

**Minutes of the Special Meeting
Of the Board of Commissioners
Of the Fishers Island Ferry District
August 15, 2012**

A special meeting of the Board of Commissioners of the Fishers Island Ferry District was called to order on Wednesday, August 15, 2012 at 4:34pm by Commissioner Brooks at the Fishers Island Community Center.

Commissioner Wall was sworn in previous to the meeting.

Present were Commissioners: Brooks, Edwards, Herrick, Rafferty and Wall.

Present was Assistant Manager, Gordon Murphy.

Four members of the public were present.

Commissioner Edwards arrived at 4:38pm

Public Comment:

Karla Heath: Stated July 24th minutes are not on the web yet. Mr. Murphy stated but they were approved and he will put them on the web.

RESOLUTION 1:

Minutes of the meeting held on July 30, 2012 were reviewed, with a minor change made; a motion was presented to accept the minutes as amended.

MOVED by Commissioner Rafferty

SECONDED by Commissioner Herrick

Ayes: Brooks, Herrick, and Rafferty.

Abstained: Wall.

Nays: none

RESOLUTION 2:

Minutes of the meeting held on August 7, 2012 were reviewed, with a minor change made; a motion was presented to accept the minutes as amended.

MOVED by Commissioner Rafferty

SECONDED by Commissioner Herrick

Ayes: Brooks, Herrick, and Rafferty.

Abstained: Wall.

Nays: none

RESOLUTION 3:

Minutes of the meeting held on August 11, 2012 were reviewed, with a minor change made; a motion was presented to accept the minutes as amended.

MOVED by Commissioner Herrick

SECONDED by Commissioner Edwards

Ayes: Brooks, Edwards, and Herrick.

Abstained: Rafferty and Wall.

Nays: none

Chairman Vote:

RESOLUTION: 4

WHEREAS, Robert Brooks has been elected as the Chairman of Fishers Island Ferry District Board as of 15 August 2012.

NOW, THEREFORE, BE IT RESOLVED that as of 15 August 2012, Robert Brooks is hereby Chairman of Fishers Island Ferry District Board.

MOVED by Commissioner Herrick

SECONDED by Commissioner Rafferty

Ayes: All

Nays: None

RESOLUTION: 5

WHEREAS, Robert Dumouchel has voluntarily resigned from the Fishers Island Ferry District as of 30 August 2012.

NOW, THEREFORE, BE IT RESOLVED that as of 30 August 2012, Robert Dumouchel is hereby released from his position as Deckhand.

MOVED by Commissioner Rafferty

SECONDED by Commissioner Herrick

Ayes: All

Nays: None

RESOLUTION: 6

WHEREAS, the Fishers Island Ferry District requires the services of an accounting clerk for its operation and to amend the resolution as of July 30, 2012..

NOW, THEREFORE, BE IT RESOLVED, that Jobina Miller is hereby appointed to the position of Account Clerk at a rate of \$25.00 per hour to commence on 6 August 2012.

MOVED by Commissioner Herrick

SECONDED by Commissioner Rafferty

Ayes: All

Nays: None

Steve Burke mentioned they need a Visa Card. Mr. Murphy will order the credit card in Steve Burke's name with a credit limit of 10,000. All purchase's to be done in conjunction with the procurement policy.

Budget Review: Commissioner Rafferty reviewed the preliminary budget that will be submitted to the Public on Friday, August 17, 2012.

Grant writer conference call:

A conference call was held with Jennifer Mesiano. Commissioner Edwards introduced Ms. Mesiano. Ms. Mesiano specialized in consultation grant writing and research with over ten years experience. She has worked with the Fishers Island Fire Department and obtained grants for equipment. She works as a collaborative process with the leadership providing strategies and priorities for funding. Some firms charge a percentage of the grant obtained, this is not an ethical practice. As she understands where the Board is and where the board needs to be she will research the Funding opportunities that are available. She will strategize how to best approach the opportunities. All submissions are reviewed by the point person representing the Board. Commissioner Brooks stated the Board has a five year Capital Expense plan. TIGER grants were mentioned as a priority. What are the priorities, and reorder them as to what is available. What materials that the Board has

written down and a list of needs to be given to Ms. Mesiano. She will determine what fits the priorities and needs of the funders and how to proceed with an application. After Ms. Mesiano has received the information she will report back to the Board.

Commissioner Herrick asked about her experience writing grants for organizations like the Ferry District. Ms. Mesiano has experience in transportation. Conversation ensued.

