

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
September 3, 2013

A Meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") was called to order on September 3, 2013 at 4:34 pm by Commissioner Edwards at the Fishers Island Community Center.

Present were Commissioners Edwards, Rafferty and Cook. Also present were Manager Don Lamb, Assistant Manager Gordon Murphy, Jane Ahrens and four members of the public.

Mr. Lamb asked Commissioner Edwards to chair the meeting. Commissioner Edwards opened the meeting and declared a quorum present. Everyone in attendance pledged allegiance to the flag.

Public Comment:

Mr. Parker, a Ferry District Commissioner election inspector, reported that it was an awkward election. With only one candidate on the ballot and several write-ins who qualified to run, there was a lot of confusion amongst the voters. He suggested the election procedures be reviewed and that in the future, the Commissioners should identify likely qualified candidates. He hopes they will address the current open position on the Commission with due diligence, as the fifth spot needs to be filled as it was set up to be a five person Board of Commissioners.

Mr. Parker added a general observation that with the current Commissioners and management team, there is a greater feeling of responsibility and transparency and he is confident they will address the filling of the fifth, currently open position.

Mr. Lamb confirmed that it is the Ferry District Commissioners who select the individual to fill the fifth position, not the Town of Southold.

Commissioner Cook suggested the position of fifth Commissioner should be filled with an individual who has been on island for 90 days.

Mrs. Parker, a Ferry District Commissioner election inspector, confirmed that the election was technically difficult. On another matter Mrs. Parker suggested there is some confusion about the ½ fare round trip days. A sign should be posted to encourage people to purchase these tickets on line.

Commissioner Edwards confirmed that it will be clearer with the new ticketing system.

Mrs. Parsons agreed with Mr. Parker's comments regarding the election. As a voter, it was very unclear who to vote for. She also mentioned there was some confusion in the freight office about a fee for a package. Management will look into it.

Commissioner Rafferty thanked the Ferry District Commissioner election inspectors for their work on the election. He agreed that it is a problem not to have enough candidates. The Commissioners did approach some individuals before the election. Some voting qualifications need to be considered.

Correspondence:

Mr. Lamb shared a letter from Mrs. Kibbe in which she thanked the Ferry District for continuing the tradition of the annual softball game between the Ferry crew and the Hay Harbor Club employees. It is a 30-year tradition and she included a donation to update the cup, which resides at Hay Harbor.

Commissioner Edwards reported he had received a call from an individual requiring medical treatment, requesting permission to leave a car in the Ferry District's New London parking lot free of charge. He confirmed that that request was granted.

Review of Meetings and Minutes:

Minutes of the meeting held on August 6, 2013 were approved with an edit requested by Commissioners Rafferty and Rugg.

MOVED by: Commissioner Rafferty
SECONDED by: Commissioner Cook
AYES: All
NAYES: None

Minutes of the meetings held on August 16 and 26th, 2013 were held over to the next meeting.

Warrants:

A list of outstanding obligations of the Ferry District was received and discussed. All invoices were declared to abide by Procurement Policy. At the conclusion of the discussion, a resolution was made to pay the outstanding obligation totaling \$123,481.76.

MOVED by: Commissioner Rafferty
SECONDED by: Commissioner Cook
AYES: All
NAYES: None

Manager's Report

1. HR

Whereas James Traub is currently serving the Ferry District in an exemplary manner, has assumed additional responsibilities and is training to be the Ferry District's on-site IT support and freight agent capabilities, management wishes to approve a raise from \$15.00 per hour to \$16.00 per hour with effect September 1, 2013.

Motion to approve an increase in salary for James Traub from \$15.00 to \$16.00 with effect 1 September 2013.

MOVED by Commissioner Cook
SECONDED by Commissioner Rafferty
Ayes: All
Nays: None

Motion to approve the voluntary resignation with effect 01 September 2013 of Michael Edwards.

MOVED by Commissioner Rafferty
SECONDED by Commissioner Cook
Ayes: All
Nays: None

Motion to approve the voluntary resignation with effect 01 September 2013 of Robert Craft.

MOVED by Commissioner Rafferty
SECONDED by Commissioner Cook
Ayes: All
Nays: None

Exit interviews are being done for all employees, except seasonal employees who are expected to return.

2. Finance:

At the August 6, 2013 meeting of the Fishers Island Ferry District Board of Commissioners approved the new health benefit package for employees.

WHEREAS, the Fishers Island Ferry District provides health benefits to its full time employees, and

WHEREAS, the timing of payments to the vendor are difficult to manage between the two board procedure, therefore management requests that the Ferry District board approve that payments for health benefits pursuant to the 2013-2014 plan be reviewed and approved by management and the FD's board waives the warrant requirement.

NOW, THEREFORE, BE IT RESOLVED, that for the plan term 1/9/13 through 31/8/14 the FD BOC pre approves healthcare benefit payments to the vendor subject to management reviewing and approving prior to delivery to the Town of Southold for payment.

On a MOTION by Commissioner Rafferty
SECONDED by Commissioner Cook

Ayes: All
Nays: None

RESOLVED that the Commissioners of the Fishers Island Ferry District hereby amend the 2013 Fishers Island Ferry District budget as follows:

Decrease Appropriations

SM.9050.8.000.000 Unemployment Benefits	<u>\$11,250</u>
Total	\$11,250

Increase Appropriations

SM.5710.4.000.400 Printed Material	\$50
SM.5710.2.000.100 Munnatawket	\$6,000
SM.1950.4.000.000 Property Tax NL	\$700
SM.1910.4.000.100 Ferry Insurance	<u>\$4,500</u>
Total	\$11,250

On a MOTION by Commissioner Rafferty
SECONDED by Commissioner Cook
Ayes: All
Nays: None

3. Airport:

Mr. Lamb reported in August there were 124 flights logged – 62 commercial and 62 private flights. The Ferry District is working to improve data gathering at the airport. The FAA called today, September 3 to request airport conditions.

A discussion followed on airport income and maintenance. Mr. Lamb and Mr. Murphy explained that the Ferry District sets the rates; the tenant collects the fees and maintains the facility. At best it is a breakeven situation. They are looking into a camera to capture tail numbers that can be traced and billed to the plane or helicopter owner for airport use – these cameras are very expensive. The breakeven on the camera will be a long process. Elizabeth Field is the only airport in Southold.

Mr. Murphy is still looking to form an airport advisory group with interested users and confirmed that Hurricane Sandy did \$200,000-\$300,000 in damages to the runway lights.

Executive Session:

ENTERING EXECUTIVE SESSION:

At 5:25 pm the following resolution was proposed:

The Board of Commissioners, RESOLVED, that the meeting be adjourned into Executive Session for the purpose of discussing the employment history of certain individuals and other legal matters.

Proposed by Commissioner Rafferty
Seconded by Commissioner Cook
AYES: All
NAYS: None

EXITING EXECUTIVE SESSION:
At 6:43 pm the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Proposed by Commissioner Rafferty
Seconded by Commissioner Cook
AYES: All
NAYS: None

RESOLVED, that the Board ratifies and approves an agreement dated as 29 August 2013 with Craig Gilbert.

MOVED by Commissioner Rafferty
SECONDED by Commissioner Cook
Ayes: All
Nays: None

The next scheduled meeting begins at 4:30 pm September 16, 2013 at the Fishers Island Community Center.

Meeting Adjournment:

There being no further business to discuss, and on motion made by Commissioner Rafferty, seconded by Commissioner Cook, and unanimously adopted, the meeting was adjourned at 6:45 pm.

MOVED by: Commissioner Rafferty
SECONDED by: Commissioner Cook
AYES: All
NAYES: None