

Minutes of the Meeting of the Board of Commissioners
Fishers Island Ferry District
August 6, 2013

A Meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") was called to order on August 6, 2013 at 4:45 pm by Commissioner Edwards at the Fishers Island Community Center.

Present were Commissioners Edwards, Rafferty, and Rugg. Also present were Manager Donald Lamb, Assistant Manager Gordon Murphy, Jane Ahrens and one member of the public.

Mr. Lamb asked Commissioner Edwards to chair the meeting. Commissioner Edwards opened the meeting and declared a quorum present. Everyone in attendance pledged allegiance to the flag.

Public Comment:

Mrs. Williamson asked that parking space lines be added to the Ferry Annex parking area so that it is clear where parking is available and lessen the likelihood of an accident. Mr. Lamb added that crosswalks were repainted from both the north and south ramps on August 6, 2013.

Correspondence:

None

Review of Meetings and Minutes:

Minutes of the meeting held on July 15, 2013 were approved with an edit requested by Commissioner Rafferty.

MOVED by: Commissioner Rafferty
SECONDED by: Commissioner Rugg
AYES: All
NAYES: None

Warrants:

A list of outstanding obligations of the Ferry District was received and discussed. All invoices were declared to abide by Procurement Policy. At the conclusion of the discussion, a resolution was made to pay the outstanding obligation totaling \$306,962.20.

MOVED by: Commissioner Rafferty
SECONDED by: Commissioner Rugg
AYES: All
NAYES: None

Manager's Report

1. HR Resolutions

Mr. Lamb reviewed the HR resolutions and the following resolutions were passed.

Motion to approve a salary increases for Deborah Doucette from \$14.00 to \$15.00 at the next payroll cycle which beginning on August 15, 2013.

MOVED by Commissioner Rugg
SECONDED by Commissioner Rafferty

Ayes: All
Nays: None

Motion to approve a salary increase for Jason Marks from \$14.00 to \$15.00 at the next payroll cycle which beginning on August 15, 2013.

MOVED by Commissioner Rugg
SECONDED by Commissioner Rafferty
Ayes: All
Nays: None

Motion to approve a promotion from part-time to full time deckhand based on a final management approval for Scott Fenton with an increase in salary from \$10.30 to \$14.00 with effect 15 August 2013.

MOVED by Commissioner Rugg
SECONDED by Commissioner Rafferty
Ayes: All
Nays: None

Motion to approve a promotion from part-time to full time deckhand based on a final management approval for Daniel Eagan with an increase in salary from \$10.29 to \$14.00 with effect August 15, 2013.

MOVED by Commissioner Rugg
SECONDED by Commissioner Rafferty
Ayes: All
Nays: None

Motion to approve the voluntary resignation with effect 11 August 2013 of Jonathan Hiller. The Board also wishes to thank John for his service to the Ferry District and wishes him well.

MOVED by Commissioner Rugg
SECONDED by Commissioner Rafferty
Ayes: All
Nays: None

The Board authorizes management to update the Town's and Suffolk County civil service records of Mr. Richter for past years' employment and to hire Mr. Richter with effect 1 June 2013 as a seasonal laborer who's position terminates 15 September 2013 and then hire Mr. Richter as a part-time call in laborer with effect 16 September 2013.

MOVED by Commissioner Rugg
SECONDED by Commissioner Rafferty
Ayes: All
Nays: None

Management briefly discussed that it is reviewing a dual-purpose full time employee to be a part-time deckhand and part-time a property maintenance worker (maintenance mechanic 3 or 4) to work on and maintain FD facilities and assets on both side of the sound. This is a non-competitive position.

2. Chart Accounts Update

Mr. Murphy reviewed the Chart of Accounts – the compressed listing of the accounting ‘buckets’ line items into fewer categories, which may include HR, Boat Maintenance, etc. Mr. Murphy is meeting with John Cushman from the Town of Southold August 8 to discuss.

3. Health Benefit Update

Mr. Lamb and Mr. Murphy were present when Tyler Vartenigian met with the Ferry District’s full-time employees to review the health benefit package. The new Oxford plan was well received, covering full-time employees with only a small increase per family/pay period. One of the captains remarked that he was very grateful for the comprehensive health benefits provided by the Ferry District.