Commissioner Rafferty asked how Ms. Mesiano's charged for her time. The hourly rate is \$150 per hour. Ms. Mesiano can give the Board an estimate of the anticipated effort need for the Fishers Island Ferry District project. The Fishers Island Fire Department project was about \$2,000.

Conversation ensued. Ms. Mesiano is president of the company she will provide her web site.

www.jmesiano.com Phase one is research, phase two is strategy, phase three is the project and when the due date is.

Point person on the board will be established after the initial phase is completed.

Budget review resumed.

Rental repairs line: Mr. Murphy stated that the annex window repairs and furnace repair are in the 2012 budget. Commissioner Herrick suggested this line is low and more monies should be gained thru additional revenues. Deb Shillo asked if between now and Oct 1, 2012 could revenues and expenses be adjusted if some decisions are made to increase revenues or more expenses are discovered. Is there a list of priorities and opportunities? Who asked this?

Engineering conference call regarding the North Ramp:

A conference call was held with Keith Neilsen from Docko. Mr. Neilsen made suggestions and various options to the Board. Charles Brown met with Commissioner Edwards last week and reviewed the conditions. The new ramp was only a small difference from a refurbished one so the new ramp was the preferable action. The question arose as to what to do with the existing bulkhead. Conversation ensued.

Commissioner Rafferty asked how the estimate got from \$200,000 to \$400,000. Upon review Mr. Neilsen found that there is severe damage caused by severe weight. ???.

Commissioner Brooks asked for the three sketches to be dropped off at the New London Office in the morning for the Board's review. The bids could go out in 30 days and another 30 days for the bids to come back. Work could start by the end of the year.

Conversation ensued about how to finance the project.

At 6:16pm Commissioner Brooks proposed that the Commission move into Executive Session for the purpose of discussing (i) matters leading to the employment search for manager (ii) to discuss negotiations conducted pursuant to the Taylor Law involving Civil Service Employees Union – CSEA.

MOVED by Commissioner Rafferty

SECONDED by Commissioner Edwards

Ayes: All

Nays: None

Margo Larson was present.

Margo Larson exited the session and Gordon Murphy entered the session at 7:05pm.

Motion to exit Executive Session and return to the public meeting was made by Commissioner Herrick
Seconded by Commissioner Edwards.

The Commission adjourned Executive Session at 7:41pm and the regular meeting resumed at 7:41pm.

RESOLUTION: 7

WHEREAS, existing health insurance coverage's from Empire Blue Cross Blue Shield will no longer available to the District and its employees from and after September 1, 2012, and
WHEREAS the District desires to put in place alternative health insurance coverage for its qualified employees commencing September 1, 2012; now there be it:

RESOLVED, that commencing September 1, 2012, the District shall make available to its qualified employees a choice of two health insurance coverage plans as follows: (i) Oxford Metro F Excl Metro 15/30/1000/80 (EPOc) (hereinafter, "Option One"); and (ii) Oxford Freedom F HAS E 3 2850/100 (HSA) (hereinafter, Option Two); and

RESOLVED FURTHER, that for the year commencing September 1, 2012 and ending August 31, 2013 only, the District shall make certain limited one time contributions (i) toward the individual or family deductibles of qualified employees electing Option One (hereinafter, the "Deductible Contribution(s)"), and (ii) to the Health Savings Accounts of qualified employees electing Option Two (hereinafter, the "HSA Contributions"); and

RESOLVED FURTHER, that the Chairman and the Assistant Manager be and are authorized and instructed to work with Health Consultants Group LLC of Plainville to determine appropriate levels of Deductible Contributions and HAS Contributions, as the case may be, and in general to finalize and put in place these two health insurance plans commencing September 1, 2012.

MOVED by Commissioner Rafferty

SECONDED by Commissioner Herrick

Ayes: All

Nays: None

Commissioner Herrick presented a recap of 2012 bulk ticket purchases and discussion ensued.

RESOLUTION: 8

WHEREAS, the Bulk Ticket Purchase Program is permanently discontinued, effective August 15, 2012.

NOW, THEREFORE, BE IT RESOLVED that as of 15 August 2012, the Bulk Ticket Purchase Program is permanently discontinued.

MOVED by Commissioner Herrick

SECONDED by Commissioner Rafferty

Ayes: All

Nays: None

Conversation ensued regarding a day ticket rate. This topic will be discussed at a later meeting

There being no further business to discuss, and on motion made by Commissioner Herrick, seconded by Commissioner Rafferty and unanimously adopted, the meeting was adjourned at 7:55pm.

The next regular meeting (Budget meeting) will be held on August 17, 2012 at 6pm in the Fishers Island Community Center.

Deborah Shillo
Board Secretary