

**Minutes of the Special Meeting
of the Board of Commissioners
of the Fishers Island Ferry District
October 15, 2012**

A special meeting of the Board of Commissioners of the Fishers Island Ferry District was called to order on Monday, October 15, 2012 at 9:17 AM by Commissioner Brooks at the Fishers Island Community Center.

Present were Commissioners: Brooks, Edwards, Rafferty and Wall
Present was Assistant Manager, Gordon Murphy.
One member of the public was in attendance.

Commissioner Brooks opened the meeting and declared a quorum present. He invited the public to make any brief comments relevant to the agenda or any other issue that they would like to bring to the attention to the Board.

RESOLUTION 1:

Minutes of the meeting held on September 17, 2012 were reviewed and, a motion was presented to accept the minutes.

MOVED by Commissioner Edwards

SECONDED by Commissioner Rafferty

Ayes: All

Nays: none

R Wall abstained as he did not attend the meeting.

Warrants:

RESOLUTION 2:

A list of outstanding obligations of the District were reviewed and discussed. All invoices were declared to abide by the Procurement Policy. At the conclusion of the discussion, a resolution was made to pay the outstanding obligation of: **\$37,624.97** as represented in vouchers dated October 15th, 2012.

MOVED by Commissioner Rafferty

SECONDED by Commissioner Wall

Ayes: All

Nays: none

The financial statements were discussed with Commissioner Rafferty requesting that the P&L reports be reformatted to address the BAN into a consistent presentation with net pay down shown as an expense in the operating statement.

It was asked that management prepare the 2012 budget revisions for the next meeting.

Commissioner Brooks asked that management confirm with John Cushman if the Town has the paperwork required for the North Ramp repairs. Messrs. Edwards and Murphy were to make sure that management had all the paperwork for the North Ramp project. It was noted that the Town had approved the permitting.

The Annex A window repair was tabled so that Messrs. Wall and Murphy could review the bids and work with the bidders to conform the proposals. The airport roof RFP was tabled. The South Beach Parking Lot clean-up RFP was discussed.

RESOLUTION 3:

Two bids were received the South Beach Parking Lot clean up and upon management's recommendation Evergreen Landscapes was awarded the South Beach Parking Lot clean-up pending that the contractor agrees to the Ferry District's payment policy.

MOVED by Commissioner Rafferty

SECONDED by Commissioner Edwards

Ayes: All

Nays: none

WHEREAS, the Fishers Island Ferry District requires the services of a deckhands for its operation.

RESOLUTION 4:

NOW, THEREFORE, BE IT RESOLVED, that that Jonathan Haney is appointed as a part time deckhand at a rate of \$11.00 per hour effective October 15, 2012. It should be noted that Mr. Haney holds a 100 ton captain's license.

MOVED by Commissioner Edwards

SECONDED by Commissioner Rafferty

Ayes: All

Nays: None

RESOLUTION 5:

NOW, THEREFORE, BE IT RESOLVED, that that Marshall Henderson Smith is appointed as a part time deckhand at a rate of \$10.30 per hour effective October 15, 2012.

MOVED by Commissioner Edwards

SECONDED by Commissioner Rafferty

Ayes: All

Nays: None

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RESOLUTION 6:

NOW, THEREFORE, BE IT RESOLVED, that that Donald L. Lamb is appointed as Manager at an annual salary of \$90,000 per year effective October 25, 2012.

MOVED by Commissioner Edwards

SECONDED by Commissioner Wall

Ayes: All

Nays: None

New Business:

Commissioner Edwards asked management to look into amending the on-line ticketing system with a customer comment section. Additionally, Mr. Edwards asked the BOC for their thoughts on having the bow thruster repair parts sourced from a single provider as the parts were very

unique. It was agreed to do so, however Mr. Burke was asked to see if there were other vendors who could deliver parts in a timely manner.

Commissioner Wall asked if the Ferry District was eligible for grants similar to those received by Cross Sound Ferries for engine repairs. After a general discussion it was agreed to look into this matter with the grant writers.

Management was asked to follow up on the grant writer search so as not to lose momentum.

Reference/background checks contract. Commissioner Brooks notified the BOC that he had engaged Employers Reference Source upon the recommendation of KardasLarsen on behalf of the Ferry District to provide business reference and background checks on employees. It was noted that KardasLarsen would be receiving data from reference / background checks until the manager was hired.

Management was asked to look into the process of oil contracts and cooperative purchasing with island and non-island consumers.

Resolution 7:

At 10:15 AM the Board of Commissioners, RESOLVED, that the meeting be adjourned in to Executive Session for the purpose of discussing the termination of the employment of a former employee, and collective negotiations with the CSEA, and seeking advice from counsel with respect to same.

MOVED by Commissioner Rafferty
SECONDED by Commissioner Edwards
Ayes: All
Nays: None

Resolution 8:

Motion to exit Executive Session was made by Commissioner Wall
Seconded by Commissioner Edwards
Ayes: All
Nays: None
The Commission exited Executive Session at 11:18 AM

Resolution 9:

The Board RESOLVED, that the letter to the District from Lamb & Barnosky dated October 12, 2012, describing and seeking consent to a possible conflict of interest associated with the representation of the District by Lamb & Barnosky in connection with the termination of a former employee be and is hereby approved.

MOVED by Commissioner Rafferty
SECONDED by Commissioner Edwards
Ayes: All
Nays: None

The next meeting will be on November 6 at 4:30 PM.

There being no further business to discuss, and on motion made by Commissioner Rafferty, seconded by Commissioner Edwards and unanimously adopted, the meeting was adjourned at 11:21 AM.

Gordon S. Murphy,
Secretary to the meeting