

Minutes of the Meeting of the Board of Commissioners  
Fishers Island Ferry District  
March 15, 2014

A Meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") was called to order on March 15, 2014 at 10:37 AM by Commissioner Edwards at the Fishers Island Community Center.

Present were Commissioners Cook, Edwards and Rugg. Present were Manager Don Lamb and Asst. Manager Gordon Murphy. There were no members of the public in attendance.

Commissioner Edwards opened the meeting and declared a quorum present. Everyone in attendance pledged allegiance to the flag.

**PUBLIC COMMENT**

None

**CORRESPONDENCE**

1. A letter was received from M. Peringer on Freedom of Information Act request for the resident ID process & determination and qualified residents.

**REVIEW OF MEETINGS and MINUTES**

Minutes of the meeting held on March 3, 2014 were approved as amended.

MOVED by: Commissioner Rugg

SECONDED by: Commissioner Cook

AYES: All

NAYES: None

**WARRANTS**

A list of outstanding obligations of the Ferry District was received and discussed. All invoices were declared to abide by Procurement Policy. Following a discussion, a resolution was made to pay the outstanding obligation totaling \$71,212.41.

MOVED by: Commissioner Rugg

SECONDED by: Commissioner Cook

AYES: All

NAYES: None

**MANAGER'S REPORT:**

**HR:** Mr. Lamb reported that two employees had voluntarily resigned.

Motion to approve the voluntary resignations with effect 15 March 2014 of Philip Bonang and Matthew Otto. The Board also wishes to thank Messrs. Bonang and Otto for their years of service to the Ferry District and wishes them well.

MOVED by Commissioner Rugg

SECONDED by Commissioner Cook

Ayes: All

Nays: None

Mr. Lamb presented the financial statements for year-to-date through February. Several questions were asked and management was directed look into and consider ways to improve

month to month budgeting for 2015. It was noted that when the audit is completed there will be adjusting entries and the expectation is that Fund Balance will be aligned with the Town's accounting going.

The traffic report for February was discussed. Management noted that the report requires improvement and agreed to address this matter.

Mr. Lamb presented a 2013 budget modification.

RESOLVED that the Commissioners of the Fishers Island Ferry District hereby amend the 2013 Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM5710.4.000.000	Other/Miscellaneous	<u>\$ 400</u>
	Total	\$ 400

Increase Appropriations

SM5710.4.000.100	Utilities New London	<u>\$ 400</u>
	Total	\$400

On a **MOTION** by Commissioner Rugg  
**SECONDED** by Commissioner Cook

Ayes: all

Nays: none

Mr. Lamb made a presentation on leases, property management and hearings on property agreements. Discussion ensued on security deposits, liability insurance and, appropriate leasehold improvement clauses.

Mr. Lamb gave a brief overview of the latest CSEA union status and said that he would issue a memo to the board after he spoke with legal counsel, next week.

Mr. Lamb presented the most recent recommendations for the next four ferry schedule periods. After a brief discussion it was agreed to accept the 2014 Spring Schedule (April 7 – June 14) with the one alteration; change the proposed Saturday trip from 13:00/14:00 to 12:15/13:15.

The next scheduled meeting of the Board of Commissioners Fishers Island Ferry District will be held Monday, April 7, 2014 at 4:30 pm at the Fishers Island Community Center.

**Meeting Adjournment:**

There being no further business to discuss, and on motion made by Commissioner Cook, seconded by Commissioner Rugg, and unanimously adopted, the meeting was adjourned at 12:01 pm.