Whereas the Ferry District desires to put in place alternative health insurance coverage for its qualified employees commencing September 1, 2013:

RESOLVED, that commencing September 1, 2013 and terminating August 31, 2014 (the “Plan Term”), the Ferry District shall make available to its qualified employees the Oxford Metro F Excl Metro 25/50/2000/90 (EPOc); and

THEREFORE, BE IT FURTHER RESOLVED, that for the Plan Term the Ferry District will reimburse enrolled employees in the above plan up to \$500 for the documented difference in the current plan’s out-of-pocket co-payments (office and specialist) and Rx payments.

MOVED by Commissioner Rugg
SECONDED by Commissioner Rafferty
Ayes: All
Nays: None

4. Town Council/Board Meeting

The Town of Southold Town Council Meeting will be held on Fishers Island, at the Fishers Island School gym, Wednesday, August 7. The Munnatawket and crew will pick the town visitors up at Orient Point at 10:00 am and will depart Fishers Island for the return trip to Orient Point at 2:45 pm.

5. Budget Appropriation

RESOLVED that the Commissioners of the Fishers Island Ferry District hereby amend the 2013 Fishers Island Ferry District budget as follows:

| | | |
|-------------------------|-----------------------|---------|
| Decrease Appropriations | | |
| SM.9050.8.000.000 | Unemployment Benefits | \$1,120 |
| | Total | \$1,120 |

| | | |
|-------------------------|--------------------------|---------|
| Increase Appropriations | | |
| SM.1950.4.000.000 | Property Tax, New London | \$1,120 |
| | Total | \$1,120 |

On a MOTION by Commissioner Rafferty
SECONDED by Commissioner Rugg
Ayes: All
Nays: None

6. Budget Hearing and Audit Overview

Commissioner Rafferty commented that Mr. Cushman wants to show expenditures match appropriations and that Fund Balance is the line that corrects variances between the two.

Proposed budget discussion points:

Auditors suggest 13-15% in working capital going into the new year. Management stated that the budget was designed to meet all presently known Ferry District needs. Tax increase set at 50% of maximum allowable. Budget includes no increase in passenger or freight rates – only traffic volumes.

Operational expenses reduced by \$300,000.

Rent increases are already in place in the lease agreements

The Commissioners/Management plan to ask Mr. Cushman how the Ferry District can use the surplus from the North Ramp project on the north ramp Dolphins and on the South Ramp this fall.

Commissioner Rugg requested a budget line item name change:

142040000 Legal Fees and Fines to 142040000 Legal Fees

Friday, August 16, 2013: Ferry District Annual Meeting and Budget Hearing

Monday, October 21, 2013: final 2014 Budget Due to Southold

7. Commissioner Election – Election Procedures

Motion to approve three election inspectors; Ellen Parker, Leslie Tombari and Sarah Malinowski. In addition the Board motions to approve two assistants to the election inspectors, Mary Linda Strunk and Harry Parker. Payment for all will be at \$10 per hour not to exceed ten hours each.

MOVED by Commissioner Edwards

SECONDED by Commissioner Rafferty

Ayes: All

Nays: None

Other:

Commissioner Rugg reported meeting with Assistant Manager RJ Burns and beginning the conversations with naval architects regarding the extended life of the Race Point and the Munnatawket replacement.

Old Business:

1. Crate Freight Rate: Mr. Lamb with review the issue regarding milk crate return freight rate.

2. Brush Disposal: Mr. Lamb spoke with the parties concerned and brush is now going directly to the appropriate transfer station – dumping brush at the South Beach site has stopped.

3. Airport: Mr. Murphy will bring details to the Long Range Planning meeting in September regarding the Airport CIP rolling 5-year Capital Improvements at Elizabeth Airport. These should include seawall improvement, GPS guidance, tail number and airport traffic camera, runway crack filling. The commissioners agreed a taxi way is not necessary.

4. Special Charter: The Ferry District has been approached about a special charter – round-trip from New London to East Harbor using the Munnatawket to transport 108 golf course superintendents to a golf tournament at the Fishers Island Club in October.

Meeting Schedule:

The next meeting of the Board of Commissioners (originally scheduled for Monday, August 19) will be held Friday, August 16 at 4:30, with a work session beginning at 3:30.

The Budget Hearing of the Fishers Island Ferry District will be held at the Island Community Center Friday, August 16, 2013 at 6:00 pm. Mr. Murphy will post an announcement.

Meeting Adjournment:

There being no further business to discuss, and on motion made by Commissioner Rafferty, seconded by Commissioner Rugg, and unanimously adopted, the meeting was adjourned at 6:44 pm.

MOVED by: Commissioner Rafferty
SECONDED by: Commissioner Rugg
AYES: All
NAYES: None