

**Minutes of the Special Meeting
of the Board of Commissioners
of the Fishers Island Ferry District
November 20, 2012**

A meeting of the Board of Commissioners of the Fishers Island Ferry District was called to order on Tuesday, November 20, 2012 at 4:35 PM by Commissioner Brooks at the Fishers Island Community Center.

Present were Commissioners: Brooks, Edwards, Rafferty, Rugg and Wall
Present were Manager, Donald Lamb and Assistant Manager, Gordon Murphy.
No members of the public were in attendance.

Commissioner Brooks opened the meeting and declared a quorum present. He invited the public to make any brief comments relevant to the agenda or any other issue that they would like to bring to the attention to the Board.

The November minutes were reviewed.

RESOLUTION 1:

Minutes of the meeting held on November 6, 2012 were reviewed and, a motion was presented to accept the minutes as amended.

MOVED by Commissioner Rugg

SECONDED by Commissioner Rafferty

Ayes: All

Nays: none

Commissioner Rafferty reported that he had reviewed the audio tapes for board meetings held on July 24, 2012, August 7, 2012 and August 28, 2012 and he found that audio recordings differed from the approved minutes. As such he requested the following amendments:

July 24, 2012

WHEREAS, a review of the audio recording of the minutes of the meeting of July 24, 2012 reveal that the written minutes as approved and posted to the District website were posted (in part) in error; and

WHEREAS, the Commissioners wish to correct the minutes to reflect the record as actually recorded;

NOW THEREFORE, BE IT RESOLVED, that the unnumbered resolution appearing on page two of the minutes of the meeting of July 24, 2012 between Resolution 3 and Resolution 4 be amended to read as follows:

“RESOLVED, that the Commission move into Executive Session for the purpose of discussing the employment history of certain employees as well as legal matters involving attorney client privilege.

Moved: Commissioner Rafferty (at 19:34 hours)

Seconded: Commissioner Herrick

Ayes: Brooks, Burnham Edwards, Herrick and Rafferty

Nays: None”

August 7, 2012

WHEREAS, a review of the audio recording of the minutes of the meeting of August 7, 2012 reveal that the written minutes as approved and posted to the District website were posted (in part) in error; and

WHEREAS, the Commissioners wish to correct the minutes to reflect the record as actually recorded;

NOW THEREFORE, BE IT RESOLVED, that the unnumbered resolution appearing on page five of the minutes of the meeting of August 7, 2012 between numbered Resolution 5 and numbered Resolution 6 be amended to read as follows:

“RESOLVED, that the Commission move into Executive Session for the purpose of discussing the employment history of certain employees as well as legal issues involving attorney client privilege.

Moved: Commissioner Rafferty (at 5:50PM)

Seconded: Commissioner Burnham

Ayes: All

Nays: None”

August 28, 2012

WHEREAS, a review of the audio recording of the minutes of the meeting of August 28, 2012 reveal that the written minutes as approved and posted to the District website were posted (in part) in error; and

WHEREAS, the Commissioners wish to correct the minutes to reflect the record as actually recorded;

NOW THEREFORE, BE IT RESOLVED, that the unnumbered resolution appearing on page one of the minutes of the meeting of August 28, 2012 prior to numbered Resolution 1, be amended to read as follows:

“RESOLVED, that the Commission move into Executive Session for the purpose of discussing the employment history of certain employees and how that might lead to candidates for replacement of a commissioner.”

Moved: Commissioner Rafferty (at 4:51PM)

Seconded: Commissioner Edwards

Ayes: All

Nays: None”

RESOLUTION 2:

Resolved, that the minutes for the meetings dated July 24, 2012, August 7, 2012 and August 28, 2012 be and are hereby amended as indicated in the preceding paragraphs.:

Moved: Commissioner Rafferty

Seconded: Commissioner Edwards

Ayes: All

Nays: None

Abstain: Commissioners Rugg as he did not attend the meetings

Warrants:

RESOLUTION 3:

A list of outstanding obligations of the District were reviewed and discussed. All invoices were declared to abide by the Procurement Policy. At the conclusion of the discussion, a resolution was made to pay the warrants representing, in the aggregate, outstanding obligations of: **\$77,423.99** as represented in the Warrant Report dated November 20th, 2012.

MOVED by Commissioner Rugg

SECONDED by Commissioner Rafferty

Ayes: All

Nays: none

Mr. Murphy gave a brief overview of the current 2012 budget revision. There are variances between the Town's accounting and the FD's and the budget lines are not in agreement. The Town and FD management are developing means to reconcile the two systems. Mr. Lamb stated that he was working with the Town to solve the Thames Shipyard payment issue and that he was optimistic about a near term solution.

Manager's report:

Mr. Murphy gave a brief summary of the October finances and traffic. Except for the budget issue noted above the FD's finances are as expected. The traffic numbers were presented. Commissioner Brooks asked if management would present tabular data reports in the future.

Four resident ID applications were received and management has reviewed them. Following the approved procedure, when the four month period is met, the cards will be issued.

Mr. Lamb gave a brief overview of the North Ramp project. Docko will be overseeing a pre-bid conference walk-through with bidders on the project on November 29th. In addition the Town Board of the Town of Southold, in the County of Suffolk, State of New York, will meet at the Fishers Island Community Center, Fishers Island, in said Town, at 7 o'clock P.M., on December 3, 2012 for the purpose of conducting a public hearing to consider the increase and improvement of facilities of the Fishers Island Ferry District, consisting of the construction of improvements to the North and South ramps at the Fishers Island Ferry Terminal.

Mr. Lamb discussed the Race Pont dry-docking. The District expects to award the contract shortly and work could commence as soon as the end of December.

The Commissioners discussed the need for the Ferry District to designate a Secretary.

RESOLUTION 4:

After the discussion, it was RESOLVED by the Board of Commissioners, that Donald Lamb be appointed Secretary to the Fishers Island Ferry District with effect November 15th, 2012.

MOVED by Commissioner Rugg

SECONDED by Commissioner Rafferty
Ayes: all

Mr. Murphy then presented a brief overview on the properties post hurricane Sandy. He additionally noted that the Town was arranging FEMA meetings and that the FD had been asked to prepare materials to the Town.

Other items:

The Board asked management to revise the 2013 calendar to provide for two meetings per month on the first and third Monday and to include other events such as the annual commissioner election.

Mr. Murphy presented a memorandum outlining federal regulations relating to the waterborne transportation of hazardous material including gasoline and propane. The board asked management to (i) reconfirm that District practices conform with applicable regulations which permit the transport of these materials on regular trips; and (ii) ensure that District practices are properly documented in its written policy.

The next meeting will be on December 4, 2012 at 4:30 PM.

There being no further business to discuss, and on motion made by Commissioner Rugg seconded by Commissioner Rafferty and unanimously adopted, the meeting was adjourned at 6:25 PM.