

**Minutes of the Meeting  
Of the  
Board of Commissioners  
Of the  
Fishers Island Ferry District**

A meeting of the Board of Commissioners of the Fishers Island Ferry District was held at the Fishers Island Community Center on **Tuesday, April 20, 2010** at 4:30 PM.

Present were Commissioners Brooks, duPont and Edwards and four members of the public.

Minutes of the meeting held on April 6, 2010 were read, amended and approved;  
Moved by Commissioner Edwards,  
Seconded by Commissioner Brooks;  
Ayes all.

A listing of the outstanding obligations of the District was distributed to the Board for audit and discussion. At the conclusion of the discussion, a resolution to pay the outstanding obligations of: **\$18,137.81** as represented by vouchers **#762 through #782, with the exception of #767, Dockside Electronics**, dated,

April 20, 2010 was;

Moved by Commissioner duPont,  
Seconded by Commissioner Edwards;  
Vote of the Board of Commissioners:  
Ayes: All

**Correspondence**

- a. Request for year round status by Tracy Maddox- tabled.
- b. AVZ letters

**Old Business**

- a. Leases-At the April 6<sup>th</sup> meeting, the Ad Hoc Committee made suggestions to be inserted into lease templates provided by Attorney Egan. The Board is looking for a review by Attorney Egan after they decide which Ad Hoc Committee language to incorporate. The Board asked for clarification whether Island Gardners' lease is one or two properties? That will be verified.  
Leases renew June 1, 2010.
- b. South Beach Properties-Tuesday, April 13, 2010 at 5pm, three Town of Southold representatives, including Mark Terry, LWRC Principal Planner, along with a rep from Cornell University, Penni Sharpe, Bob Brooks, Chris Edwards and Ken Edwards, Sr. all met at the area where Faulkner and Job lease. An aerial photo is to be provided by the Town showing wetlands configuration. If the Ferry District wishes to expand the use of the area for tenants, use must be at least 100' or more from any wetlands.

Mr. Terry was very helpful. He indicated to all that there is grant money available through the Local Water Revitalization grant to clean up and beautify the area behind the Freight Shed, pave the parking lot behind there and the Annex, and create a park in the area where Z&S and Evergreen lease. The Commissioners agreed tenants should be responsible for their own clean up according to their leases. Terry suggested Tom Doherty contact him right away to direct a letter to the appropriate parties to begin the grant application process. The Board agreed to follow up on grant funding.

- c. Paving Charters/Cross Sound-Touch fees should be \$450.00, not \$500.00. An adjustment will be made on B&W's behalf. Why is a triaxle more than a cement truck? B&W has spent \$40,099.50 on charters from October/09-April/10. It was requested there be a line item for B&W on all Traffic Reports. According to the latest info from Mark Easter on Friday, April 16, 2010, B&W had cancelled all paving charters until May 6.
- d. Ad Hoc Committee Report-None
- e. March 2010 & 2009 Final Numbers-It was noted credit card fees are up due to the elimination of house charges. Also, year round passenger rates for March seemed to reflect a marked increase. The figure will be verified. Final 2009 figures from the Town of Southold reflect revenues exceeded expenditures by \$147,949.33.
- f. Consultant Information-In response to Edwards' request to obtain proposals from consulting firms that could perform a complete operational assessment on the Fishers Island Ferry District, Tom Doherty submitted preliminary information and fee structure from TB-Rogstad, LLC. with whom he met at the Passenger Vessel Conference in February. They indicated in their correspondence they could provide more detailed fees and a formal proposal based upon receipt of a scope of work from the Ferry District. Edwards then suggested that the Board consider having Harvard Business School do the study and asked Business Office to contact them.
- g. Freight System- The email freight notification and invoicing system continues to be worked out. Email invoices have been tested and will be utilized for the next billing. Email notification of freight deliveries to customers will begin upon completion of the database, which is in the process of being constructed. Agents can not arbitrarily change freight rates. A discussion followed regarding cleaning up the inside of the freight building, and the possibility of disposing of and/or charging for storage for any freight left over 30 days. Will the billing for freight be done monthly?
- h. Feagles Exercise Path-The original plan was to have stations/pavilions at different locations on the path. A discussion followed as to why they were not erected. It was explained that Mr. Feagles inquired about this in 2009 and was able to determine from the Town of Southold that the hardware necessary is located behind the Town Garage on Fishers Island, with assurances from the Town it would be completed. The Board agreed that this is not a Ferry District issue, but perhaps it should be brought up at the next Island Community Board meeting for their follow-through, with an update to Mr. Feagles. A letter will be written to the Island Community Board with a copy to the Town of Southold Board requesting a status on the Exercise Path completion.

