

Fishers Island Ferry District

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
January 11, 2016

A Meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") was called to order on January 11, 2016 at 4:37 PM by Commissioner Ahrens at the Fishers Island Community Center.

Present were Commissioners Ahrens, Rugg, Bloethe and Shillo. Commissioner Parker attended via telephone. Present were RJ Burns, Gordon Murphy, Diane Hansen and Jon Haney. In addition there were several members of the public in attendance.

Commissioner Ahrens opened the meeting and declared a quorum present. Everyone in attendance pledged allegiance to the flag.

PUBLIC COMMENT:

No public comment was made.

It was noted that the board had received ten letters. Nine were in relation to the resident discount program. The tenth was from the school requesting a rate discount ("FIS Athletic Rate") for visiting athletic teams, guests and referees for 2016. The terms were the same as in past years. Attached as Exhibit A.

THEREFORE IT WAS RESOLVED, to authorize the FIS Athletic Rate for the calendar year 2016.

Proposed by Commissioner Shillo
Seconded by Commissioner Bloethe
AYES: All
NAYS: None

REVIEW OF MEETINGS and MINUTES:

Minutes of the meeting held on November 13, 2015 were approved.

MOVED by: Commissioner Rugg
SECONDED by: Commissioner Ahrens
Ayes: All
Nays: None

Minutes of the meeting held on December 7, 2015 were approved.

MOVED by: Commissioner Rugg
SECONDED by: Commissioner Shillo
Ayes: All
Nays: None

Minutes of the meeting held on December 18, 2015 were approved.

MOVED by: Commissioner Bloethe
SECONDED by: Commissioner Shillo
Ayes: All
Nays: None

WARRANTS:

A list of outstanding obligations of the Ferry District was received and discussed. RESOLVED, that the Board of Commissioners of the FIFD hereby approves the Warrant dated January 11, 2016 in the amount of \$72,752.89.

Moved by: Commissioner Bloethe
Seconded by: Commissioner Ahrens
Ayes: All
Nays: None

Budget Modification:

RESOLVED that the Commissioners of the Fishers Island Ferry District hereby amend the 2015 Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM5710.1.000.300	Vacation Earnings	\$5,100
SM5710.1.000.400	Sick Earnings	\$2,500
SM5710.4.400.100	Marine Engineering	\$15,000
SM9030.8.000.000	Social Security	\$11,000
	Total	<u>\$33,600</u>

Increase Appropriations

SM1420.4.000.000	Legal Fees	\$5,000
SM1910.4.000.300	Workers Comp Insurance	\$22,400
SM5710.2.000.200	Ferry Repairs - Race Point	\$3,500
SM5710.4.000.100	Utilities-NL	\$2,700
	Total	<u>\$33,600</u>

MOVED by Commissioner Rugg
SECONDED by Commissioner Shillo
Ayes: All

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Nays: None

At 5:10 PM a public hearing was opened to discuss the rental of recently vacated office space in the Annex building to The Lighthouse Works. It was noted that the public hearing was duly posted for the public.

Moved by: Commissioner Rugg
Seconded by: Commissioner Bloethe
Ayes: All
Nays: None

After a brief discussion and no comment from the public the hearing was adjourned at 5:20 PM.

Moved by: Commissioner Ahrens
Seconded by: Commissioner Rugg
Ayes: All
Nays: None

MANAGER'S REPORTS

Mr. Burns and Mr. Haney gave a summary of the upcoming Munnatawket biannual yard period, for which repairs the District has chosen Fairhaven Shipyard in Massachusetts. Mr. Burns summarized the recent repair work, expected dockside repairs, and propeller work. "Quick-haul" was presented as the best option to install deck tie downs on Race Point. A discussion ensued on the repowering of the Race Point. Mr. Burns presented summaries of a recent Workers' Comp inspection, December traffic data, and working with Gilbert & Associates on a replacement for the Munnatawket and stability calculations for better loading and ship handling. Mr. Burns noted that he was working on specifications to solicit quotes for dockside repair of the ferries.

Mr. Murphy gave a brief presentation on the need to continue to discuss options for the Town's salt and sand facility. It was agreed that Messrs. Ahrens and Murphy would review the options and present them to the board.

Mr. Murphy discussed the outcome of a recent Workers' Comp insurance policy audit noting that it takes years to make improvements due to the look back nature of the claims (experience). The working paper of the auditor has been requested, but it is unlikely that there will be much change in the analysis. The audit noted old cases and had assessed an additional \$22,000 in 2015 billing.

