

**Minutes of the Meeting of the  
Board of Commissioners of the  
Fishers Island Ferry District**

A meeting of the Board of Commissioners of the Fishers Island Ferry District was held at the FI Community Center on **Tuesday, December 7, 2010 at 4:30 pm.**

Present were Commissioners Brooks, Burnham, duPont, Edwards, Rafferty and four members of the public.

Minutes of the meeting held on Wednesday, November 17, 2010 were reviewed and accepted.

Moved by Commissioner Rafferty

Seconded by Commissioner Burnham;

Ayes all.

A listing of the outstanding obligations of the District was distributed to the Board for audit and discussion. At the conclusion of the discussion, a resolution to pay the outstanding obligations of: **\$119,757.75** as represented by vouchers **#1207 through #1239**, dated, December 14, 2010, was;

Moved by Commissioner Rafferty,

Seconded by Commissioner dupont;

Ayes: All

**Correspondence**

- a. Seven people responded on whether the District should cancel the 10:00 pm and 10:45 pm boats on Christmas and New Year's Eves. Five were in favor of canceling. Two were not, but when made aware of the 8:00 pm and 8:45 pm boats, were agreeable to using them or would make other arrangements.

**Old Business**

- a. Bid Opening-Used Tractor-Five bids were received. Fishers Island Village Market Realty Holding Co., the highest bidder at \$1025.00, was awarded the tractor;  
Moved by Commissioner Rafferty,  
Seconded by Commissioner Brooks;  
Ayes: All
- b. Christmas Eve/New Year's Eve Late Boats- It was agreed to cancel the 10:00 PM and 10:45 PM boats on Friday, December 24 and Friday, December 31, 2010. Moved by Commissioner Edwards, Seconded by Commissioner Rafferty,  
Ayes: All
- c. Advancement Ladder Policy-Tabled until December 9, 2010 Work Session
- d. Winter Project Work List- The list will be reviewed the first meeting of every month with notations of progress, completion dates, etc. Ms. Schmid handed out the final piece of the Theater Report for the year 2010.
- e. Race Point Repairs: Invoice and Insurance Report has been submitted to the insurance company. There has been no response as of this date. Mr. Edwards asked if all bills were included.
- f. Real Estate Appraisal Report- Robert Silverstein indicated he will have the report ready for the next meeting on December 21, 2010.
- g. Uniform Replacement Committee- Commissioner Edwards, Chair, is still looking for input from the other commissioners and crew. He will report at the December 21, 2010 meeting. Ms. Schmid asked if sweatshirts were still being considered. Mr. Edwards said he would email information on that to elicit input from the Board and managers.
- h. Increased Revenue Committee - Commissioner Burnham, Chair, will be meeting with Captain Jesse Marshall. A report will be presented at the December 21, 2010 meeting.
- i. FI Habitat Committee- Mr. Henderson's most recent report was discussed at length and it was agreed the report is very informative, the issues are relevant and the effort worthy. Topics discussed were schedule of burns, who will perform the work necessary, whether or not the Ferry District should commit to financial support of the project and where the funds would come from if

so decided. Commissioner Rafferty supports the essence of the effort, but cautioned the Board to continue to conduct research and inquiry before making a final decision on behalf of the Ferry District.

#### **New Business**

- a. COLA Increases-Full Time Personnel-Discussion was held. It was decided all Commissioners should research various indices available and bring information to the next meeting. Commissioners agreed to make a decision on or about February 1, 2011 based upon receipt of Department of Labor statistics from 2010.
- b. HR Consulting Report-Commissioner Rafferty discussed the list of HR consultants and the report he submitted to the Board. He indicated the costs will most likely run \$20,000 to \$40,000 but would certainly guide the District on how best to spend 5-8 million dollars of taxpayers' money over the coming years and create a uniform framework. The Board discussed locating and allocating funds, the uniqueness of the District's needs and municipal corporation status, size, necessity for the study, etc. Commissioner Rafferty hopes to have informal proposals from some of the consultants for the December 21, 2010 meeting.
- c. Employee Misconduct Policy-Tabled until December 9, 2010 Work Session.
- d. Meeting Schedule for 2011- First meeting will take place on Thursday, January 6, 2011 at 4:30 pm with all subsequent meetings to be held on the first Tuesday of each month.
- e. Commissioner Fees Report-A chart was distributed showing fees for 2010.
- f. NYSDOT Grant Resolution-Elizabeth Field - Previously approved but needed in new format acceptable to and as requested by NYDOT.

Moved: Commissioner duPont  
Seconded: Commissioner Brooks  
Ayes: All

#### **Public Comment Session**

Deb Shillo inquired what the status was on the waterfront improvement grant. The Board responded that Tom Doherty has been in touch with Mark Terry. Tom is preparing a list of funds spent in the past 3 years for possible inclusion in the grant. The Board requested it be put on the next agenda under old business.

Nancy Parsons complimented the crew on their excellent customer service recently. She also remarked she inquired about the staging sign in New London and why it wasn't being used. Deb Shillo indicated she had not seen it either. An agent indicated it is not used in the winter time. Mrs. Parsons stated that his manner was rather brusque and could stand some improvement.

She also mentioned it appeared to take an inordinate amount of time for an agent to locate another party's reservation while she was in line for 45 minutes over Thanksgiving. Chairman Brooks indicated that we had had some personnel issues and perhaps the person was not a regular. Mrs. Parsons stated she has had similar issues with this agent in the past. Chairman Brooks apologized for the inconvenience.

Jay Parsons suggested a NOTAM be issued to warn pilots of smoke hazards when burns will be scheduled. He also commented that the first meeting of 2011 shouldn't be too close to the January 1. Mr. Parsons also asked if the Board received his letter on the election guidelines. It was received and sent on to Board's counsel for review.

Nancy Parsons asked if Unifirst had received the certified letter and Jay Parsons said we should send another certified and one by regular mail. Ms. Schmid said she would check with Mr. Doherty as to the status of that correspondence. Another question was asked if the Unifirst contract had been sent to the District's attorney. Ms. Schmid said she would verify.

Commissioner Edwards asked about the status of the pile of dirt behind the freight shed and that it was getting bigger. Who is putting it there and could it be used to build up the road out to Race Point?

Nancy Parsons asked what all the debris is at the South Beach parking lot area. The Board responded that it belongs to the Town of Southold. It was suggested that Tom Doherty call the Town to see if we could use it and then find out if Ron Swaney of CCG would be willing to crush it and use it to fix up the Race Point Road.

Commissioner Brooks requested that Mr. Doherty provide a similar format for monthly financial reports that he did in August. It was also requested that the Winter Projects List be reviewed every first meeting and the financial numbers every second meeting.

A motion was made by Commissioner Edwards to go into Executive Session for purposes of personnel matters at 6 pm. Seconded by Commissioner Brooks. Ayes: All

Next meeting date: Work Session December 9, 2010 New London at 1:30 pm

Executive Session Exited: 6:11 pm.

Meeting Adjourned.

Respectfully submitted,

Nina J. Schmid  
Assistant Manager