- i. Charters and Special Boats-A revised list of guidelines for “Special Boats, Charters, Unscheduled/Scheduled” was presented with the addition of the 10% cancellation fee if the District is not notified within 24 hours. A discussion was held about all cancellation fees, the minimum charge of \$300.00 to book a special boat from either direction, and adding another 9:00am/10:15 am boat on Fridays to provide more maintenance time for boats. The \$300.00 minimum charge was instituted to cover operating expense for special boats. It was decided to leave everything as is for this year and review these items next year. In addition, it was asked if the charter drop-down box on the website can be changed to show same-day trips, with some questions about Advantech’s fees and services, if the Ferry District owns the software and is Advantech contracted?

### **New Business**

- a. Troopers’ Barracks-Trooper Kevin Drew requested the Ferry District get a preliminary punch list made by a contractor because one of the upstairs bedroom ceiling’s has caved in from a leak and needs immediate attention. There is also a roof/flashing leak issue. Drew said his superiors were attempting to obtain funds from the State of New York to go towards maintenance. Bruce Hubert was contacted, did the walk through. The list was picked up by Drew and his superiors. The Board discussed their reluctance to pay for any more repairs since the Troopers have not followed up on previous offers to pay. It was suggested by a member of the public, Sarah Mclean, that Commissioner Edwards, being a contractor, do a walk through. He agreed and asked that Tom Doherty accompany him. The work will then be offered for bid according to the procurement policy.
- b. Bldg. 240 Roof Repair-As directed by the Board at the last meeting, C.R. Schultz, a slate specialist, provided an estimate for \$1680.00. The Board would like other bids.
- c. New Hire-Edward Ward, part-time deckhand was hired under the condition, as proposed by Brooks, that the Board receive bi-weekly employee hours reports. Moved by Commissioner Brooks,  
Seconded by Commissioner duPont;  
Vote of the Board of Commissioners, all Ayes.

### **Public Comment Session**

Cynthia Riley asked that the Feagles Path, used by many, be left as it is. Also, what does the Ferry District plan on doing at the South Beach rental property area?

Edwards asked: Would the Board be willing to turn the operation of the movie theater over to another group; perhaps the “Arts Council”? There is no longer any “Arts Council”. Board is willing to discuss and also needs to check with the FI School to see the extent of the repairs and painting being done by the technology class. Where are the staging signs in New London? Why did a recent Saturday 4:45 boat leave FI late at 5:15? Sarah McLean mentioned she had been left behind on the other side of the train tracks, Monday, April 5, at 5:57 pm for the 6pm trip. Edwards asked if the Fire District and Department

could supply and erect “No Trespassing” signs at the burn pit. Board agreed; Where are the “No Overnight Parking” signs in the Annex area? They are hung. Is the leak in the New London Terminal being addressed?

Marilyn Yakaitis complimented the crew on always being courteous and extremely helpful.

Motion made by Commissioner duPont to go into executive session for purposes of legal matters at 6:45pm. Seconded by Brooks. Out of executive session at 6:56 pm.

Next meeting is Tuesday, May 4, 2010 at 4:30 pm, Fishers Island Community Center.

Motion to adjourn made by duPont, seconded by Brooks. All ayes.

Meeting Adjourned.

Nina Schmid  
Asst. Mgr.

Revised as Per May 4, 2010 Commissioners’ Meeting