

# Fishers Island Ferry District

*Minutes of the meeting of the Board of Commissioners  
Fishers Island Ferry District  
September 14, 2015*

Present were Commissioners Ahrens, Shillo, Bloethe and Parker. Present were Assistance Managers, RJ Burns and Gordon Murphy, Jon Haney and Diane Hansen. Members of the Public included Nancy Hunt and Peter Gaillard.

The commissioners appointed Mr. Ahrens as the meeting chairman and a meeting of the Board of Commissioners of the Fishers Island Ferry District was called to order on September 14, 2015 at 4:31 PM by Commissioner Ahrens at the Fishers Island Community Center. Commissioner Ahrens led the pledge of pledge of allegiance.

## **PUBLIC COMMENT/CORRESPONDENCE:**

The FI School made a request for the visiting exchange students and advisors to be afforded the student rate for the two weeks that they would be attending the school.

There being no further discussion, a resolution was made to provide these students and advisors with the discount student rate.

Moved by: Commissioner Shillo  
Seconded by: Commissioner Ahrens  
Ayes: All  
Nays: None

## **REVIEW OF MEETINGS & MINUTES:**

Upon review of the July 20, 2015 meeting minutes it was agreed to approve them as amended.

Moved by: Commissioner Ahrens  
Seconded by: Commissioner Shillo  
Ayes: All  
Nays: None

Upon review of the August 3, 2015 meeting minutes it was agreed to approve them as amended.

Moved by: Commissioner Ahrens  
Seconded by: Commissioner Shillo  
Ayes: All  
Nays: None

Upon review of the August 14, 2015 meeting minutes it was agreed to approve them as amended.

Moved by: Commissioner Ahrens  
Seconded by: Commissioner Bloethe  
Ayes: All  
Nays: None

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## **Finance:**

### **WARRANTS:**

A list of outstanding obligations of the Ferry District were received and discussed. There being no further discussion, a resolution was made to pay the outstanding obligation totaling \$386,399.84

Moved by: Commissioner Parker

Seconded by: Commissioner Ahrens

Ayes: All

Nays: None

Mr. Murphy gave a brief 2016 budget overview. Commissioner Parker noted his concern of the use of Fund Balance to balance the budget. He discussed several matters and asked that management work towards the 2016 budget without resorting to using Fund Balance. {A discussion also ensued over the south ramp and prevailing wage issue which significantly inflated the costs above the budgeted amount.

At the September 14th, 2015 meeting of the Fishers Island Ferry District Board of Commissioners, the following resolutions were brought by the Board. That due to the unique nature of certain relations, legal and technological, certain service providers require a board approved waiver from the Procurement Policy and a resolution acknowledging the relationship and its need for the Ferry District to maintain the relationship.

With effect January 1, 2015 the Board of Commissioners retroactively approves Lamb & Barnosky, LLP and Twomey, Latham, Shea, Kelley, Dubin & Quartararo, LLP as legal sole service providers.

With effect January 1, 2015 the Board of Commissioners retro actively approves AdvanTech Consulting for its work on its proprietary ticking software (both current and developing version three) and its work as the network & IT administrator as a sole source provider.

Finally, the Board instructs management to have annual letters of engagement or retainer agreements for all professional and sole-source service providers in place before the year of their work or prior to when their work is to begin.

MOVED by Commissioner Ahrens

SECONDED by Commissioner Bloethe

Ayes: All

Nays: None

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The Board affirms that the commercial vehicle rates will not be changed with effect October 1, 2015.

MOVED by Commissioner Ahrens

SECONDED by Commissioner Shillo

Ayes: All

Nays: None

The board also approved posting "No Hunting" signs as required in NY for the airport lands area to protect newly introduced birds and airport usage. Management was instructed to research the requirements.

MOVED by Commissioner Ahrens

SECONDED by Commissioner Shillo

Ayes: All

Nays: None

The Board asked management to attach the COI's for both vessels to this meeting's minutes and to work towards adding the cargo only runs to the published winter schedule.

Ms. Hansen and Mr. Murphy provided a brief overview of the oral review of the NYS Comptroller's audit. It was noted that there will be several items that the Board and management will need to aggressively address; how the FD tracks its revenues and billables, separation of duties, and the Procurement Policy and how that is managed internally. Some of these areas have been addressed subsequent to the audit and others are being researched as to how best to move forward. It was acknowledged that there will need to be a part-time accounting clerk added to report to Ms. Hansen in order for her to do more supervisory work and expand her responsibilities.

## **ENTERING EXECUTIVE SESSION:**

At 5:42 Commissioner Parker proposed going into executive session for the purposes of human resources and employee matters. Commissioner Ahrens seconded the motion.

## **EXITING EXECUTIVE SESSION:**

At 6:28 Commissioner Parker proposed and Commissioner Bloethe seconded leaving executive session and resuming the general meeting.

At the September 14th, 2015 meeting of the Fishers Island Ferry District Board of Commissioners, the following resolutions were brought by the Board:

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With effect September 16<sup>th</sup>, 2015 David Dennison's job is reclassified from part-time Deckhand (FIFD) to Laborer at \$ 10.77 per hour.

With effect September 1, 2015, Paul Foley, Clerk, Anthony Long, Deckhand (FIFD), Scott Fenton, Deckhand (FIFD) Brian Busse, Deckhand (FIFD) and Jason Marks, Deckhand (FIFD) have voluntarily resigned from the Ferry District.

With effect September 7, 2015, Justin Carlson has voluntarily resigned from the Ferry District.

With effect September 16<sup>th</sup>, 2015, Steven Conary, Ryan Jennette, and Colin Orlinski are appointed part-time Deckhands (FIFD) at \$ 10.77 per hour.

With effect September 16<sup>th</sup>, 2015, Jeffrey Nossek is appointed part-time Purser (FIFD) at \$ 10.77 per hour.

With effect September 16<sup>th</sup>, 2015, Leo Pelletier and Nathan White are appointed part-time call-in Deckhands (FIFD) at \$ 10.77 per hour.

With effect September 16<sup>th</sup>, 2015, Jessica Grote is appointed part-time call-in Clerk at \$ 10.77 per hour.

With effect September 16<sup>th</sup>, 2015, Bennett Krueger is appointed full-time Deckhand (FIFD) at \$ 14.64 per hour.

With effect September 16<sup>th</sup>, 2015 Mr. Andrew Viens is appointed a part-time Deckhand (FIFD) at \$10.77 per hour.

With effect October 1, 2015 Ms. Diane Hansen is due her six month anniversary increase of 7% with her rate going to \$26.75 per hour.

MOVED by Commissioner Parker

SECONDED by Commissioner Ahrens

Ayes: All

Nays: None

It was also discussed and agreed to add another full time deckhand or Purser to the roster and one additional part-time deckhand. Mr. Nossek would be working with Mr. Burns to be a fully qualified deckhand and with Ms. Hansen to assist her with the FD's accounts payable.

The Board of Commissioners also wished to acknowledge and thank the captains, crew and marine managers for their efforts and hard work in making the new cargo runs work as well as they do.

# **Fishers Island Ferry District**

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The next scheduled meeting of the Fishers Island Ferry District Board of Commissioners will be held October 12, 2015 at 4:30 PM preceded with a working session at 3:30 at the Fishers Island Community Center.

## **MEETING ADJOURNMENT**

There being no further business to discuss, and on motion made by Commissioner Parker, seconded by Commissioner Ahrens, and unanimously adopted, the meeting was adjourned at 6:34 PM.