Mr. Murphy discussed that the Transfer Station lease with FI Waste management was up for renewal. The Town was asked if it could be set to a two year lease and it was felt that this should not be an issue.

RESOLVED that the Board of Commissioners of the FIFD hereby approves a two year lease with the Fishers Island Waste Management District and authorizes and directs Assistant Manager, Gordon Murphy to execute said lease, subject to the approval of the FIFD counsel.

Moved by: Commissioner Ahrens
Seconded by: Commissioner Rugg
Ayes: All
Nays: None

The 2015 financial audit was discussed and it was agreed that the finance committee would discuss the NYS audit findings with the current auditor.

RESOLVED, that the Board of Commissioners of the FIFD hereby accepts the proposal of O'Connor Davies LP to conduct the required audit of the District's financial statements for 2015 at a cost of \$16,392 and authorizes and directs Assistant Manager Gordon Murphy to execute the Audit Engagement Letter dated January 1, 2016 authorizing said services, subject to the approval of the FIFD counsel.

MOVED by: Commissioner Rugg
SECONDED by: Commissioner Bloethe
Ayes: All
Nays: None

Commissioner Parker recused himself from discussing business related to The Lighthouse Works, as he sits on that board. After a brief discussion on a short term lease and long term proposal with The Lighthouse Works for the Annex building, the following resolution was presented.

RESOLVED that the Board of Commissioners of the FIFD hereby approves an eleven month lease with The Lighthouse Works and authorizes and directs Assistant Manager Gordon Murphy to execute said lease, subject to the approval of the FIFD counsel.

Moved by: Commissioner Ahrens
Seconded by: Commissioner Shillo
Ayes: All
Nays: None

A brief discussion ensued on the FI Conservancy's plan for 2016 and the annual contract. Commissioner Ahrens noted that he sits on the board of the Conservancy and would recuse himself from voting. The 2016 contract and burn plan was tabled until the February 15th BOC meeting.

Two bids were received for heating oil to be supplied to the FI terminal building for 2016. Both bids were incomplete and management was asked to reach out to both vendors for some clarity to be presented at the next meeting.

Two bids were received for the FI terminal 2016 janitorial services. There was a variance in pricing.

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RESOLVED that the Board of Commissioners of the FIFD hereby accepts the proposal of Ann Banks for contracted janitorial services for the Fishers Island terminal for 2016 at the rate of \$250.00 per month and authorizes and directs Assistant Manager Gordon Murphy to execute a contract for said service, subject to the approval of the FIFD counsel.

Moved by: Commissioner Rugg
Seconded by: Commissioner Bloethe
Ayes: All
Nays: None

EXECUTIVE SESSION

Entering Executive Session:

At 6:00 pm the following resolution was proposed:

The Board of Commissioners, RESOLVED, that the meeting be adjourned into Executive Session for the purpose of discussing personnel and matters of employment of certain employees:

Proposed by Commissioner Ahrens
Seconded by Commissioner Rugg
AYES: All
NAYS: None

Exiting Executive Session:

At 6:33 pm the following resolutions were proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by Commissioner Rugg
Seconded by Commissioner Ahrens
AYES: All
NAYS: None

A discussion on the need of a secretary for the BOC to manage the note taking, minutes and the meetings was had.

RESOLVED, that the Board of Commissioners of the FIFD accepts the proposal of Elizabeth Burnham to provide contracted secretarial and transcription services to the District for Board of Commissioners meetings at a rate of \$20 per hour (for a maximum of 40 hours per month) and authorizes and directs Assistant Manager Gordon Murphy to execute a contract for said services, subject to the approval of the FIFD counsel.

Moved by: Commissioner Shillo
Seconded by: Commissioner Rugg

Ayes: All
Nays: None

WHEREAS Mr. Jon Haney, Marine Operations Supervisor, has performed above expectations, and upon the recommendation of Mr. RJ Burns, the Board of Commissioners of the FIFD hereby approves a salary increase of \$5,000 per year, with effect 21 January 2016.

THEREFORE IT IS RESOLVED, to increase Mr. Haney's salary from \$65,000 to \$70,000 with effect January 21, 2016.

