, 2016, through September 15, 2016.

Moved by: Commissioner H. Parker  
Seconded by: Commissioner D. Shillo  
Ayes: A. Ahrens, H. Parker, D. Shillo  
Nays: None

**Special Request for Town Fathers Day**

**RESOLUTION 2016-137**

RESOLVED, that the Board of Commissioners authorizes the special use of the ferry to transport Town of Southold officials from Orient Point to Fishers Island and back on August 3<sup>rd</sup>, and directs management to post any changes to the schedule online and at the terminals.

Moved by: Chairman A. Ahrens  
Seconded by: Commissioner H. Parker  
Ayes: A. Ahrens, H. Parker, D. Shillo  
Nays: None

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**Mattern**

The Board returned to a matter previously tabled and resolved the following:

RESOLUTION 2016-138

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District amends Resolution 2016-36, dated March 14, 2016, to correct the authorized payment to Mattern Construction, Inc. in settlement of its claim from \$71,263.87 to an amount up to \$115,628.74, subject to the approval of the District's counsel.

Moved by: Commissioner H. Parker

Seconded by: Chairman A. Ahrens

Ayes: A. Ahrens, H. Parker, D. Shillo

Nays: None

**Adjournment**

There being no other business to discuss, Chairman Ahrens reminded those present that the next regular meeting would be on Tuesday, July 5, 2016, at 4:30 pm, at the Community Center.

At 6:40 pm, Commissioner Parker moved to adjourn the meeting, Commissioner Shillo seconded, and in a unanimous vote, the motion passed.