

**Minutes of the Meeting
of the
Board of Commissioners
of the
Fishers Island Ferry District**

A meeting of the Board of Commissioners of the Fishers Island Ferry District was held in the FI Community Center on **Wednesday, November 3, 2010** at 4:30 PM.

Present were Commissioners: Brooks, Burnham, duPont, Edwards and Rafferty.
4 members of the community attended. Captain Mark Easter also attended.

The Board went into Executive Session for personnel discussion at 4:35 PM.
The Board exited Executive Session at 4:55 PM.

Minutes of the meeting held on October 4, 2010 were reviewed, amended and passed.
Moved by Commissioner duPont,
Seconded by Commissioner Edwards;
Ayes all.

Minutes of the meeting held on October 19, 2010 were reviewed, amended and passed.
Moved by Commissioner duPont,
Seconded by Commissioner Burnham;
Ayes all.

A listing of the outstanding obligations of the District was distributed to the Board for review and discussion. All invoices were declared to abide by the Procurement Policy. At the conclusion of the discussion, a resolution to pay the outstanding obligations of: **\$44,870.59** as represented by vouchers **#1123 through #1154**, dated November 3, 2010 was;
Moved by Commissioner duPont,
Seconded by Commissioner Edwards;
Vote of the Board of Commissioners:
Ayes: Commissioners: Brooks, Burnham duPont, Edwards and Rafferty.
Nays: None

Correspondence

1. Correspondence from Jay Parsons concerning the voting requirements of the District was discussed. A copy will be sent to Attorney Zuckerman for review.
2. A year round pass for Frances Roethgen was submitted and approved.
3. A year round pass for Nicole Imbriglio, Tyler Rugen and Vilon Belanger was submitted and approved.
4. A New London parking request from Samantha Algren was denied by the Board.

Old Business

1. Two bids have been received for the RFP to install electronic gear in the district vessels according to a Homeland Security grant. Captain Easter will review the bids received and report his recommendation back to the Commissioners.
2. A new RFP for the engineering work involved in replacing the north boat ramp on FI was submitted to the Board for review. After discussion, the Board decided to move forward with the RFP and open the bids on December 21, 2010.
3. District policies that will be posted on the web page were reviewed by the Board. Since these policies are written for employee implementation, Commissioner Rafferty offered to rewrite the policies into laymen terms and then resubmit them.
4. The lease/appraisal project report will be distributed at the December 7th meeting.
5. Captain Easter submitted his draft advancement ladder proposal for part time boat personnel and both full and part time NL ticket/freight agents. After some discussion the Board requested a cost analysis of implementing the proposals. Commissioner Edwards asked to insure that the FI agents be included.
6. The Winter Project work list was reviewed. Some items have been completed.
7. The Thames Shipyard invoice for the emergency RP shaft and propeller repairs has not been received. The Shipyard has been contacted and asked to submit the invoice ASAP. The Board suggested that an insurance claim be filed.
8. Qualifications for projects to be used as matching funds for upcoming grant monies are not clear. Mark Terry will be contacted as to the guidelines.
9. A Fishers Island traffic study conducted in 2000 was distributed to the Board.

New Business

1. A request for additional sweatshirts for the crew was discussed. Since new uniform guidelines will be issued in the near future, the request has been tabled.
2. A request by Pierce Rafferty to hold the FI Museum Annual Meeting at the New London Terminal on Sunday, January 30, 2011, was approved by the Board.
3. A RESOLUTION for a \$19,000 Budget Modification in the 2010 Budget was: MOVED by Commissioner Edwards; SECONDED by Commissioner duPont
VOTE: Ayes: Brooks, Burnham, duPont, Edwards and Rafferty. Nays: None
4. A RESOLUTION for a 6% salary longevity increase for Frederick Barrett was: MOVED by Commissioner Brooks; SECONDED by Commissioner duPont
VOTE: Ayes: Brooks, Burnham, duPont, Edwards and Rafferty. Nays: None
5. Copies of the 2010 Fuel Oil bid were distributed to the Board. It was suggested to send a copy to Attorney Zuckerman for his review.
6. Captain Easter asked permission to purchase a new tool for working on the decks of the vessels. The new tool costs approximately \$1,050.00 and was approved.

Public Comment

None.

Executive Session

The Board entered into Executive Session for the discussion of personnel at 7:05 PM. The Board exited from Executive Session at 7:55 PM.

Next scheduled meeting will be held on Wednesday, November 17, 2010 at 5:00 PM in the Fishers Island Community Center.

The meeting adjourned at 7:59 PM.

Thomas F. Doherty
Manager/Secretary