

Fishers Island Ferry District

*Minutes of the meeting of the Board of Commissioners
Fishers Island Ferry District
December 18, 2015*

Present were Commissioners Ahrens, Shillo and Bloethe. Commissioner Parker and Mr. RJ Burns participated via the telephone. Also present were Ms. Hansen and Gordon Murphy.

Chairman Ahrens declared a quorum and called the meeting to order on at 12:06 at the business office of the Ferry District. Commissioner Ahrens led the pledge of allegiance.

Warrant:

A warrant vouchers was presented for review and approval. After a brief discussion and there being no further discussion, a resolution was made to pay the outstanding obligations totaling \$72,628.31.

Moved by: Commissioner Shillo
Seconded by: Commissioner Bloethe
Ayes: All
Nays: None

A brief discussion ensued on the North East Diving invoice. Messrs. Burns and Murphy would follow up on this with the Town Attorney.

Ms. Hansen discussed the budget modifications and answering several questions. There being no further discussion the below resolution was made.

RESOLVED that the Commissioners of the Fishers Island Ferry District
hereby amends the 2015 Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM.1980.4.000.000	MTA Payroll Tax	\$2,000
SM5710.4.000.200	Utilities-FI	\$1,000
SM5710.4.400.100	Marine Engineering	\$43,500
SM9050.8.000.000	UnemployBenefit	\$3,500
	Total	\$50,000

Increase Appropriations

SM1310.4.000.000	Accounting/Finance	\$1,000
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SM1420.4.000.000	Legal Fees	\$10,000
SM1930.4.000.000	Insurance Claim	\$2,000
SM5709.2.000.200	Docks & Terminals	\$10,000
SM5710.4.000.000	Other/Miscellaneous	\$2,000
SM5710.4.000.100	Utilities-NL	\$1,000
SM5710.4.000.500	Computer Operations	\$20,000
SM7155.4.000.000	Theatre	\$4,000
	Total	\$50,000

MOVED by Commissioner Shillo
SECONDED by Commissioner Bloethe
Ayes: Yes
Nays: None

Ms. Hansen then presented a resolution to correct the December 7th warrant report as several items had been estimates and in this warrant report they were corrected to actual invoiced amounts. The Finance Committee recommend that the use of estimates be limited going forward and with the two meetings per month schedule in 2016 it was expected to do so.

Whereas invoices were not available at the time of the December 7, 2015 meeting; and

Whereas amounts due and owing for six invoices were estimated on the warrant dated December 7, 2015; and

Whereas invoices are now available; and

Whereas a warrant dated December 18, 2015 has been issued and approved by the Board of Commissioners for the Fishers Island Ferry District; and

Whereas the warrant dated December 18, 2015 includes the six invoices above referenced;

Now therefore the Board of Commissioners for the Fishers Island Ferry District agrees to remove amounts as follows from the warrant dated December 7, 2015, amending the amount of that warrant to \$35,061.41

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Aetna	\$ 20,664.07
Bank of America	\$ 14,386.00
Empire	\$ 1,510.11
FI Utility	\$ 1,466.00
Shelterpoint	\$ 50.40
Staples	\$ <u>168.49</u>
	\$ 38,245.07

Motion By: Commissioner Shillo
Seconded by: Commissioner Bloethe
Ayes: All
Nays: None

Mr. Murphy presented an overview on the grasslands management of the airport lands and parade grounds. It would be necessary to have a controlled burn in 2016 and the Fishers Island Conservancy along with the Fishers Island Fire Department and the Ferry District would be managing this process.

WHEREAS, the Ferry District manages the airport and parade ground lands and has previously contracted with the Fishers Island Conservancy to manage and develop the grassland within this area; and.

WHEREAS, the management plan for said lands requires certain sections to be burned annually to sustain the growth of grasses; and

WHEREAS, the NYS DEC requires the Ferry District to obtain a permit to conduct the burn upon the submission of a permit application and Burn Plan; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Ferry District authorize and direct Assistant Manager, Gordon Murphy, to sign the permit application and to submit all required documentation to the NYS DEC for the issuance of the Burn Permit, subject to the approval of Ferry District Counsel.

Moved by: Commissioner Bloethe
Seconded by: Commissioner Shillo
Ayes: All
Nays: None

The following contractual resolutions were brought before the board:

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WHEREAS, the Ferry District's New London terminal requires annual HVAC maintenance for its boilers, air conditioning and air movement systems; and

WHEREAS, SNE Building Systems, Inc. is familiar with the New London terminal's air handling and heating and cooling systems having been involved with the design, implementation and servicing of the mechanical and computer controllers and management selected Building Systems, Inc. as providing the best value.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Ferry District hereby accept the renewal contract of SNE Building Systems, Inc. for 2016 in the amount of \$2,950.00 and authorize and direct the Marine Operations Manager, RJ Burns, to execute the contract.

Moved by: Commissioner Shillo
Seconded by: Commissioner Bloethe
Ayes: All
Nays: None

WHEREAS, the Ferry District's New London terminal requires annual snow clearing and removal services; and

WHEREAS, Management has solicited and reviewed three proposals from vendors and has selected Hayes Services, LLC as the lowest responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Ferry District hereby accept the proposal of Hayes Services, LLC for the winter season of 2015/2016 in the amount of \$5,800.00 and authorize and direct Marine Operations Manager, RJ Burns, or Assistant Manager, Gordon Murphy, to execute the service contract, subject to the approval of Ferry District Counsel.

Moved by: Commissioner Ahrens
Seconded by: Commissioner Shillo
Ayes: All
Nays: None

Whereas the Ferry District requires certain general and specific legal expertise including marine and corporate operations and activities.

Now therefore RESOLVED, that the Commissioners of the Ferry District authorize Gordon Murphy to execute a professional services agreement with the law firm Reed Smith to provide the Ferry District with representation in marine contracting and general maritime matters.

Moved by: Commissioner Shillo
Seconded by: Commissioner Bloethe

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Ayes: All
Nays: None

Whereas the Ferry District requires certain general and specific legal expertise including corporate and municipal operations and governance and general counsel activities.

Now therefore RESOLVED, that the Commissioners of the Ferry District authorizes Gordon Murphy to execute a professional services agreement with the law firm Twomey, Latham, Shea, Kelley, Dubin & Quartararo, LLP to provide the Ferry District with representation and legal advice in contract, regulatory, compliance and operational matters.

Moved by: Commissioner Bloethe
Seconded by: Commissioner Shillo
Ayes: All
Nays: None

The next scheduled meetings of the Fishers Island Ferry District Board of Commissioners will be held Monday, January 11, 2016 at 4:30 to be preceded with a working session at 3:30 at the Fishers Island Community Center.

MEETING ADJOURNMENT

There being no further business to discuss, and on motion made by Commissioner Bloethe, seconded by Commissioner Shillo, and unanimously adopted, the meeting was adjourned at 12:41 PM.