

**Minutes of the Meeting of the Board of Commissioners
Of the Fishers Island Ferry District
January 7, 2013**

A meeting of the Board of Commissioners of the Fishers Island Ferry District was called to order on Tuesday, January 7, 2013 at 4:36 pm by Commissioner Brooks at the Fishers Island Community Center.

Present were Commissioners: Brooks, Edwards, Wall, and Rugg.

Commissioner Rafferty was not in attendance.

Present were Manager Don Lamb, Assistant Manager Gordon Murphy and Michelle Wolf and two members of the public.

Commissioner Brooks opened the meeting and declared a quorum present.

Mr. Allen of Chesterfield's was in attendance and asked the commission to review the quotes carefully and in respect to subcontracting work. Mr. Allen was thanked for his comment.

Minutes:

Minutes of the meeting held on December 4th, 2012 and December 18th, 2012 were tabled.

Minutes of the meeting held on December 26th, 2012 were reviewed and approved as amended.

MOVED by: Commissioner Rugg

SECONDED by: Commissioner Edwards

Commissioner Brooks abstained

AYES: All

NAYES: None

Warrants:

A list of outstanding obligations of the District were received and discussed. All invoices were declared to abide by Procurement Policy. At the conclusion of the discussion, a resolution was made to pay the outstanding obligation of: \$38,949.67 Revised as presented in vouchers dated January 7th, 2013.

MOVED by: Commissioner Rugg

SECONDED by: Commissioner Wall

AYES: All

NAYES: none

Manager's Report:

Donald Lamb presented the North Ramp award memorandum from GNCB. The bids were not disputed following the public hearing on December 24th so they were opened on the 26th of December and sent to the project consultant for analysis. There were three bids received. The bids were from Mohawk, Chesterfield, and Mattern. GNCB recommended Mattern Construction, Inc. Mattern was the lowest bidder and the engineers certified that Mattern met all the requirements. On a motion the North Ramp project was awarded to Mattern Construction, Inc.

MOTIONED by: Commissioner Rugg
SECONDED by: Commissioner Edwards
Ayes: All
Nays: None

Mr. Murphy presented the probable estimates for the airport cleanup and lighting. The estimates on the repairs are 1.3 million dollars. The consultants noted that the lighting is more than 50% of their analysis and estimate. It was reported that FEMA is only looking at storm damage, not remedial work. Mr. Murphy noted that no work is going to be done until it was known where the money is coming from.

Mr. Lamb reported on the M/V Race Point dry-docking. JR Burns has a crew set and ready to go. Everything is going according to plan. RJ is putting a master maintenance and repair list together from what has been done to both ferries.

Mr. Lamb reported that he is looking at expanding the Freight Agent slots and that a New London full time Freight agent may be required. Mr. Lamb also reported that the FD is developing five more part time slots for Captain positions for the summer seasons.

Mr. Lamb stated that R. Hoch's final day of work is the last day of January. He is retiring after 42 years.

Other: The use of NLT Conference Room Policy - April 2007 was repealed and management should make the decision on who should be able to use the room and at what price.

POEPL Insurance: Management was asked to look into legislative "coverage", price out private coverage and report to the finance committee.

Policy Review: It was noted that employees are doing a very good job of moving the island's freight. It was decided that with effect 1 Feb 2013 freight received after 2:45 cannot be guaranteed same day island delivery. Management was asked to inform this change as broadly as possible.

Commissioner Rugg reported on the finance committee. Three issues to be discussed at the next meeting on Tuesday, January 22nd were North Ramp project funding, risk management and preparing a disaster recovery plan/manual.

Commissioner Edwards reported on the operations committee noting that the schedule and rates were highly intertwined and asked his fellow board members for their input. He also suggested having two meetings a year on the mainland. After a brief discussion it was decided to have at least two working sessions in New London for the crew, management and the board to have open discussions on the FD's ferry operations.

At 6:02 PM the Board of Commissioners, RESOLVED, that the meeting be adjourned in to Executive Session for the purpose of discussing the employment history of certain individuals and other legal matters.

MOVED by Commissioner Rugg
SECONDED by Commissioner Wall

Ayes: All
Nays: None

Motion to exit Executive Session was made by Commissioner Rugg
Seconded by Commissioner Edwards
Ayes: All
Nays: None

The Commission exited Executive Session at 6:52 PM and resumed normal session.

The next meeting will be on Tuesday, January 22, 2013 at 4:30

There being no further business to discuss, and on motion made by Commissioner Rugg, seconded by Commissioner Edwards and unanimously adopted the meeting was adjourned at 6:52 PM.