Moved by: Commissioner Rugg
Seconded by: Commissioner Ahrens
Ayes: All
Nays: None

The board reviewed the nine letters received by islanders requesting that they be considered for the resident discount program for 2016.

WHEREAS certain islanders do not meet all of the requirements of the resident discount program they do reside on the island.

Therefore it is RESOLVED that, D. Dexter, S. Hoch, Mr. and Mrs. E. Giles, R. Fuller, Mr. and Mrs. G. Gello*, J. Laine, J. Garcia and P. Peringer be admitted to the 2016 resident discount program.

Moved by: Commissioner Shillo **(not sure on this resolution)**
Seconded by: Commissioner Bloethe
Ayes: All
Nays: None

* Commissioner Shillo recused herself from voting on the Gello's.

Commissioner Rugg asked that Commissioners Parker and Ahrens and Mr. Murphy reach out to counsel and the Town to work on the five points of the Enabling Act that the BOC felt should be amended. In addition he discussed how the old way of bidding out the ferry operations was done. Mr. Murphy gave a brief summary of the track pad system for freight inventory and tracking and noted that there was an annual maintenance contract that needed to be accepted.

RESOLVED that the Board of Commissioners of the FIFD hereby approves the annual maintenance and support contract in the amount of \$1,750.00 with Cardinal Tracking, Inc. provider of UPS Trackpad services for freight inventory hardware and software and authorize Assistant Manager Gordon Murphy to execute said contract on behalf of the FIFD, subject to the approval of the FIFD counsel.

Moved by: Commissioner Ahrens
Seconded by: Commissioner Bloethe
Ayes: All
Nays: None

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Commissioner Rugg presented a summary of the BOC and management goals. It was decided to table this to the next full meeting.

NEXT MEETING SCHEDULED:

The next scheduled meeting of the Board of Commissioners Fishers Island Ferry District will be held Monday, January 25th at 4:30pm at the Fishers Island Community Center. The board has also scheduled a work session on the same day at 3:30.

Meeting Adjournment:

There being no further business to discuss, and on motion made by Commissioner Ahrens, seconded by Commissioner Shillo, and unanimously adopted, the meeting was adjourned at 6:52 pm.

Exhibit A

**Fishers Island Ferry District
2016 Visiting Athletic Teams**

Teams:

12 Students/ Players per team @ \$8.00* each

(Team 1= Boys varsity, Team 2= Boys JV, Team 3= Girls Varsity, etc.)

2 coaches per team @ \$8.00* each

(Team 1= Boys Varsity 2 coaches, Team 2= Boys JV 2 coaches, Team 3= Girls varsity 2 coaches, etc.)

2 vehicles per team per event in FI Ferry Terminal Parking

(Team 1= 2 auto's Team 2= 2 auto's, Team 3= 2 auto's, etc.)

School buses >25' please call Fishers Island Ferry District @ 860 442 0165 to arrange

****Vehicles Keys are required to be left @ FI Ferry Terminal in New London for each vehicle parked****

**** Please note Team/Coach tickets must be purchased in person at the FI Ferry New London terminal.****

Referees

2 Referees per event @ \$19* each, charged to FI School. 2 referee vehicles per event in FI Ferry Terminal parking.

***** Vehicle Keys are required to be left @ FI Ferry terminal in New London for each vehicle parked.****

Fishers Island Ferry District – 2016 Rates conti.

Parents/ Spectators

Adults @ \$19.00* each

Senior/Child @ \$14.00* each (senior=65+ yrs./ child=5yrs-11yrs) children <5yrs are free.

Parking

Public parking is available at the Water Street Parking Garage across from the New London Train station. The garage is a 5 minute walk to the FI Ferry Terminal. **ProPark** 160 Water St, New London (860) 443-1775 operates the facility. Parking is also available at the FI Ferry Terminal 6hrs @ \$20.

FI School is a 5 minute walk from the FI Terminal Landing on Fishers Island.

Customer Service 860 442 0165

Tickets are valid for 1 year from date of purchase at same value

Parents wishing to purchase tickets online @ www.fiferry.com

Note that all online sales are final and will not be reimbursed

Game Schedules

Boat Departures New London Monday-Saturday

NL 11:30 travel time 45 minutes in good weather

NL 15:30 travel time 45 minutes in good weather

Boat departs Fishers Island Monday- Saturday

FI 16:45 travel time 45 minutes in good weather

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FI 19:00 travel time 45 minutes in good weather

* or the prevailing student rate