

**Minutes of the Meeting of the Board of Commissioners  
Of the Fishers Island Ferry District  
January 22, 2013**

A meeting of the Board of Commissioners of the Fishers Island Ferry District was called to order on Monday, January 22, 2013 at 4:33 pm by Commissioner Brooks at the Fishers Island Community Center.

Present were Commissioners: Brooks, Edwards, Rafferty, Rugg and Wall.  
Present were Manager Don Lamb, Assistant Manager Gordon Murphy and two members of the public.

Commissioner Brooks opened the meeting and declared a quorum present.

Mr. Gilliam was in attendance and asked the commission if a decision to his request back in December had been determined. Commissioner Brooks stated that the FD expected to have a decision very shortly. Mr. Gilliam thanked the commissioners.

**Minutes:**

Minutes of the meeting held on December 4, 2012 were approved.

MOVED by: Commissioner Edwards  
SECONDED by: Commissioner Rugg  
AYES: All  
NAYES: None

Minutes of the meeting held on December 18, 2012 were approved as amended and it was requested that the published minutes have the calendar attached.

MOVED by: Commissioner Edwards  
SECONDED by: Commissioner Rugg  
AYES: All  
NAYES: None

Minutes of the meeting held on January 7, 2013 were approved as amended.

MOVED by: Commissioner Edwards  
SECONDED by: Commissioner Rugg  
Commissioner Rafferty abstained as he did not attend the meeting  
AYES: All  
NAYES: None

**Warrants:**

A list of outstanding obligations of the District were received and discussed. All invoices were declared to abide by Procurement Policy. At the conclusion of the discussion, a resolution was made to pay the outstanding obligation of: \$38,768.69.

MOVED by: Commissioner Rugg  
SECONDED by: Commissioner Rafferty  
AYES: All

NAYES: none

**Manager's Report:**

Donald Lamb presented the December 2012 financial data and traffic numbers. It was noted that 2012 was not complete yet as the FD was still receiving invoices from year. It was expected that as soon as this is completed a full over/under of budget to actual would be prepared. Mr. Lamb presented the traffic report. A discussion ensued on the annual variances and the BOC asked management to review the traffic data presentation. Commissioner Rugg asked management to prepare a narrative report for both starting in February. Commissioners Brooks and Edwards asked management to do a deep dive into the traffic numbers.

Mr. Lamb briefed the board on the North Ramp project and that there would be a "kick-off" meeting on the 24<sup>th</sup> to discuss logistics, loose ends and execute the contracts. Charles Brown of GNCB would be chairing the meeting.

Mr. Murphy presented a brief summary on the airport and FD land's noting that the Town was expecting a second FEMA write-up this week. It was also noted that FEMA would be making a visit in the first quarter. The BOC asked management to enlist the help of Judge Evans in promoting the FD's case with the Town and FEMA. Commissioner Rafferty asked management to work with C&S on how the 5 year CIP would be effected given hurricane Sandy and to look at operating options including reducing operations to one runway.

Mr. Lamb presented a brief summary of the M/V Race Point's biannual overhaul. RJ Burns was the on-site manager overseeing the project and he was codifying the process and his findings. Mr. Lamb expressed his pleasure at Mr. Burns' professionalism and attention to detail and had high expectations of the work being done.

Commissioner Rugg on behalf to the Finance Committee presented an outline on Public Officials and Employment Practices Liability insurance and the need for the FD to secure a policy as soon as possible. Mr. Rugg noted that employees and public officials were not personally liable, however the entity was liable. After a brief discussion manage was instructed to secure the policy with Darwin and Gencorp. A motion to complete the Darwin policy resolution was made at the quoted price or reasonable refreshed rate (due to the stale quote).

MOVED by: Commissioner Rafferty  
SECONDED by: Commissioner Rugg  
AYES: All

Commissioner Brooks reported that the FD was unable to locate records approving a commercial discount ticket purchase program, a practice that the BOC shut down in August 2012. Management was instructed to correspond with Mr. Gilliam on the matter.

At 6:14 PM the Board of Commissioners, RESOLVED, that the meeting be adjourned in to Executive Session for the purpose of discussing the employment history of certain employees.

MOVED by Commissioner Rafferty  
SECONDED by Commissioner Wall  
Ayes: All  
Nays: None

At approximately 6:30 PM Commissioner Rugg excused himself from the meeting.

At 7:10 PM a motion to exit Executive Session was made by Commissioner Edwards  
Seconded by Commissioner Wall  
Ayes: All  
Nays: None

The Commission exited Executive Session and resumed normal session.

The next meeting will be on Tuesday, January 29, 2013 at 4:30

There being no further business to discuss, and on motion made by Commissioner Edwards, seconded by Commissioner Wall and unanimously adopted the meeting was adjourned at 7:15 PM.